Contractor Report Card - Professional Services

Name Of Contractor:	Sander Engineering	Date Contract Began:	4/11/2017
Contract Number:	3170868	Date Contract Ended:	present
Name of Project:	countryside #1 LS Improvements	Date Report Card Completed:	4/23/2019
Project Number:	WW1705	Previous Report Card Rating:	92

POINTS - Yes=5, No=0, NA=5

Topic	Questions	Findings	Points	Comments
PRICE LISTS				
Pricing	Was approved pricing honored?	Yes=5/No=0/NA=5	5	
Modifications	Was the consultant responsive to City directed changes to priorities and/or schedule?	1....2.....3.....4.....5	5	
Modifications	Number of change orders?		0	
	Consultant recommended change orders		0	
	City recommended change orders		0	
Billing	The consultant complying with billing responsibility?	1....2.....3.....4.....5	5	
FINANCIAL				
Bankruptcy	Is the consultant free from Bankruptcy proceedings?	Yes=5/No=0/NA=5	5	
Billing	Was billing accurate when received from the consultant?	1....2.....3.....4.....5	5	
Sub-contractors	If applicable, was sub-contractor information collected in the contractor's system and included in the billing detail?	1....2.....3.....4.....5	5	
Sub-contractors	Were sub-contractors paid timely without notices filed?	1....2.....3.....4.....5	5	
ADMINISTRATIVE				
Change of Name	Did the consultant comply with Change of Name requirements?	Yes=5/No=0/NA=5	5	
Administrative	Was the consultant's Contact for Contract Administration information (address/phone/fax/email) correct?	Yes=5/No=0/NA=5	5	
PROJECT (Answer in a scale of 1-5: 1 being below agreed upon standards - 5 being exceeded expectations)				
Timeline	Did consultant complete project in contracted timeframe?	Yes=5/No=0/NA=5	5	
Timeline	Did consultant complete project milestones on time?	1....2.....3.....4.....5	4	
Contract Scope	Did the consultant demonstrate that they comply with the scope of their contract?	1....2.....3.....4.....5	5	
Sub-contractors	If there are participating sub-consultants, are the sub-consultants listed and current in the contract?	Yes=5/No=0/NA=5	5	
Value added	Did consultant provide value added options for cost, schedule, or final product?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with City Staff?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with Citizens and the business community?	1....2.....3.....4.....5....NA	5	
Professionalism	Was the quality of work performed to the standards required in the contract?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant and the consultant's staff perform in a professional manner?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant's key personnel remain consistent throughout the duration of the project?	1....2.....3.....4.....5	5	
OVERALL				
Any other issues on the job?				
Additional Comments?				
		TOTAL POINTS	94	
Grade (86-95=A, 76-85=B, 66-75=C, below 66=F)		A.....B.....C....F		

94

10/1/2014 version

Directions: The lead manager on the contract will complete the form with input from accounts payable and any additional departments affected by the contract. This form must be filled out between 90 and 30 days before contract completion. If the contract is going out for new bid, this form must be completed before solicitation is posted.

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Lead Manager Signature

Susan Oyler

Allen

Contractor Report Card - Professional Services

Name Of Contractor:	Sander Engineering	Date Contract Began:	10/25/2018
Contract Number:	3190278	Date Contract Ended:	ongoing
Name of Project:	Davis 1+2 Lift Station Rehab	Date Report Card Completed:	4/24/2019
Project Number:	WW1901A	Previous Report Card Rating:	

POINTS - Yes=5, No=0, NA=5

Topic	Questions	Findings	Points	Comments
PRICE LISTS				
Pricing	Was approved pricing honored?	Yes=5/No=0/NA=5	5	
Modifications	Was the consultant responsive to City directed changes to priorities and/or schedule?	1....2.....3.....4.....5	5	
Modifications	Number of change orders?			
	Consultant recommended change orders			
	City recommended change orders			
Billing	The consultant complying with billing responsibility?	1....2.....3.....4.....5	5	
FINANCIAL				
Bankruptcy	Is the consultant free from Bankruptcy proceedings?	Yes=5/No=0/NA=5	5	
Billing	Was billing accurate when received from the consultant?	1....2.....3.....4.....5	5	
Sub-contractors	If applicable, was sub-contractor information collected in the contractor's system and included in the billing detail?	1....2.....3.....4.....5	5	
Sub-contractors	Were sub-contractors paid timely without notices filed?	1....2.....3.....4.....5	5	
ADMINISTRATIVE				
Change of Name	Did the consultant comply with Change of Name requirements?	Yes=5/No=0/NA=5	5	
Administrative	Was the consultant's Contact for Contract Administration information (address/phone/fax/email) correct?	Yes=5/No=0/NA=5	5	
PROJECT (Answer in a scale of 1-5: 1 being below agreed upon standards - 5 being exceeded expectations)				
Timeline	Did consultant complete project in contracted timeframe?	Yes=5/No=0/NA=5	5	organ
Timeline	Did consultant complete project milestones on time?	1....2.....3.....4.....5	4	
Contract Scope	Did the consultant demonstrate that they comply with the scope of their contract?	1....2.....3.....4.....5	5	
Sub-contractors	If there are participating sub-consultants, are the sub-consultants listed and current in the contract?	Yes=5/No=0/NA=5	5	
Value added	Did consultant provide value added options for cost, schedule, or final product?	1....2.....3.....4.....5	4	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with City Staff?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with Citizens and the business community?	1....2.....3.....4.....5....NA	5	
Professionalism	Was the quality of work performed to the standards required in the contract?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant and the consultant's staff perform in a professional manner?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant's key personnel remain consistent throughout the duration of the project?	1....2.....3.....4.....5	5	
OVERALL				
Any other issues on the job?				
Additional Comments?				
		TOTAL POINTS	93	
Grade (86-95=A, 76-85=B, 66-75=C, below 66=F)		A.....B.....C....F	A	

10/1/2014 version

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Lead Manager Signature

Anthony Tallarico

Contractor Report Card - Professional Services

Name Of Contractor:	Sander Engineering	Date Contract Began:	5/16/2013
Contract Number:	130744	Date Contract Ended:	ongoing
Name of Project:	Southeast Area Service Trunks	Date Report Card Completed:	4/24/2019
Project Number:	WT 1105	Previous Report Card Rating:	

POINTS - Yes=5, No=0, NA=5

Topic	Questions	Findings	Points	Comments
PRICE LISTS				
Pricing	Was approved pricing honored?	Yes=5/No=0/NA=5	5	
Modifications	Was the consultant responsive to City directed changes to priorities and/or schedule?	1....2.....3.....4.....5	5	
Modifications	Number of change orders?			
	Consultant recommended change orders			
	City recommended change orders			
Billing	The consultant complying with billing responsibility?	1....2.....3.....4.....5	5	
FINANCIAL				
Bankruptcy	Is the consultant free from Bankruptcy proceedings?	Yes=5/No=0/NA=5	5	
Billing	Was billing accurate when received from the consultant?	1....2.....3.....4.....5	5	
Sub-contractors	If applicable, was sub-contractor information collected in the contractor's system and included in the billing detail?	1....2.....3.....4.....5	5	
Sub-contractors	Were sub-contractors paid timely without notices filed?	1....2.....3.....4.....5	5	
ADMINISTRATIVE				
Change of Name	Did the consultant comply with Change of Name requirements?	Yes=5/No=0/NA=5	5	
Administrative	Was the consultant's Contact for Contract Administration information (address/phone/fax/email) correct?	Yes=5/No=0/NA=5	5	
PROJECT (Answer in a scale of 1-5: 1 being below agreed upon standards - 5 being exceeded expectations)				
Timeline	Did consultant complete project in contracted timeframe?	Yes=5/No=0/NA=5	5	
Timeline	Did consultant complete project milestones on time?	1....2.....3.....4.....5	5	
Contract Scope	Did the consultant demonstrate that they comply with the scope of their contract?	1....2.....3.....4.....5	5	
Sub-contractors	If there are participating sub-consultants, are the sub-consultants listed and current in the contract?	Yes=5/No=0/NA=5	5	
Value added	Did consultant provide value added options for cost, schedule, or final product?	1....2.....3.....4.....5	4	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with City Staff?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with Citizens and the business community?	1....2.....3.....4.....5....NA	5	
Professionalism	Was the quality of work performed to the standards required in the contract?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant and the consultant's staff perform in a professional manner?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant's key personnel remain consistent throughout the duration of the project?	1....2.....3.....4.....5	5	
OVERALL				
Any other issues on the job?				
Additional Comments?				
		TOTAL POINTS	94	
Grade (86-95=A, 76-85=B, 66-75=C, below 66=F)		A.....B.....C....F	A	

10/1/2014 version

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Lead Manager Signature

Anthony Talluto

Contractor Report Card - Professional Services

Name Of Contractor:	Sander Engineering	Date Contract Began:	3/28/2017
Contract Number:	3170806	Date Contract Ended:	4/30/2020
Name of Project:	Smith Lane Lift Station Improvements	Date Report Card Completed:	4/23/2019
Project Number:	WW 1502A	Previous Report Card Rating:	N/A

POINTS - Yes=5, No=0, NA=5

Topic	Questions	Findings	Points	Comments
PRICE LISTS				
Pricing	Was approved pricing honored?	Yes=5/No=0/NA=5	5	No change orders
Modifications	Was the consultant responsive to City directed changes to priorities and/or schedule?	1....2.....3.....4.....5	5	Very responsive
Modifications	Number of change orders?		0	
	Consultant recommended change orders		0	
	City recommended change orders		0	
Billing	The consultant complying with billing responsibility?	1....2.....3.....4.....5	5	
FINANCIAL				
Bankruptcy	Is the consultant free from Bankruptcy proceedings?	Yes=5/No=0/NA=5	5	None Known
Billing	Was billing accurate when received from the consultant?	1....2.....3.....4.....5	5	
Sub-contractors	If applicable, was sub-contractor information collected in the contractor's system and included in the billing detail?	1....2.....3.....4.....5	5	
Sub-contractors	Were sub-contractors paid timely without notices filed?	1....2.....3.....4.....5	5	
ADMINISTRATIVE				
Change of Name	Did the consultant comply with Change of Name requirements?	Yes=5/No=0/NA=5	5	None Known
Administrative	Was the consultant's Contact for Contract Administration information (address/phone/fax/email) correct?	Yes=5/No=0/NA=5	5	yes
PROJECT (Answer in a scale of 1-5: 1 being below agreed upon standards - 5 being exceeded expectations)				
Timeline	Did consultant complete project in contracted timeframe?	Yes=5/No=0/NA=5	0	I understand there were some City holds
Timeline	Did consultant complete project milestones on time?	1....2.....3.....4.....5	4	
Contract Scope	Did the consultant demonstrate that they comply with the scope of their contract?	1....2.....3.....4.....5	5	
Sub-contractors	If there are participating sub-consultants, are the sub-consultants listed and current in the contract?	Yes=5/No=0/NA=5	5	
Value added	Did consultant provide value added options for cost, schedule, or final product?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with City Staff?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with Citizens and the business community?	1....2.....3.....4.....5....NA	5	
Professionalism	Was the quality of work performed to the standards required in the contract?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant and the consultant's staff perform in a professional manner?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant's key personnel remain consistent throughout the duration of the project?	1....2.....3.....4.....5	5	
OVERALL				
Any other issues on the job?				
Additional Comments?				
		TOTAL POINTS	89	
Grade (86-95=A, 76-85=B, 66-75=C, below 66=F)		A.....B.....C....F		

10/1/2014 version

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Lead Manager Signature

Contractor Report Card - Professional Services

Name Of Contractor:	Sander Engineering	Date Contract Began:	05/07/2018
Contract Number:	3180425	Date Contract Ended:	06/28/2019
Name of Project:	3rd St GST Rehab	Date Report Card Completed:	04/23/2019
Project Number:	WT1802A	Previous Report Card Rating:	

POINTS - Yes=5, No=0, NA=5

Topic	Questions	Findings	Points	Comments
PRICE LISTS				
Pricing	Was approved pricing honored?	Yes=5/No=0/NA=5	5	
Modifications	Was the consultant responsive to City directed changes to priorities and/or schedule?	1....2.....3.....4.....5	5	
Modifications	Number of change orders?			
	Consultant recommended change orders			
	City recommended change orders		3	time extensions
Billing	The consultant complying with billing responsibility?	1....2.....3.....4.....5	5	
FINANCIAL				
Bankruptcy	Is the consultant free from Bankruptcy proceedings?	Yes=5/No=0/NA=5	5	
Billing	Was billing accurate when received from the consultant?	1....2.....3.....4.....5	4	
Sub-contractors	If applicable, was sub-contractor information collected in the contractor's system and included in the billing detail?	1....2.....3.....4.....5	5	
Sub-contractors	Were sub-contractors paid timely without notices filed?	1....2.....3.....4.....5	5	
ADMINISTRATIVE				
Change of Name	Did the consultant comply with Change of Name requirements?	Yes=5/No=0/NA=5	5	
Administrative	Was the consultant's Contact for Contract Administration information (address/phone/fax/email) correct?	Yes=5/No=0/NA=5	5	
PROJECT (Answer in a scale of 1-5: 1 being below agreed upon standards - 5 being exceeded expectations)				
Timeline	Did consultant complete project in contracted timeframe?	Yes=5/No=0/NA=5	5	
Timeline	Did consultant complete project milestones on time?	1....2.....3.....4.....5	5	
Contract Scope	Did the consultant demonstrate that they comply with the scope of their contract?	1....2.....3.....4.....5	5	
Sub-contractors	If there are participating sub-consultants, are the sub-consultants listed and current in the contract?	Yes=5/No=0/NA=5	5	
Value added	Did consultant provide value added options for cost, schedule, or final product?	1....2.....3.....4.....5	4	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with City Staff?	1....2.....3.....4.....5	5	
Professionalism	Did consultant exhibit professionalism and courtesy when dealing with Citizens and the business community?	1....2.....3.....4.....5....NA	5	
Professionalism	Was the quality of work performed to the standards required in the contract?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant and the consultant's staff perform in a professional manner?	1....2.....3.....4.....5	5	
Professionalism	Did the consultant's key personnel remain consistent throughout the duration of the project?	1....2.....3.....4.....5	5	
OVERALL				
Any other issues on the job?				
Additional Comments?				
		TOTAL POINTS	98	
Grade (86-95=A, 76-85=B, 66-75=C, below 66=F)		A.....B.....C.....F	A	

10/1/2014 version

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Lead Manager Signature

Anthony Talluto