



CITY OF LEAGUE CITY VENDOR REPORT CARD

Construction Contract

GW Phillips Concrete Construction, Inc.

Project Name:	Bay Colony Area Detention Modifications	Date Contract Began:	4/12/2022
Contract Number:	3220344	Date Contract Ended:	Current
Project Number:	DR1909	Date Report Card Completed:	10/17/2023
		Previous Report Card Rating:	76.00

SCORING METHOD:	Below Contractual Expectations	1 - 3
	Met Contractual Expectations	4
	Exceeded Contractual Expectations	5

Cells in 'yellow' highlight must be completed

Evaluation Criteria		Score
A. PERFORMANCE AND PROFESSIONALISM		
1. Satisfaction with Overall Performance.		4
2. Would you recommend this Contractor for future projects?		4
3. Contractor was responsive to City directed changes to priorities and/or schedule?		4
4. Change orders were submitted in a timely manner?		4
5. Contractor was knowledgeable, competent and professional?		4
6. Contractor exhibited professionalism, courtesy and respect toward Citizens and City Staff?		4
7. Contractor exhibited professionalism, courtesy and respect toward Business Community?		4
8. Contractor exhibited professionalism, courtesy & respect toward City appointed consultants (i.e. engineers, materials testing, surveyors, etc.)		4
9. Contractor was attentive and responsive to Citizen complaints?		4
10. Contractor's key personnel remained consistent throughout the project?		4
Comments:		

Total Vendor Responsiveness: 40

B. QUALITY AND DELIVERY		
1. Contractor met overall schedule deadlines?		4
2. Consultant completed the job on time?		4
3. Was contract completed in the # of days bid (including time extensions granted via change orders)? or, Was contract completed in City stipulated # of days (including time extensions granted via change orders)?		4
4. Contractor responded to communications/questions in a timely manner?		4
5. Site cleanliness was maintained throughout project (i.e. trash, street, etc)?		3
6. Responsiveness to punch list items was timely and satisfactory?		4
7. Closeout documents were accurate, complete and submitted in a timely manner?		4
Comments:		

Total Vendor Quality and Delivery: 27

C. FINANCIAL		
1. Change order pricing was fair?		4
2. Sub-contractors invoices were managed well and paid in a timely manner?		N/A
3. Pay applications were accurate and submitted in a timely manner?		4
Comments:		

Total Financial: 8

Average Score: 3.95

Total Vendor Score: 78.95

Would you hire them again? Yes No

List positives or negatives that stood out on the job: *The contractor has been easy to deal with and has been amenable to the changing site conditions due to irrigation lines being unearthed and trees that weren't included in the plans.*

- DIRECTIONS:**
- Form must be completed within 30 days of contract completion.
 - Lead Project Manager on contract will complete the form with input from Accounts Payable and any other departments affected by contract.
 - One copy of report card to be kept in project folder; send copy to Purchasing.
 - If contract is not being renewed and/or is being terminated due to performance issues, send copy of report card to the contractor.

Susan Oyler

10/17/2023

Date



CITY OF LEAGUE CITY VENDOR REPORT CARD

Professional Services

Engineering, Construction Materials Testing, Surveying, Environmental, Etc.

Terracon Consultants, Inc.

Project Name:	Asphalt Street Rehabilitation - Package 6	Date Contract Began:	5/27/2022
Contract Number:	3220362	Date Contract Ended:	3/14/2023
Project Number:	RE 1704G	Date Report Card Completed:	5/12/2023
		Previous Report Card Rating:	99

	Below Contractual Expectations	1 - 3
<u>SCORING METHOD:</u>	Met Contractual Expectations	4
	Exceeded Contractual Expectatio	5

Cells in 'blue' highlight MUST be completed

Evaluation Criteria	Score
A. PERFORMANCE AND PROFESSIONALISM	
1. Satisfaction with Overall Performance.	5
2. Would you recommend this Consultant for future projects?	5
3. Consultant was knowledgeable, competent and professional?	5
4. Consultant was responsive to City directed changes to priorities and/or schedule?	5
5. Consultant exhibited professionalism, courtesy and respect toward Citizens and City Staff?	5
6. Consultant exhibited professionalism, courtesy and respect toward Business Community?	5
7. Consultant demonstrated they complied with the Scope of their contract?	5
8. Consultant attended required project meetings and documented the meetings accordingly?	5
9. Consultant attended required site visits and submitted documents accordingly?	5
10. Consultant provided adequate project staffing, supervision and quality control?	5
Comments:	<i>No known interactions with Business Community. Field Tech was very curious to staff and contractor given the issues presented in the field. Tech was responsive to call-outs from contractor.</i>
Total Vendor Responsiveness:	
	50

B. QUALITY AND DELIVERY	
1. Consultant met the project milestones in schedule provided?	5
2. Consultant completed the contract on time?	5
3. Consultant responded to communications/questions in a timely manner?	4
4. Information provided was reliable and accurate?	3
5. Quality of deliverables was satisfactory?	3
6. Data and documents provided in a format compatible with City resources?	5
7. Data and documents provided in a secure and confidential manner?	5
Comments:	<i>Consultant presented reports in a timely manner. Was disappointed with coring results for Mary Lane and Tallow Forrest; called for mill and overlay and contractor ended up performing mostly FDR.</i>
Total Vendor Quality and Delivery:	
	30

C. FINANCIAL	
1. Amendment(s) (scope and fee) to contract, if needed, was accurate and fair?	5
2. Invoices were accurate and timely?	5
3. Responsiveness to billing requests?	5
Comments:	<i>Had no billing issues. Invoices were accurate and timely.</i>
Total Financial:	
	15

Average Score:	4.75
Total Vendor Score:	95.00

Would you hire them again? Yes No

List positives or negatives that stood out on the job: *Came \$12,711.50 under budget. City had to implement a \$200k CO because of extra work needed on Mary Lane and Tallow Forrest.*

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 - If contract is not being renewed and/or is being terminated due to performance issues, send copy of report card to the contractor.

Scott Tuma

5/12/2023
Date