

**CITY OF LEAGUE CITY
GRANT APPLICATION PRE-APPROVAL FORM**

Grant Name	Texas Forest Service HB2604 - Equipment		
Directorate/Department Applying for Grant		Proposed Grant Manager	
Fire Department		Michael Lugo	
Awarding Grant Agency Name		Total Project Amount	
Texas Forest Service		\$15,000	
General Purpose of the Grant			
House Bill 2604 was passed to assist volunteer Fire Departments with training, apparatus, and equipment costs.			
Items the Grant Will Pay For			
This grant will pay for 90% of the actual cost of bunker gear. Not to exceed \$15,000 in grant assistance.			
Requires Council Approval?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, Proposed Agenda date? November 14, 2023
Amount or % Covered by Grant	90%		Amount or % Matched by City 10%
Grant Time/Performance Period	Fiscal Year 2024		Application Deadline Various
Estimated Annual Fiscal Impact:	Year One	Year Two	Year Three
Revenue Generated			
Grant Funds to be Received	\$15,000		
City Match	\$1,500		
Net Fiscal Impact			
In future CIP?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, what year?
Year One Currently Budgeted?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	(Choose Yes or No)
If no, how do you intend to fund City's match?			
Attach Supporting Grant Documentation for Approval			
Approval Order	Signature		Date
Grant Manager	<small>DocuSigned by:</small> <i>Michael Lugo</i> <small>2655D8B0DD2C48C...</small>		10/31/2023
Department Head	<small>DocuSigned by:</small> <i>Michael Lugo</i> <small>2655D8B0DD2C48C...</small>		10/31/2023
Director	<small>DocuSigned by:</small> <i>Michael Lugo</i> <small>2655D8B0DD2C48C...</small>		10/31/2023
Grant Administrator	<small>DocuSigned by:</small> <i>Karla Davis</i> <small>63569240C17842E...</small>		10/31/2023
Assistant City Mgr.			
Budget Manager	<small>DocuSigned by:</small> <i>Stacy M. Parris</i> <small>64C6C658B01415...</small>		10/31/2023
Finance	<small>DocuSigned by:</small> <i>Kimberley Correll</i> <small>3307D5224D10416...</small>		11/1/2023
City Manager	<small>DocuSigned by:</small> <i>John Baumgartner</i> <small>AA44FE3917BC441...</small>		11/1/2023
City Manager	Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>	Please Check One
Explanation or comments related to City Manager's decision.			

Personal Protective Equipment Guidelines

Rural Volunteer Fire Department Assistance Program

Responsibilities of the Fire Department Following Notice of Grant Approval:

1. Purchase approved item(s).
2. Submit for Reimbursement via [FireConnect](#), and upload the following supporting documents:
 - Proof of Payment
 - Copies of Signed Check(s)
 - Credit Card Receipt(s)
 - Paid Vendor Invoice(s) showing the last 4 digits of credit card used
 - Bank/Credit Card Statement(s) Showing the Purchase
3. Texas A&M Forest Service will then issue a reimbursement check or direct deposit of 90% of the cost, up to the specified amount shown on the approval notice.
4. Grants for PPE will expire **6 months** from the approval date. Extensions may be available upon request via [FireConnect](#).

Complete List of Eligible Items

Structural Gear

- Bunker Coat
- Bunker Pants
- Structural Boots
- Structural Helmet
- Structural Goggles
- Structural Hood
- Structural Gloves
- Structural Suspenders
- Ear/Neck/Face Protectors (Shrouds)
- Visors
- Gear Bags

Wildland Gear

- Aramid Coveralls
- Aramid Pants
- Aramid Shirt
- Aramid Jacket
- Wildland Suspenders
- Wildland Gloves
- Wildland Hardhat
- Wildland Goggles
- Wildland Boots
- Ear/Neck/Face Protectors (Shrouds)
- Reflective Trim
- Fire Shelter
- Gear Bags

Other Equipment

- PPE Extractors and Dryers

Note:

- *Only the items listed above are eligible for cost-share reimbursement*
- *Wildland PPE must meet the most current requirements of NFPA 1977 for wildland gear*
- *Structural PPE must meet the current requirements of NFPA 1971 for structural gear*

Fire/Rescue Equipment Guidelines

Rural Volunteer Fire Department Assistance Program

Responsibilities of the Fire Department Following Notice of Grant Approval:

1. Purchase the approved item or items.
2. Submit for Reimbursement via [FireConnect](#), and upload the following supporting documents:
 - Proof of Payment
 - Copies of Signed Check(s)
 - Credit Card Receipt(s)
 - Paid Vendor Invoice(s) showing the last 4 digits of credit card used
 - Bank/Credit Card Statement(s) Showing the Purchase
3. Grants for fire/rescue equipment will expire **6 months** from the approval date. Extensions may be available upon request via [FireConnect](#).

List of Pre-Approved Items:

- Self Contained Breathing Apparatus
- Thermal Camera
- Cascade System
- Extrication Equipment
- Gear Bags
- Computers (limit of 2 per department)
- Hose, Nozzles, and Ladders
- Emergency Lighting
- Portable Tank
- Generator
- Ventilation Fans and Saws
- Flashlights
- Small Engine (Pump)
- Fire Pump
- Communications Equipment
- Automated External Defibrillators (AEDs)
- UTVs ([see minimum required specs](#))

Note:

- Items listed above are examples of items approved for cost-share reimbursement.
- Please contact us with specific questions regarding eligible items.
- Equipment or services purchased prior to the award date are ineligible for grant assistance under this program.
- If an individual item is valued at \$5,000 or greater, it must be inspected by a member of our field staff before a grant reimbursement can be issued.

