

DATE	ACTION/EVENT	LEGAL AUTHORITY
April 22, 2025	RESOLUTION: 1) receiving petition for annexation, 2) scheduling public hearing for May 13, 2025, 3) directing staff to provide notice, 4) authorizing the municipal services agreement	Local Gov't Code 43.0673(a) generally
Between April 23, 205 and May 2, 2025 (on or after the 20th day but before the 10th day before the date of the hearing)	CITY WEBSITE: City posts notice of public hearing on city website and maintain notice until annexation complete	Local Gov't Code 43.0673(d)
Between April 23, 205 and May 2, 2025 (on or after the 20th day but before the 10th day before the date of the hearing)	SCHOOL AND PUBLIC ENTITY NOTICE: City sends notice to school and public entities of intent to annex and notice of public hearings	Local Gov't Code 43.905 (schools) & 43.9051 (other public entities)
Between April 23, 205 and May 2, 2025 (on or after the 20th day but before the 10th day before the date of the hearing)	NEWSPAPER NOTICE: City posts notice of public hearing in local newspaper (not less than 10 days nor more than 20 days before public hearing)	Local Gov't Code 43.0673(d)
May 13, 2025	PUBLIC HEARING – must provide interested persons opportunity to be heard	Local Gov't Code 43.0673(c)
May 13, 2025	FIRST AND FINAL READING OF ANNEXATION ORDINANCE	Local Gov't Code 43.0673 (c)
Within 30 days of Final Reading/Annexation (before June 13, 2025)	CITY PROVIDES CERTIFIED COPY OF ORDINANCE AND MAPS TO: 1. County Clerk 2. County Appraisal District 3. County Tax Assessor Collector 4. 911 Addressing 5. County Law Enforcement 6. State Comptroller 7. City Department Heads 8. Telephone and Telecommunications providers (franchise fees) 9. Electric Providers 10. Cable/Video Providers 11. Gas/Water/other ROW users	Local Gov't Code 41.001, Local Gov't Code 41.0015(a) – (County Clerk) Texas Tax Code 6.07 (CAD) 321.102(c) – (Comptroller)
Within 30 days of Final Reading /Annexation (before June 13, 2025)	Update the City's maps with 1) city secretary's office, 2) city engineer's office and 3) city's website. Updated maps must 1) date of annexation, 2) ordinance number, 3) where full ordinance can be located	Local Gov't Code 41.001(b) and (d)