

Purchasing Department
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To: John Baumgartner, City Manager

From: Kimberly Corell, Interim Purchasing Manager

CC: Chien Wei, Director of Parks & Cultural Services
Cameron Parker, Parks Operations Manager
Ryan Couvillon, Lead Park Maintenance Supervisor
Bob Simoneau, Public Works Supervisor

Date: 12/17/2024

Re: Request for Proposal (RFP) No. 25-005 Landscaping Services for Parks
Department Evaluation and Award Recommendation

Enclosed for your review and approval is the award recommendation for Landscaping Services for Parks Department, Proposal Tabulations, and Evaluation Summary

HISTORY

On October 29, 2024, Request for Proposal **25-005 Landscaping Services for Parks Department** was released to the public. The objective of the solicitation was to find qualified proposers to provide landscaping services at a price that is most advantageous to and best meets the needs of the City while taking into consideration the evaluation factors set forth in the RFP. The proposals were received and opened November 21, 2024 at 2:00 PM CST.

AWARD RECOMMENDATION

After receiving the **eight (8) proposals**, the proposals were evaluated and tabulated. Based on scoring of the pricing as tabulated, qualifications and experience of the Proposers, submitted project methodologies, and submitted references the Purchasing Department recommends awarding the contract to **Horticare Landscape Management** as the most qualified responsive proposer.

Kimberly Corell

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Interim Purchasing Manager