

To: John Baumgartner, City Manager
From: Kimberly Corell, Interim Purchasing Manager
CC: Ryan Smith, Executive Director of The Ballpark at League City
Aron Genereau, General Manager of The Ballpark at League City
Angelo Chiarello, Assistant General Manager of BPLC
Cameron Parker, Manager of Parks Operations
Date: 2/4/2025
Re: Request for Proposal (RFP) 25-009 Retrofit Lighting for The Ballpark at League City (RE-BID) Evaluation and Award Recommendation

Enclosed for your review and approval is the award recommendation for RFP 25-009, the original RFP that was released, Proposal Tabulations, and Evaluation Summary

HISTORY

On December 31, 2024, Request for Proposal (RFP) **25-009 Retrofit Lighting for The Ballpark at League City** was released to the public. The objective of the solicitation was to find qualified proposers to, in three distinct phases of work (Phase 1: lighting first set of three softball fields, Phase 2: lighting second set of three softball fields, Phase 3: lighting multipurpose fields), install retrofit lighting at the Ballpark. We sought proposers who could complete the entirety of this project at a price that is most advantageous to and best meets the needs of the City while taking into consideration the evaluation factors set forth in the RFP. The proposals were received and opened January 28, 2025 at 10am CST.

AWARD RECOMMENDATION

After receiving the **six (6) proposals**, the proposals were evaluated and tabulated. One proposal was disqualified for failure to submit a bid bond, leaving five (5) proposals remaining for evaluation. Of those five (5) remaining proposals, one (1) proposer chose not to bid on the entire project, leaving four (4) proposers who were qualified to complete the entire project, as requested in the RFP. Based on scoring of the pricing as tabulated, the qualifications and experience of the proposers, the project methodology and implementation method, the lead time/schedule, references, completeness of submittal, and warranty offered, the Purchasing Department recommends awarding the contract to **Techline Sports Lighting, LLC** as the most qualified responsive proposer. Though there was tie in scoring between Techline and Qualite, Techline can provide better value to the City by standardizing the type of lighting system used at all major City parks.



Kimberly Corell
Interim Purchasing Manager