



Meeting Minutes
City Council

Tuesday, July 26, 2022

6:00 PM

Council Chambers
200 West Walker Street

Regular Meeting

The City Council of the City of League City, Texas, met in a regular meeting in the Council Chambers at 200 West Walker Street on the above date at 6:00 p.m.

Mayor:

Pat Hallisey

City Council Members:

Andy Mann
Hank Dugie
Larry Millican
John Bowen
Justin Hicks
Chad Tressler
Nick Long

City Manager:

John Baumgartner

Assistant City Manager

Bo Bass

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Gary Ratliff

Executive Director of Development Services

David Hoover

Executive Director of Finance/Project Management

Angie Steelman

Executive Director of Capital Projects

Ron Bavarian

Director of Engineering:

Christopher Sims

Director of Finance:

Kimberly Corell

Director of Human Resources/Civil Service:

James Brumm

Director of Parks & Cultural Services:

Chien Wei

Director of Public Works:

Jody Hooks

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Hallisey called the meeting to order at 6:00 p.m. and called the roll. All members of Council were present except Mr. Dugie.

Absent 1 - Mr. Hank Dugie

Present 7- Mayor Pat Hallisey, Mr. Andy Mann, Mr. Larry Millican, Mr. John Bowen, Mr. Justin Hicks, Mr. Chad Tressler and Mr. Nick Long

2. **INVOCATION, PLEDGE OF ALLEGIANCE TO THE U.S. FLAG AND PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**

The invocation was given by Pastor Rob Bailey of South Lake Church. Mayor Hallisey led in the pledges of allegiance to the flags.

3. **APPROVAL OF MINUTES**

3A. 22-0341 July 12, 2022 Council Work Session

3B. 22-0337 July 12, 2022 Regular Meeting

Mayor Hallisey asked if there were any corrections. He said hearing none, these minutes are approved.

4. **PROCLAMATIONS, PRESENTATIONS, AWARDS, AND COMMUNITY SPOTLIGHT**

4A. 22-0324 Report from the Parks Board (Mayor Hallisey)

The report was given by Fred Growcock.

4B. 22-0272 Report from Dickinson Bayou Watershed Steering Committee (Mayor Hallisey)

No report given.

Mr. Long moved to suspend the rules and move up Mayor's Comment

Mr. Tressler

7 For

1 Absent (Mr. Dugie)

Mayor Hallisey – Let me start with the obvious. I have a resolution to read. We have a whole bunch of cute young people down here who I've played tennis with a couple of weeks ago. Now I'm going to get to play beep baseball, because there's been a partnership established between Kenny Walsh at the Parks and Recreation Department and the Christina Sullivan Foundation dealing with some of our more special people in town.

Cutest darn kids who ever lived. Whereas, Beep Baseball was founded in 1964; and Whereas, Charles Fairbanks, a telephone company engineer in Colorado, designed the first beep baseball; and Whereas, it took about ten years and a newly designed ball for the sport to catch on, but by 1976 the National Beep Baseball Association was founded, and the first World Series was held; Whereas, today the National Beep Baseball Association (NBBA) is a sports organization for blind and visually impaired athletes that includes thirty-seven teams throughout the United States, Taiwan, Canada, and the Dominican Republic; Whereas, the World Series is one of the most notable sporting events for the NBBA that allows all teams to meet and compete, which is occurring this week in Beaumont, Texas, July 24-31st. Now, therefore, I, Pat Hallisey, by virtue of the authority vested in me as the 10th Mayor of the City of League City do hereby proclaim August 13 to be "Official Opening Day of Beep Baseball" in the great City of League City. In witness whereof, I hereunto set my hand and caused the Great Seal of the City of League City, Texas, to be affixed on this the 26th day of July 2022. Let me say this to you, this has been a great partnership. I mentioned Kenny Walsh earlier, he's our recreation director with our Parks and Recreation Department, and Chien Wei, who is here tonight, got together with the Sullivans. Adaptive physical education is really a big deal in terms of providing opportunities for those who are underserved in our communities and it is specifically directed at our special needs population. I learned about these children from my days at the school district and I saw the number of kids that are served under the special needs. I remember a class I took in college called adaptive physical education, we went out to the Lubbock School and spent time at Special Olympics and all the other things over my lifetime. The opportunity came to put these guys together and frankly with no pressure at all Kenny and Chien and the Sullivans, who have a foundation named after their daughter who is autistic who passed away at 32 years old. They have taken this on as a passion. It's hard to get past that. I joked a little bit, I went to their tennis tournament when they were starting to learn tennis that I didn't get hit with a paddle, but I probably hit half the people on the first row because they're a lot more responsible than me. Now, they're doing Beep Baseball and they'll be doing many other things as time goes on, so that Parks and Recreation in our community and hopefully throughout this county, will be for all children, all young people, who have a desire to be involved. Not only do we get the benefit of seeing these kids, most of these ones on the front row and the back row, have been part of, and I've been going to their stuff for a good number of years at Hewitt's Heroes down at the fire station. Renee and her husband, Doug, kind of sponsor that, as well as other parents who go down there. It's good to see them cleaning the fire trucks. I'm really proud of the guys in the parks department and the Park Board and everybody else who participates to make this possible to an enormous amount of kids in our community who have been missing out on opportunities. God sends you people, things happen and it's worked out great. Hopefully there will be many other sports that they will be able to participate in. They're enthusiastic, parents appear to be enthusiastic, Sullivans are enthusiastic and Chien and Kenny are ultra-enthusiastic. Thank you for what you do. Thank you very much for the hats, we'll wear them with pride. And if you want to say

something, you'll get a chance. Let me get to the rest of my comments and we'll get back to the agenda. Yesterday was the first day that registration was open for people running. We have six positions, or after tonight we'll have six positions open on the City Council. There's only eight positions up here so a lot of people have opportunities. There were, I think there were six or seven who registered yesterday and today. That's good, people are showing an interest in their community and this will be open until the 22nd of August. Anybody out there in TV land or anybody here tonight that wants to lead, it's an opportunity. There are several here. Mr. Tressler's up for re-election and Mr. Long is running for Mayor. Mr. Mann who is running for God's helper. He's running, he's wanting to go back to his position. Mr. Millican is not running for his position, but tonight his position will be up there. I see Ange is here, she signed. Larissa Ramirez, she's running. Get to know them. That's the big thing about elections, you're going to have an opportunity to see everybody out in the community, get to know them, ask them what they're about. Make sure they support beep baseball and tennis. Keep them on board. That's coming, please keep an eye on that. Election will be in November, I think it's November the 8th if I remember correctly. I'd really like to ask all of you to keep Blake Durand in your prayers. Blake is a former Clear Creek graduate. He is a great young man. We honored his father for 30 years of teaching, and he passed away from cancer. Blake is in his 30s and cancer has come to him. We had a big fundraiser out at Lynn Gripon Park in Countryside last weekend. I went, and there were about 500 people out there. It was pretty significant, I hope they made some money. This young man has a beautiful wife and a beautiful child, and it just breaks our hearts to see young people that age saddled with this burden. Most of what any of us can do is pray for him and keep in touch. His mother Pam and his late father Dave, were big members of Clear Creek Community Church, so I know they have a huge church following who is praying for them. We're praying for him. His younger sister was one of my daughter's close friends, so we knew the family well. All we can do for Blake is to keep our prayers going and I would ask you to do that. If you want to throw a nickel in the coffer, do that. I did the other day and every penny goes to Blake and helps he and his family. I'm done with my comments.

5. **CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL**

Members of the public are invited to give comments at this time, lasting not longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Council, not individual members of Council or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated.

NAME	ADDRESS	SUBJECT
Josephine Sullivan		Beep Baseball
Raven Ornelas		Beep Baseball
John Catanzaro		Beep Baseball
Craig Sullivan		Beep Baseball
Connie Schmitger		Beep Baseball
Mike Lutey		Beep Baseball
Christian Bennett		Beep Baseball
Morgan Elrod		Beep Baseball
Emma Posada		Beep Baseball
Ellen Lachrey		
Peggy Zahler	1802 Rampart	HGAC

6. **PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING**

- 6A. 22-0322 Hold a public hearing on amendments to the Code of Ordinances of the City of League City, amending Chapter 125, entitled “Unified Development Code”, including amendments to Article 3, entitled “Zoning”; Article 4, entitled “Site Development Standards”; and Article 5, entitled “Subdivisions” (Executive Director of Development Services)

Mayor Hallisey opened the hearing at 6:52 p.m.

Mayor Hallisey closed the hearing at 6:56 p.m.

- 6B. 22-0323 Consider and take action on an ordinance amending the Code of Ordinances of the City of League City, amending Chapter 125, entitled “Unified Development Code”, including amendments to Article 3, entitled “Zoning”; Article 4, entitled “Site Development Standards”; and Article 5, entitled “Subdivisions” (Executive Director of Development Services)

The Planning and Zoning Commission recommended approval, 3-1-0 with three members absent on July 5, 2022.

A motion was made by Mr. Tressler, seconded by Mr. Bowen, to approve Ordinance No. 2022-25 amending the Code of Ordinances of the City of League City, amending Chapter 125, entitled “Unified Development Code”, including amendments to Article 3, entitled “Zoning”; Article 4, entitled “Site Development Standards”; and Article 5, entitled “Subdivisions” on First Reading. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

7. **COMMENTS/REPORTS FROM MEMBERS OF COUNCIL**

Announcements concerning items of community interest. No action will be taken or discussed.

Mayor Pro Tem Nick Long – Thank you, Mayor. Report from the library. Tomorrow, Wednesday, July 27, come be a part of our last bigger program of the summer in the Civic Center. Texas A&M is bringing their Chemistry Road Show to our kids and families. This explosive hour and a half program is jam packed with chemistry fun. It will take place from 2 to 3:30 and is for Kindergarten through 5th grade. Teens, come make sea life sharpie mugs as part of our Coastal Crafternoon on Thursday, July 28 from 3 to 4 p.m. This program is for ages 12 to 18. On Thursday, August 4, representatives from the Galveston County Food Bank will promote tips for healthy eating with the first of their Nutrition Education series of classes. This program is for adults and goes from 10 to 11 a.m. Thank you.

Larry Millican – Thank you, Mayor. First off, I'd like to recognize Sarah and her team. I don't know how many people picked one of these up at the budget meetings, because actually nobody attended the budget meetings. It gives a great snapshot of the budget as far as where money goes and how much of it goes where. I thought it was nicely done. Sarah says that she wants to make some improvements on it. I wanted to draw a comment to the back page. It gives a little pie chart of the taxes that people pay, and what portion of that is the city tax and what portion of it goes to other places. I thought it was very enlightening for a lot of people as far as taxes and what you pay and where they go. Shout out to Sarah about that. The other item I wanted to bring forward was an interesting fact. I told everybody at the last meeting about and H-GAC meeting for the Clear Creek Watershed that H-GAC was doing a study on the water quality issues in Clear Creek. My takeaway were two things about that study, or the presentation that was given. One is that H-GAC is the facilitator for all the studies in the region for all the watersheds. Understanding how massive this project is – it's just not the Clear Creek Watershed and worrying about the quality of Clear Creek, but all the watersheds. Of all the watersheds, Clear Creek is the less polluted of all of them. I was really pleased with the information, because of the fact that it was really good, because it even bordered on whether it was in that control group of needing assistance, but we are. The next unique fact that came out of that, the takeaway that I wanted to tell everybody was understanding the watershed. Most people don't understand how big this watershed is, but all of the area south of Beltway 8, all the way to Fort Bend County, it all drains into Clear Creek.

All of your storm sewers, all of your water treatment plants, all of that goes into Clear Creek, goes into Clear Lake and then out into Galveston Bay and then out into the Gulf of Mexico. Understanding that all of the jurisdictions- the City of Houston, the City of Pearland, the City of Friendswood, the City of League City, when you flush a toilet, it goes into Clear Creek. Not directly, but indirectly, it goes into Clear Creek, because that's its passageway out. Taking those into consideration, they explained at the meeting that the greatest pollutant in Clear Creek was feces. You would think, okay, kind of understandable, but actually, it's dog feces. Eighty percent of the pollution, the contaminant pollution in Clear Creek is caused by dog feces. Not cow. Not human. Actually, they have the ability to look at the DNA of the pollutant and that's how they came up with it, but 80 percent of the pollutant in Clear Creek is dog feces. It took me back. I would have surely thought that we would have had a contributor. It was amazing. It's going to be interesting to see the correction activity that this committee comes up with to try to understand how we're going to minimize the pollution in Clear Creek. The next item I wanted to talk about, the mayor touched on it, is that campaign season opened up yesterday. We finally got to be putting names on a sheet of paper of who wants to be elected. While we have endured political signs, I call them political trash personally, but we've endured political signs for months. We're going to have to endure this a little longer and a little more, because a lot more candidates have signed up now. The interesting fact that I wanted to bring up tonight about political signs that I've said before up here, is that for a lot of people's knowledge, is that political signs used to be somebody wanted to support their candidate, they put a yard sign in their yard and said I'm voting for this person to acknowledge who they want to support. It's now morphed into this advertising agency and activity to where it's "more is better" and where you can put them. It's even gotten to the point that the state regulates them. The state says, very easily, that you can't put them in the state right-of-way. You can't put them anywhere unless it's private property and the owner gives you permission, so that when you put them in right-of-ways for drainage, right-of-ways for electrical, right-of-ways for gas lines, right-of-ways anywhere, it's not in keeping with the statutes. So that when you drive down the roadway and you see one, more than likely it's not going to be on private property. It's going to be on state highway, it's going to be on state right-of-way, city right-of-ways, city drainage areas, whatever it may be. Remember, that that individual who has those signs out there is breaking the law. They're not following the restrictions that have been put on. Simple restrictions saying I won't put a sign up unless I have the owner's permission. They don't have the State of Texas' permission, and they don't have the City of League City's permission. With that, thank you very much.

John Bowen – No comments

Justin Hicks – No comments

Chad Tressler – No comments

Andy Mann – I’d yield my time except to say that I’m one of those people who signed up and I would appreciate your consideration in the coming election. I’m running because I love LC. League City’s kind of like Mayberry. If you’ve lived in a place that’s not Mayberry, or that was Mayberry and in your lifetime you’ve watched it change, you know just how beautiful and valuable this is and I want to do my part to continue protecting it. Thank you.

Mayor Hallisey – I think all of us would agree to this, that we want to thank all of the city employees who stay late at all the budget and city council meetings. I guess it’s part of your job description, but we appreciate the fact that you’re here because you’re the ones that know what’s going on in town. The budget process has been going very well. We’ve been in and out getting questions answered and everything else.

8. REPORTS FROM STAFF MEMBERS

Announcements concerning items of community interest. No action will be taken or discussed.

- 8A. 22-0320 Presentation of the Economic Development Report for the Quarter Ending June 2022 (Director of Economic Development)**

The report was presented by Scott Livingston, Director of Economic Development.

9. CONSENT AGENDA

Approval of the Consent Agenda

Item 9B was pulled by Mr. Bowen.

A motion was made by Mr. Tressler, seconded by Mr. Hicks, to approve the remaining Consent Agenda items. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

- 9A. 22-0334 Consider nomination to the Ethics Review Board (Mayor Hallisey)**

Approved on the Consent Agenda

9B. 22-0316 Consider and take action on a resolution authorizing an agreement with Paradigm Traffic Systems, Inc. for the purchase of 39 Internally Illuminated Street Name Signs (ILSN) and 13 Traffic Cameras through Buyboard Contract #603-20 (\$161,705) and with Consolidated Traffic Controls, Inc. (CTC) for Traffic Control Preemption Equipment for Traffic Signals through H-GAC #PE05-21 (\$73,655) for a total not to exceed amount of \$235,360 (Director of Public Works)

A motion was made by Mr. Bowen, seconded by Mr. Hicks, to approve Resolution No. 2022-99 authorizing an agreement with Paradigm Traffic Systems, Inc. for the purchase of 39 Internally Illuminated Street Name Signs (ILSN) and 13 Traffic Cameras through Buyboard Contract #603 20 (\$161,705) and with Consolidated Traffic Controls, Inc. (CTC) for Traffic Control Preemption Equipment for Traffic Signals through H GAC #PE05 21 (\$73,655) for a total not to exceed amount of \$235,360.

A motion was made by Mr. Bowen, seconded by Mr. Hicks, to remove the purchase of Traffic Control Preemption Equipment for Traffic Signals totaling \$73,655. The motion failed by the following vote:

3 for - Mr. Bowen, Mr. Hicks, Mr. Long
 4 opposed - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Tressler

The original motion passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Hicks, Mr. Tressler and Mr. Long
 Opposed: 1 - Mr. Bowen
 Absent: 1 - Mr. Dugie

END OF CONSENT AGENDA

10. OLD BUSINESS

11. NEW BUSINESS

11A. 22-0339 Consider and take action to excuse absences (City Secretary)

A motion was made by Mr. Hicks, seconded by Mr. Long, to approve Mr. Dugie's absence for the July 26, 2022 Council Work Session and July 26, 2022 Regular Meeting. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long
 Absent: 1 - Mr. Dugie

- 11B. 22-0321 Consider and take action on a resolution authorizing the PY 2022-2026 Consolidated Plan and PY 2022 Annual Action Plan related to the Community Development Block Grant Program (Executive Director of Development Services)

A motion was made by Mr. Tressler, seconded by Mr. Bowen, to approve Resolution No. 2022-100 authorizing the PY 2022 2026 Consolidated Plan and PY 2022 Annual Action Plan related to the Community Development Block Grant Program. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

- 11C. 22-0273 Consider and take action on a resolution determining that land is needed for the construction and improvements associated with the Oaks of Clear Creek Post Harvey Drainage Project (DR2101) in the City of League City, Texas, specifically a tract of land believed to be owned by Motel Properties, L.P., and authorizing the institution of eminent domain proceedings (Executive Director of Capital Projects)

A motion was made by Mr. Tressler, seconded by Mr. Bowen, to approve that the City of League City, Texas authorize the use of its eminent domain authority to condemn the property described in the attached agenda item #11C for the public purpose of the Oaks of Clear Creek Post Harvey Drainage Project (DR2101) - Resolution No. 2022-101. The motion passed by the following vote:

For: 4 - Mayor Hallisey, Mr. Millican, Mr. Bowen and Mr. Tressler

Opposed: 3 - Mr. Mann, Mr. Hicks and Mr. Long

Absent: 1 - Mr. Dugie

12. FIRST READING OF ORDINANCES

- 12A. 22-0317 Consider and take action on an ordinance amending Chapter 50 of the Code of Ordinances of the City of League City entitled, "Floods" regarding engineering standards for the minimization of flood losses (Director of Engineering)

Staff requests approval on first and final reading.

A motion was made by Mr. Tressler, seconded by Mr. Long, to approve Ordinance No. 2022-26 amending Chapter 50 of the Code of Ordinances of the City of League City entitled, "Floods" regarding engineering standards for the minimization of flood losses on First Reading. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

A motion was made by Mr. Tressler, seconded by Mr. Long, to approve Ordinance No. 2022-26 on First and Final Reading. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

- 12B. 22-0338 Consider and take action on an Ordinance amending Ordinance No. 2022-24 to order a Special Election for the City of League City, Texas on Tuesday, November 8, 2022, to elect a Council Member to Position 3; ordering a Runoff Election on Tuesday, December 6, 2022, if necessary (City Secretary)

Staff requests approval on first and final reading.

A motion was made by Mr. Tressler, seconded by Mr. Hicks, to approve Ordinance No. 2022-27 amending Ordinance No. 2022 24 to order a Special Election for the City of League City, Texas on Tuesday, November 8, 2022, to elect a Council Member to Position 3; ordering a Runoff Election on Tuesday, December 6, 2022, if necessary on First Reading. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

A motion was made by Mr. Tressler, seconded by Mr. Hicks, to approve Ordinance No. 2022-27 on First and Final Reading. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

13. ITEMS ADDED AFTER ELECTRONIC AGENDA COMPLETED

- 22-0344 Consider and take action on a resolution to ratify the contract with D. Wagner Construction Co., Inc. for the emergency repair of the 24-inch water line (WL) located near East League City Parkway and Louisiana St., between Ravello at Tuscan Lakes Apartments & the new Grand Living at Tuscan Lakes Senior/Assisted Living Complex in an amount not to exceed \$108,222.18 (Director of Public Works)

A motion was made by Mr. Tressler, seconded by Mr. Hicks, to approve Resolution No. 2022-102 to ratify the contract with D. Wagner Construction Co., Inc. for the emergency repair of the 24-inch water line (WL) located near East League City Parkway and Louisiana St., between Ravello at Tuscan Lakes Apartments & the new Grand Living at Tuscan Lakes Senior/Assisted Living Complex in an amount not to exceed \$108,222.18. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Dugie

14. EXECUTIVE(CLOSED) SESSION(S)

At 7:41 p.m. Mayor Hallisey announced the City Council will now go into executive session to discuss the following items:

- 14A. 22-0347 Texas Open Meetings Act, Section 551.071 Government Code - Consultation with Attorney**
- Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter - to wit: Ghirardi House (City Attorney)**
- 14B. 22-0349 Texas Open Meetings Act, Section 551.072 Government Code - Deliberations about real property**
- Discuss potential purchase or sale of real property interests (Executive Director of Development Services)**

At 8:14 p.m. Mayor Pro Tem Long reconvened the regular meeting and announced there was no final action, decision or vote with regard to any matter considered in the executive session just concluded.

15. ACTION ITEM(S) FROM EXECUTIVE SESSION(S)

- 15A. 22-0348 Consider and take action regarding consultation with City Attorney - to wit: Ghirardi House (City Attorney)**
- No Action**
- 15B. 22-0350 Consider and take action on discussion concerning potential purchase or sale of real property interests (Executive Director of Development Services)**
- No Action**

16. ADJOURNMENT

At 8:14 p.m. Mayor Pro Tem Long said, there being no further business this meeting is adjourned.

**PAT HALLISEY
MAYOR**

DIANA M. STAPP
CITY SECRETARY

(SEAL)

MINUTES APPROVED: