



Meeting Minutes
City Council

Monday, July 31, 2023

6:00 PM

Johnnie Arolfo Civic Center
400 West Walker Street

Council Budget & CIP Workshop

The City Council of the City of League City, Texas, met in a workshop in the Johnnie Arolfo Civic Center at 400 West Walker Street on the above date at 6:00 p.m.

Mayor:

Nick Long

City Council Members:

Andy Mann
Tommy Cones
Tom Crews
John Bowen
Justin Hicks
Chad Tressler
Sean Saunders

City Manager:

John Baumgartner

Assistant City Manager

Rick Davis

Assistant City Manger-CFO

Angie Steelman

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Cliff Woitena

Executive Director of Capital Projects

Ron Bavarian

Director of Engineering:

Christopher Sims

Director of Finance:

Kimberly Corell

Director of Human Resources/Civil Service:

James Brumm

Director of Parks & Cultural Services:

Chien Wei

Director of Public Works:

Jody Hooks

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Pro Tem Mann called the meeting to order at 6:05 p.m. and called the roll. All members of Council were present except Mayor Long. Chad Tressler attended via videoconference.

Absent 1 - Mayor Nick Long

Present 7- Mr. Andy Mann, Mr. Tommy Cones, Mr. Tom Crews, Mr. John Bowen, Mr. Justin Hicks, Mr. Chad Tressler and Mr. Sean Saunders

2. **PUBLIC COMMENTS**

3. **DISCUSSION REGARDING THE CITY OF LEAGUE CITY PROPOSED FY2024 BUDGET AND FY2024-2028 CAPITAL IMPROVEMENT PLAN**

City Council (Slide)

- Proposed decrease of \$634 from FY2023 Amended Budget.

City Manager (Slide)

- Proposed increase of \$4,100 from FY2023 Amended Budget.

Budget Highlights:

- Meeting Expenses and Office Supplies

City Secretary (Slide)

- Proposed decrease of \$62,000 from FY2023 Amended Budget.

Budget Highlights:

- \$90,000 decrease in election expenses

City Attorney (Slide)

- Proposed increase of \$20,000 from FY2023 Amended Budget.

City Auditor (Slide)

- Proposed increase of \$4,000 from FY2023 Amended Budget.

Police (Slide)

- Proposed increase of \$695,400 from FY2023 Amended Budget.

Budget Highlights:

- Police Officers added in FY2023 (+6 FTE)
- Budgeted separation pay (\$250,000)
- Authorized to 'hire over' by 6 civil service positions (no additional funding)
- \$290,000 reduction in fuel cost and operating supplies

Service & Charges increased for the following:

- **Memberships (\$800)**
- **Postage & Freight (\$1,600)**
- **Patrol & Special Ops Uniforms (\$17,100)**

Budget Highlights Continued:

- **Motor Pool Lease Fees (\$49,000)**
- **New Axon Body Worn and In-Car/Taser Contract (\$109,400)**
- **Subscription Services (\$8,000)**
- **Flock Cameras (\$85,900)**
- **Prisoner meals (\$7,000)**
- **Community Outreach events (\$1,000)**
- **Laundry Services (\$2,000)**
- **New vehicle(s) include 1 Chevrolet Tahoe with equipment package (listed as Fort Interceptor Explorer on Capital Replacement List)**

Capital Replacements:

- **2014 Ford Interceptor Explorer AWD 4DR (94,250 miles, score 15.0) replace with Ford Interceptor Explorer with emergency equipment**
- **2014 Ford Interceptor Explorer AWD 4DR (98,743 miles, score 14.5) replace with Ford Interceptor Explorer with emergency equipment**
- **2014 Ford Interceptor Explorer AWD 4DR (99,069 miles, score 14.7) replace with Ford Interceptor Explorer with emergency equipment.**
- **2014 Ford Interceptor Explorer AWD 4DR (93,121 miles, score 14.1) replace with Ford Interceptor Explorer with emergency equipment**

Chapter 59 Seizure Fund (Slide)**Budget Highlights:**

- **Investigative supplies (\$2,000)**

Asset Foreiture Fund (Slide)**Budget Highlights:**

- **4 replacement drones (\$32,090)**
- **MediBurn 30 Incinerator (\$104,700)**
- **Lenco Bearcat Rescue Vehicle (\$399,150)**

Public Safety Technology Fund (GRID) (Slide)**Budget Highlights:**

- **2 GRID Consortium Officers**
- **Central Square OSSI maintenance fees**
- **Server maintenance (\$30,000)**

Opioid Abatement (Slide)**Budget Highlights:**

- Issued in 2023 to assist communities harmed through licit and illicit opioid epidemic

Animal Control (Slide)

- Proposed increase of \$216,400 from FY2023 Amended Budget

Budget Highlights:

- Lead Animal Care Technician (+1.0 FTE)
- Lead Animal Protection Officer (+1.0 FTE)
- Temporary staffing to assist during peak adoption times – Spring/Summer, holiday season and special events (\$6,000)
- New vehicle(s) includes 1 Ford F250 with box system attachment and equipment

Capital Replacements:

- 2013 Ford F250 Extended Cab with Animal Control Office (ACO) boxes (106,543 miles, score 15.0) replace with Ford F250 4x2 Extended Cab with ACO boxes

Animal Control Donation Fund (Slide)**Budget Highlights:**

- Animal support services
- New shade structures
- After-hours emergency medical care
- Community pet events

Fire (Slide)

- Proposed increase of \$141,000 from FY2023 Amended Budget.

Budget Highlights:

- Radio and thermal camera batteries, replacement technical rescue gear, water rescue equipment and operating supplies (\$72,400)
- Longevity pay for additional fire fighters and Cancer policy (\$40,610)
- 1-yr. Mail Subscription and Cordico Mental Health App for First Responders (\$14,490)
- Pop-Up Tents for Public Awareness events (\$2,500)
- Pressure testing for Hazmat suites (\$2,000)
- Special bunker gear (\$4,065)

Fire/EMS Donation Fund (Slide)**Budget Highlights:**

- State deployments during disasters (\$40,000)
- 8 replacement air packs (\$72,000)
- City's match for Medical UTV (\$8,200)

Fire Marshal (Slide)

- Proposed increase of \$226,700 from FY2023 Amended Budget

Budget Highlights:

- Public Education Specialist (+1.0 FTE)
- Supplies (desk, computer, phone) for new position
- Annual body cameras lease and maintenance contract (\$6,500)
- New vehicle(s) include a Ford F150 Extended Cab with a bed cover and a slide out

Emergency Medical Services (EMS) (Slide)

- Proposed increase of \$1.5M from FY2023 Amended Budget.

Budget Highlights:

- Paramedic PRNs (+2.0 FTE)
- Maintenance contract pricing increase
- Medical equipment purchases:
 - 5 Ventilators (\$51,210)
 - 2 replacement EKG monitor defibrillators
 - 4 replacement Stairchairs (\$19,180)
- New vehicle(s) 1 Medical UTV offset by grant revenue

Capital Replacements:

- 2016 Chevrolet Ambulance (106,947 miles, score 13.7) replace with International Ambulance
- 2017 Chevrolet Ambulance (102,154 miles, score 15.0) replace with International Ambulance

Budget Office (Slide)

- Proposed increase of \$13,000 from FY2023 Amended Budget.

Budget Highlights:

- Office Supplies and Meeting Expenses (\$900)
- ZacTax Software (\$10,000)

Accounting (Slide)

- Proposed increase of \$105,000 from FY2023 Amended Budget.

Budget Highlights:

- Banking Fees
- Professional Services

Purchasing (Slide)

- **Proposed decrease of \$100,000 from FY2023 Amended Budget**

Budget Highlights:

- **1 FTE moved to Accounting during FY2023**

Municipal Court (Slide)

- **Proposed increase of \$53,000 from FY2023 Amended Budget**

Budget Highlights:

- **Salary expense transfer from Special Revenue Fund**
- **Hourly compensation adjustments for Associate Judges**

Municipal Court Technology Fund (Slide)**Budget Highlights:**

- **Annual maintenance of Tyler INCODE (\$30,000)**

Municipal Court TPRF Fund (Slide)**Budget Highlights:**

- **Self-service kiosk for ticket payments**

Communications (Slide)

- **Proposed decrease of \$143,000 from FY2023 Amended Budget.**

Budget Highlights:

- **Less cost for printing and binding of City Matters**
- **Reduced Special Events costs**

Hotel/Motel Occupancy Tax (HOT) Fund (Slide)**Budget Highlights:**

- **2 PT Visitor Center Representatives (+1 FTE)**
- **Supplies, furniture, and equipment \$15,000 for Visitor Center opening FY2023**

Public Access Channel (PEG) Fund (Slide)**Budget Highlights:**

- **Complete repurpose of building**
- **Run fiber networks from Public Safety Building to PWOC (\$150,000)**

Human Resources (Slide)

- **Proposed increase of \$8,000 from FY2023 Amended Budget.**

Budget Highlights:

- Annualize cost of FY2023 merit offset by a removal of one-time cost for benefit consultant fees in prior year

Emergency Management (Slide)

- Proposed increase of \$45,200 from FY2023 Amended Budget.

Budget Highlights:

- SwiftReach Notification System transferred from Communications Department (\$35,000)

Hurricane Harvey (Slide)**Budget Highlights:**

- Funding received in FY2023 will be used for local drainage infrastructure related to Harvey damage

Hurricane Nicholas (Slide)**Budget Highlights:**

- Staff does not anticipate any additional funding
- Remaining funds (\$51,166) will be transferred to GF for FY2024

Coronavirus Relief Fund (Slide)**Budget Highlights:**

- \$190,000 will be transferred to the Tech Fund to replace a core service switch at the Public Safety Building

Winter Storm Uri Fund (Slide)**Budget Highlights:**

- Ending balance is available to establish funding for New OPEB Trust Fund

HMGP Disaster Recovery Fund (Slide)**Budget Highlights:**

- This fund tracks all expenses related to drainage improvement and flood hazard mitigation projects

COVID FEMA Public Assistance (Slide)**Budget Highlights:**

- Ending balance is available to establish funding for New OPEB Trust Fund

COVID ARPA**Budget Highlights:**

- PWOC Locker Rooms and Restrooms
- Water/Wastewater infrastructure projects

Library (Slide)

- Proposed increase of \$75,600 from FY2023 Amended Budget.

Budget Highlights:

- 9 reclassifications
- Minimum wage increase
- Internal compensation adjustment
- FY2023 merit
- Replacement disc polisher (\$5,100)
- Existing subscription and technology maintenance packages (\$36,500)

Library Gift Donation Fund (Slide)**Budget Highlights:**

- Continue funding for family place kits

Park Operations (Slide)

- Proposed increase of \$249,500 from FY2023 Amended Budget.

Budget Highlights:

- Parks Maintenance Worker reclassified to a Parks Facilities Technician
- Parks Maintenance Crew Leader reclassified to a Parks Maintenance Supervisor funded at 80% GF and 20% 4B
- Oak Tree Maintenance (\$140,000)
- Mini-Excavator funded at 80% GF (\$33,688) and 20% 4B

Capital Replacements:

- 2015 Ford F250 4x2 Crew (138,544 miles, score 13.8) replace with Ford F250 4x2 Crew
- 2009 Ford F150 4x4 Crew (104,954 miles, score 15.0) replace with Ford F150 4x4 Crew
- 2016 ExMark 60" Unleaded Mower (1,901 hours, score 15.0) replace with ExMark laser Z Diesel 60"
- 2015 ExMark 72" Diesel Mower (2,140 hours, score 15.0) replace with ExMark Laser Z Diesel 72"

Parks Recreation (Slide)

- Proposed increase of \$135,200 from FY2023 Amended Budget

Budget Highlights:

- PT Custodian (+0.50 FTE), this expense is supported by revenue

4B M&O (Slide)

- Proposed increase of \$67,150 from FY2023 Amended Budget. FY2023 year-end

balance projected below \$1M, sales tax revenue for FY2024 increased to 30%.

Budget Highlights:

- Parks Maintenance Crew Leader reclassified to a Parks Maintenance Supervisor funded at 20%
- Recreation supplies and chemicals for HHP pool (\$10,800)
- Property Insurance (\$79,800)
- Mini-Excavator funded at 20% (\$8,400)
- Debt Service (\$4,100)

Utility Billing (Slide)

- Proposed increase of \$475,000 from FY2023 Amended Budget.

Budget Highlights:

- Lead Customer Service Representative (+1.0 FTE)
- 623 replacement registers (\$198,000)
- Banking fees (\$198,000)
- Utility Rate Plan and Reuse Study (\$60,000)

Employee Benefit Fund (Slide)

4. ADJOURNMENT

At 8:29 p.m. Mayor Pro Tem Mann said, there being no further business this meeting is adjourned.

NICK LONG
MAYOR

DIANA M. STAPP
CITY SECRETARY

(SEAL)

MINUTES APPROVED: