

CITY OF LEAGUE CITY VENDOR REPORT CARD: PROFESSIONAL SERVICES

Vendor Name: Alliance Printing Contract/PO # _____

Form completed

Date: 9/14/2023 by: Sarah Osborne Fiscal Years: 2022 and 2023

Scoring Guide

- 1 Does not meet criteria
- 2 Generally does not meet criteria
- 3 Meets criteria
- 4 Exceeds some criteria
- 5 Exceptional criteria

Evaluation Criteria	Year 1 Score	Year 2 Score	Year 3 Score	Year 4 Score	Year 5 Score	Year 6 Score	Year 7 Score	Year 8 Score
Renewal Period (annotate with an X in box)								
VENDOR RESPONSIVENESS								
Vendor is knowledgeable and competent	5							
Service level agreements are met	5							
Communication is professional, relevant and timely	5							
Post-engagement support	5							
Total Vendor Responsiveness Score	20	0	0	0	0	0	0	0
QUALITY AND DELIVERY								
Deliverables are on-time	4							
Project completed on-time	4							
Satisfies scope of services	5							
Information provided is reliable	5							
Depth of consultant's team	5							
Quality of deliverables	5							
Working with this consultant is adding value	5							
Total Vendor Quality and Delivery Score	33	0	0	0	0	0	0	0
FINANCIAL								
Value of products/services is high	5							
Proposals and invoices are accurate and timely	5							
Budget is upheld	5							
Pricing is competitive	5							
Invoice pricing matches contract pricing	5							
Total Vendor Financial Score	25	0	0	0	0	0	0	0
REPUTATIONAL								
Confidentiality and security of documents and data	4							
Organizational stability and resiliency	4							
Industry reputation is good standing	4							
Consultant represents City of League City properly	5							
Total Vendor Reputational Score	17	0	0	0	0	0	0	0
Total Vendor Score	95	0	0	0	0	0	0	0

Would you hire them again? ☒ Yes ☐ No

Overall
Comments:

Alliance printing is always reliable and provides exceptional quality work and service. Our CSM rep, Matt Kuntz, goes overboard to help us out and even drives to San Antonio to ensure we have a hard-copy proof to approve. Alliance Pr

Grade: 86-100 = A, 76-85 = B, 66-75 = C, below 66 = F

If a contract is not being renewed and/or is being broken due to performance issues, please send a copy of the report card to the vendor.

