



City of League City, TX

300 West Walker
League City TX 77573

Meeting Minutes City Council

Monday, July 25, 2022

6:00 PM

Johnnie Arolfo Civic Center
400 West Walker Street

Council Budget & CIP Workshop

The City Council of the City of League City, Texas, met in a workshop in the Johnnie Arolfo Civic Center at 400 West Walker Street on the above date at 6:00 p.m.

Mayor:

Pat Hallisey

City Council Members:

Andy Mann
Hank Dugie
Larry Millican
John Bowen
Justin Hicks
Chad Tressler
Nick Long

City Manager:

John Baumgartner

Assistant City Manager

Bo Bass

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Gary Ratliff

Executive Director of Development Services

David Hoover

Executive Director of Finance/Project Management

Angie Steelman

Executive Director of Capital Projects

Ron Bavarian

Director of Engineering:

Christopher Sims

Director of Finance:

Kimberly Corell

Director of Human Resources/Civil Service:

James Brumm

Director of Parks & Cultural Services:

Chien Wei

Director of Public Works:

Jody Hooks

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Hallisey called the meeting to order at 6:00 p.m. and called the roll. All members of Council were present. Mr. Dugie attended remotely. Mr. Long arrived at 6:04 p.m.

Present 8 - Mayor Pat Hallisey, Mr. Andy Mann, Mr. Hank Dugie, Mr. Larry Millican, Mr. John Bowen, Mr. Justin Hicks, Mr. Chad Tressler and Mr. Nick Long

2. **DISCUSSION REGARDING THE CITY OF LEAGUE CITY PROPOSED FY2023 BUDGET AND FY2023 2027 CAPITAL IMPROVEMENT PLAN**

Angie Steelman, Executive Director of Finance gave the presentation.
Emergency Management - FY2023 Proposed Budget - \$276,117

SRF - Hurricane Harvey Fund

Total Revenues/Expenditures

FY2021 Actual - \$1,479,852 / \$1,014,897

FY2022 Amended Budget - \$1,736,109 / \$1,688,382

FY2022 Year-End Estimate - \$1,648,773 / \$1,846,620

FY2023 Proposed Budget - \$215,200 / \$1,341,379

SRF – Coronavirus Fund

The Coronavirus Relief Fund tracks all eligible expenses related to the Coronavirus Relief Grant. The City of League City was granted \$5,734,300 from the State, as part of the Coronavirus Relief Fund. At the end of FY2020, \$3M was transferred from the General Fund to the Coronavirus Relief Fund to be used for non-budgeted COVID expenses. FY2022 \$1.8 million dollars transferred to the Technology Fund, \$60K for UTMB Covid testing, and \$7K for disaster preparedness duffle bags. FY2023 is budgeted at \$30K to be used for miscellaneous expenses related to COVID19.

SRF – COVID FEMA PA

The COVID FEMA Public Assistance Fund will track expenses related to emergency protective measures in response to COVID-19. Reimbursements will come from the FEMA Public Assistance Program and eligible expenses will be reimbursed at 100% through September 30, 2021. Eligible expenses include costs associated with the support of the mass vaccination site operating in League City, payroll, and equipment.

SRF – COVID ARPF

Covid funding through the American Rescue Plan Fund as administered by the US Department Treasury. The City anticipates receiving \$10.4M over a 2-year period. These funds will be allocated to community programs such as Interfaith Caring Ministries, small business assistance and utility bill/rental assistance. City projects include water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand broadband internet.

SRF – Winter Storm Uri

FY2023 budget consists of \$25,000 for administrative costs for the City's Grant Administrator position that is an eligible reimbursable expense. Also included in the FY2023 is \$150,000 transferred to the General Fund and another \$150,000 to the Utility Fund to reimburse the original funds transferred to set up the fund prior to Federal revenue being received.

Police – FY023 Proposed Budget \$23,466,546**Capital Replacement**

- **2014 Ford Interceptor Explorer AWD 4DR, replace with Ford Interceptor Explorer w/emergency equipment – Unit 107, 96,516 miles, score 24**
- **2014 Ford Interceptor Explorer AWD 4DR, replace with Ford Interceptor Explorer w/emergency equipment – Unit 120, 95,990 miles, score 24**
- **2014 Ford Interceptor Explorer AWD 4DR, replace with Ford Interceptor Explorer w/emergency equipment – Unit 122, 106,658 miles, score 26**
- **2014 Ford Interceptor Explorer AWD 4DR, replace with Ford Interceptor Explorer w/emergency equipment – Unit 154, 91,253 miles, score 24**
- **2014 Ford Interceptor Explorer AWD 4DR, replace with Ford Interceptor Explorer w/emergency equipment – Unit 160, 97,818 miles, score 25**
- **2011 Chevrolet Tahoe CTA, replace with Ford Interceptor Explorer w/emergency equipment – Unit 206, 74,305 miles, score 27**

The proposed FY2023 budget does not fund the following requested new item included on the City Manager's memo: Civilian Crime/Data Analyst \$105,656

SRF – Chapter 59 Seizure Fund

FY2023 is budgeted at \$84,471 to purchase a Leica ScanStation and \$2,000 to fund specialty equipment and investigative supplies. The ScanStation is shared between Evidence Technicians and Advanced Crash Investigators.

SRF – Asset Forfeiture Fund

FY2023 budget \$116,926. This fund is used to account for monies received through asset forfeiture. Various purchases including supplies, equipment, and other services for criminal investigations are made from these funds. The League City Police Department administers the funds for these programs. The increase in FY2023 funds a replacement MorphoTrak Latent Print Workstation. The current workstation utilized by evidence is over ten years old and no longer suits the needs of the Police Department. The workstation is outdated, has extremely limited access to AFIS databases, and the workstation is non-compliant with

CJIS security protocols.**SRF – Public Safety Tech Fund (GRID)**

This fund provides a means of collecting payments from other jurisdictions who are members of the city's public safety system consortium. Members contribute their share of the Central Square OSSI maintenance fees for the consortium, annual funding for server maintenance, and \$85,000 for GRID Consortium Officer and cover the cost of a GRID Support Specialist. The member cities include: League City, Alvin, Deer Park, Friendswood, Galveston, La Porte, Nassau Bay, Sugar Land, Santa Fe, Seabrook, Kemah, Dickinson, Webster, Morgans Point, Texas City, Jamarica Beach, UTMB, La Marque, Port of Houston and Lakeview. Expenses include \$85,000 towards the cost of a GRID Consortium Officer with the remainder of the position's expenses recorded in the Police operating budget. The FTE count increased from 1.75 to 2.00, an increase of 0.25 FTE, for FY2022. Also expensed through this fund in the Technology Maintenance Services account are the Central Square OSSI maintenance fees for the consortium, any needed server maintenance, and funding for two GRID Support Specialist. League City's portion is estimated at \$25,000 and is budgeted in Information Technology's Contractual Services.

Police Capital Improvement Program (slide)**Animal Control – FY2023 proposed budget \$1,223,643**

The proposed FY2023 budget does not fund the following requested new item included on the City Manager's memo: New position – Lead Animal Care Technician \$56,483

SRF – Animal Control Donation Fund

This fund is administered by the Animal Control Department and is used to account for monies donated specifically for the support of the Animal Care and Adoption Center. Donated monies are typically used for veterinary services, pet retention and educational programs, and community outreach programs. Examples of pet retention programs include hosting responsible pet ownership classes and education focused birthday parties, the Home-to-Home intake divergent assistants program, and our human animal support services by providing pet owners with the resources they need to keep their pet. The goal of our pet retention program is to reduce pet intake which will also help reduce departmental expenses. Veterinary services include spay/neuter services, emergency medical care and any other medical assistants outside the scope of the operational budget or any overages to maintain our no-kill status. The community outreach program includes annual PetFest community event, off-site adoption event materials such as tents, banners and promotional items, and supplies for the volunteer program such as promotional t-shirts and appreciation gifts. Operating Supplies budget is to purchase banners, volunteer program supplies and community program expenses; Minor Equipment and Furniture

budget is reserved for electronic replacement or maintenance such as off-site adoption event iPads; and Professional Services budget will be used for any necessary medical care such as after-hours emergency medical care and increasing spay/neuter services for the adoption center and the public.

Fire Department – FY2023 Proposed Budget \$3,307,182

Capital Replacement

- 2006 F350 4x4 SD Crew replace with F150 Responder with emergency equipment – 52,326 miles, score 33
- 2008 F250 4x4 SD Crew replace with F150 Responder with emergency equipment – 24,968 miles, score 24
- 2004 F250 4x4 SD Crew replace with F150 Responder with emergency equipment – 65,829 miles, score 36

The proposed FY2023 budget does not fund the following requested new item included on City Manager's memo: One additional Stipend Day Crew \$247,057

Fire – EMS Donated Fund

FY2023 budget includes \$40,000 to fund state deployments of Fire and EMS personnel to assist other departments in times of disaster. FY2023 budget also includes an additional \$40,000 for Fire department specialty tools. FY2023 ending fund balance is estimated at \$89K.

Fire Capital Improvement Program (slide)

Emergency Medical Services – FY2023 Proposed Budget \$5,142,735

New Vehicle

Ambulance on Ford 450 Chassis with equipment \$428,751

Capital Replacement

- 2008 Ford Expedition 4x4 XLT replace with Ford Interceptor Explorer with emergency equipment – 65,890 miles, score 30
- 2004 Ford Expedition 4x4 XLT replace with Ford Interceptor Explorer with emergency equipment – 87,753 miles, score 38

The proposed FY2023 budget does not fund the following requested new item included on City Manager's memo:

Two (2) Lucas Mechanical CPR devices \$36,333

Seven (7) McGrath Video Intubation Systems	\$19,722
Four (4) Panasonic Toughbooks	\$15,580

Fire Marshal – FY2023 Proposed Budget \$949,275

Capital Replacement

- 2010 Chevrolet Tahoe replace with Ford F250 Crew 4x4 with bed slide and emergency equipment – 81,085 miles, score 29

The proposed FY2023 budget does not fund the following requested new item included on City Manager's memo:

Deputy Fire Marshal – Public Education (1 FTE) w/F250 Crew 4x4	\$182,533
Deputy Fire Marshal – Plans Examiner (1 FTE) w/F150 Responder	\$180,237

Budget Review by Council

Tuesday, July 26	Health Insurance changes
Tuesday, August 2	Council Budget & CIP Workshop #4
Monday, August 8	Council Budget & CIP Workshop #5
Monday, August 15	Council Budget & CIP Workshop #6
Tuesday, August 16	Council Budget & CIP Workshop #7

Going Forward

Public Hearing on Budget – August 9 and 23

Adopt FY2023 Budget – August 23 and September 13

Tax Rate Adoption Process:

Monday, July 25 – will have certified tax rolls for NNR & VAR tax rate calculations

Tuesday, August 9 – Propose Tax Rate

Tuesday, September 13 – Ratify the Property Tax increase, Adopt tax rate.

3. PUBLIC COMMENTS

4. ADJOURNMENT

At 8:25 p.m. Mayor Hallisey said, there being no further business this meeting is adjourned.

PAT HALLISEY
MAYOR

DIANA M. STAPP
CITY SECRETARY

(SEAL)

MINUTES APPROVED: