

CITY OF LEAGUE CITY VENDOR SCORECARD: GENERAL SERVICES

Vendor Name: Boxx Modular Contract # _____ Fiscal Year 2020
 Date: 4/27/2020 Form completed by: Kim Schoolcraft
 Name of vendor contact with whom report card was discussed with: _____

Scoring Guide

- 1 Does not meet criteria**
- 2 Generally does not meet criteria**
- 3 Meets criteria**
- 4 Exceeds some criteria**
- 5 Exceptional criteria**

Evaluation Criteria	Score
VENDOR RESPONSIVENESS	
Vendor is knowledgeable and competent about service	4
Service level agreements are met	4
Communication is relevant and timely	4
Communication is professional	4
Vendor provides timely response to questions	4
Comments:	
Total Vendor Responsiveness Score	20
QUALITY AND DELIVERY	
Services on-time and schedule is upheld	4
Satisfies scope of services	4
Service is reliable	4
Quality of deliverables	4
Product or service provides significant added value	4
Quality of personnel assigned	4
Depth of vendor's team	4
Comments:	
Total Vendor Quality and Delivery Score	28
FINANCIAL	
Value of products/services is high	4
Proposals and invoices are accurate and timely	4
Budget is upheld	4
Pricing is competitive	4
Comments:	
Total Vendor Financial Score	16
REPUTATIONAL	
Confidentiality and security of documents and data	4
Organizational stability and resiliency	4
Industry reputation is in good standing	4
Comments:	
Total Vendor Reputational Score	12
Total Vendor Score	76

Would you hire them again? **Yes** **No**
Comments: