

**CITY OF LEAGUE CITY
GRANT APPLICATION PRE-APPROVAL FORM**

| | | | | | |
|---|--|--|--------------------------------------|--------------------|---------------------------|
| Grant Name | | Texas Forest Service HB2604 - Training | | | |
| Directorate/Department Applying for Grant | | | Proposed Grant Manager | | |
| Fire Department | | | Michael Lugo | | |
| Awarding Grant Agency Name | | | Total Project Amount | | |
| Texas Forest Service | | | \$12,500 | | |
| General Purpose of the Grant | | | | | |
| House Bill 2604 was passed to assist volunteer Fire Departments with training costs | | | | | |
| Items the Grant Will Pay For | | | | | |
| This grant reimbursement will pay for items such as: training libraries, and tuition for certified training | | | | | |
| Requires Council Approval? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | If yes, Proposed Agenda date? | September 27, 2022 | |
| Amount or % Covered by Grant | 100% | | Amount or % Matched by City | 0% | |
| Grant Time/Performance Period | Fiscal Year 2022 | | Application Deadline | Various | |
| Estimated Annual Fiscal Impact: | Year One | | Year Two | | Year Three |
| Revenue Generated | | | | | |
| Grant Funds to be Received | \$12,500 | | | | |
| City Match | | | | | |
| Net Fiscal Impact | | | | | |
| In future CIP? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | If yes, what year? | | |
| Year One Currently Budgeted? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | | | (Choose Yes or No) |
| If no, how do you intend to fund City's match? | | | | | |
| | | | | | |
| Attach Supporting Grant Documentation for Approval | | | | | |
| Approval Order | Signature | | | Date | |
| Grant Manager | DocuSigned by: Michael Lugo | | | 9/1/2022 | |
| Department Head | DocuSigned by: Michael Lugo | | | 9/1/2022 | |
| Director | DocuSigned by: Michael Lugo | | | 9/1/2022 | |
| Grant Administrator | DocuSigned by: Kayla Davis | | | 9/1/2022 | |
| Assistant City Mgr. | DocuSigned by: Bo Bass | | | 9/1/2022 | |
| Budget Manager | DocuSigned by: Ange Steelman | | | 9/2/2022 | |
| Finance | DocuSigned by: Kimberley Cornell | | | 9/2/2022 | |
| City Manager | DocuSigned by: John Baumgartner | | | 9/2/2022 | |
| City Manager | Approved <input checked="" type="checkbox"/> | Denied <input type="checkbox"/> | Please Check One | | |
| Explanation or comments related to City Manager's decision. | | | | | |
| | | | | | |

3.3 Training Tuition Grant Guidelines for Firefighter Training

Tuition grants are subject to the following standards.

3.3.1 Approved Courses

Courses certified by the TCFP, the State Firefighters' and Fire Marshals' Association of Texas (SFFMA), and/ or the National Wildfire Coordinating Group (NWCG) are eligible. Courses leading to the following firefighter certifications and credentials are eligible:

- Structural Firefighting
- Wildland Firefighting
- Aircraft Rescue and Fire Fighting
- Marine Fire Fighting
- Industrial Fire Fighting
- Rescue
- Driver/ Operator
- Fire Inspector
- Fire Instructor
- Fire Investigator
- Wildland Urban Interface
- Fire Officer
- First Responder/ Emergency Care Attendant (ECA)
- Hazardous Materials Technician
- Incident Command System
- Public Fire Educator
- Critical Incident Stress Management

Other courses in addition to those shown above may also be eligible, including online courses. Most fire related courses offered by the TEEX ESTI are eligible, with some exceptions. Training leading to the EMT or Paramedic credential is not eligible. Training leading to a law enforcement certification is not eligible. Non-fire related courses are not eligible.

NWCG courses, other than S-130 and S-190, must be taught by an NWCG member agency. NWCG courses not offered or sanctioned by an NWCG member agency are not eligible for grant assistance.

All training courses must be taught within the State of Texas.

3.3.2 Approved Schools

Most programs administered by state agencies and state universities are approved, provided they are certified by TCFP, SFFMA, or NWCG.

Most regional schools are approved, provided the curriculum is certified by TCFP, SFFMA, or NWCG.

Training schools and courses not leading to a certification by the SFFMA, TCFP, or qualifications under NWCG “Wildland Fire Qualification System Guide” may not be approved.

3.3.3 Instructors and Training Facilities

Training must be conducted by a lead instructor holding the Texas Instructor I credential or higher.

NWCG training must be conducted by a qualified lead instructor holding qualifications as required by the NWCG Field Manager’s Course Guide, PMS 901-1.

Training fields, classrooms, and training facilities should be certified by the Texas Commission on Fire Protection.

3.3.4 Other Approved Conferences and Training

The program provides reimbursement grants for registration fees for attendance at the following conferences:

- Industrial Fire World Annual Conference
- SFFMA Annual Conference
- Texas Association of Fire Educators Annual Conference
- Texas Fire Chiefs Academy Annual Conference
- Texas State Association of Fire and Emergency Districts (SAFE-D) Conference

Most fire related conferences offered by TEEX ESTI are eligible. The program provides reimbursement grants for completion of the Certified Prescribed Burn Manager Course licensed by the Texas Department of Agriculture

3.3.5 Limitations

Grant assistance is not available for reimbursement of transportation, meals, or lodging expense. However, Texas A&M Forest Service utilizes federal funds for dorm lodging and meal card grants at the TEEX – Municipal Fire School. In order to be considered for federal funds, applicants must meet **all** of the following federal requirements.

1. Department must serve a rural area or rural community with a population of 10,000 or less.
2. Provide a valid DUNS number (See section 4.3.4)
3. Adopt NIMS through the Texas Division of Emergency Management (TDEM).

Training tuition grants are provided up to a maximum of \$133 per day, not to exceed \$665 per trainee per school.

The maximum amount of training tuition grant assistance a department may receive in a fiscal year (September through August) is \$12,500.

Written application for a training tuition grant must be received by Texas A&M Forest Service before the course start-date for both in person and online courses. An application received on or after the course start-date is not eligible for grant assistance.

3.3.6 Training Tuition Payments

Grant payments for training tuition to the TEEX Spring Fire School and the TEEX Municipal Fire School may be made directly to TEEX on behalf of the grant recipient. Tuition and related expenses must be listed on an itemized master invoice provided by TEEX. Grant reimbursement payments for tuition at all other schools will be made directly to the grant recipient.

Dorm lodging and meal card expenses at the TEEX Summer Municipal Fire School may be eligible for reimbursement, provided the department is federal funds eligible.

Grant payments for training tuition to the Capital Area Interagency Wildfire and Incident Management Academy and other Texas A&M Forest Service academies may be paid directly to the agency on behalf of the grant recipient.