



**SINGLE/SOLE SOURCE JUSTIFICATION  
JUSTIFICATION FOR NONCOMPETITIVE PROCUREMENT**

This form is to be completed and submitted to provide justification for a single/sole source and/or waiver of competitive bidding for purchase of equipment, supplies, and/or services. This form along with other required documentation serves to meet requirements as set forth by City of League City's Policies and Procedures and the Texas Local Government Code Purchasing and Contracting Authority of Counties [section 252.022(7)] as it relates to competition and exemption to support noncompetitive procurements. This form is required for all noncompetitive procurements over \$3,000.00. Please complete all parts as applicable.

<b>Single Source Item:</b>	Goods or services that may be available from more than one seller but are to be purchased from a single seller for the reason(s) presented below.
<b>Sole Source Item:</b>	Goods or services that are available from only one seller for the reason(s) presented below.

Department:	CIP (Programs)
Vendor Name:	CDM Acceptance of Howden Proposal for Single Stage Geared Turbo

**A. Description of Services or Supplies:**

**B. Identify the supporting reasons for the above selection:** *(For each block checked below, demonstrate through supporting statements that the proposed Source has exclusive qualifications, or that the nature of the acquisition requires the rationale cited. Attach supporting documents as required. Check all applicable boxes.)*

Follow-on Effort for the continued development of a major research program, proven source, or highly specialized equipment. Other examples include Renewals of existing services such as software and maintenance licenses. *(Estimate the cost to the City that would be duplicated and how the estimate was derived). If the item was previously procured, show the date, supplier, and purchase order number.*

Describe: \_\_\_\_\_

Unusual or Compelling Urgency and the City would be seriously injured unless this Source is selected. Or, rapid delivery required. *(Describe the urgency of the requirement; why schedules are critical; and why only this Source can meet them.):*

Describe: \_\_\_\_\_

Schedule Constraints Preclude Solicitation of Competitive Quotes from Alternative Sources. Also, an emergency justification may exist if the goods or services are required to: correct or prevent an emergency health, environmental, or safety hazard; provide for the completion of special or time sensitive events; or enable the emergency repair or emergency replacement of existing equipment essential for daily operations. *(Describe how award to another source would result in unacceptable delays).*

Describe: \_\_\_\_\_

State/Federal Government Directed: The State/Federal Government identify a source by name, in writing, as the source for goods and services, or source. *(Provide circumstances and provide verifiable evidence from the Sponsor/Government Contracting Officer):*

Describe: \_\_\_\_\_



Proprietary Item: This one Source possesses proprietary rights (patent or copyright) essential to performance, and such rights are the principal basis for the noncompetitive award. Or, existence of limited rights in technical or proprietary data, patents, copyrights, or secret processes, trade secrets, or other intellectual property available from only this Source.

(Describe): \_\_\_\_\_

Economically Justified. Source, COLC, or the State & Federal Government has a substantial investment. An economic justification relieves COLC of additional expenses that would result from NOT making the purchase; use of another supplier would result in incompatibility with existing conditions; and/or require considerable training, time and money; the goods or services are being used in ongoing long-term projects; the total cost of ownership is less than purchasing the item from the low bidder(s) *(Describe how cost to qualify new source outweighs savings):*

Describe: \_\_\_\_\_

Source is unquestionably the Predominant Expert in this field; has special facilities or highly specialized experience. *(Explain why the proposed supplier is the only capable source.):*

Describe: \_\_\_\_\_

Interlocal contract for cooperative purchases administered by a regional planning commission established under Chapter 391. *(Explain why the proposed supplier and the interlocal agreement utilized.):*

Describe: \_\_\_\_\_

× Other Factors not listed above: *[i.e. An explanation of why the requirements, specifications, engineering descriptions, statements of work, or purchase descriptions suitable for full and open competition have not been developed, or are /not available. Brand name specific is an example for this selection.]*

Describe: See attached Sole Source Justification Letters from Engineering Firm for Capital Equipment Replacement and vendor Howden purchase of Turblex Inc of blowers from Siemens (original manufacturer).

**C. RECOMMENDATION AND JUSTIFICATION APPROVAL**

Based on my knowledge, analysis and search, I recommend the above Source to perform this work. "I certify that the facts stated above are true and correct to the best of my knowledge."

Department Director (Signature)	Date
<i>Jody Hooks</i>	5-9-18
Typed Name	Email/Telephone
Jody Hooks	jody.hooks@leaguecitytx.gov 281-554-1321
Purchasing Manager Approval	Date
<i>Alfred C. Turner</i>	5/1/2018
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