

To: John Baumgartner, City Manager

From: Gabriella Paiz, Purchasing Supervisor

CC: Angie Steelman  
Richard Davis  
Kimberly Corell

Date: 8/12/2025

Re: Request for Proposal (RFP) [25-030 Municipal Advisory Services]  
Evaluation and Award Recommendation

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Enclosed for your review and approval is the award recommendation for Municipal Advisory Services, released RFP, Proposal Tabulations, recommended awardee's submission, and Evaluation Summary

## **HISTORY**

On July 1, 2025, Request for Proposal (RFP) [25-030 Municipal Advisory Services] was released to the public. The objective of the solicitation was to find qualified proposers to provide municipal advisory services at a price that is most advantageous to and best meets the needs of the City while taking into consideration the evaluation factors set forth in the RFP. The proposals were received and opened July 29, 2025, at 2p.m. CST.

## **AWARD RECOMMENDATION**

After receiving the **three (3)** proposals, they were evaluated and tabulated based on several criteria: pricing, experience and capability of the firm and its assigned consultants in performing financial advisory services for municipal governments, understanding of the City's financial condition and needs, demonstrated competence and references for similar or related services, experience in providing innovative financing strategies and non-traditional services, and the completeness and responsiveness of the proposal. The Purchasing Department recommends awarding the contract to **Hilltop Securities** as the highest scoring, most qualified responsive proposer.

*Gabriella Paiz*

Gabby Paiz  
Purchasing Supervisor