



SINGLE/SOLE SOURCE JUSTIFICATION
JUSTIFICATION FOR NONCOMPETITIVE PROCUREMENT

This form is to be completed and submitted to provide justification for a single/sole source and/or waiver of competitive bidding for purchase of equipment, supplies, and/or services.

Table with 2 columns: Item Type (Single Source Item, Sole Source Item) and Description (Goods or services that may be available from more than one seller...)

Table with 2 columns: Field (Department, Vendor Name) and Value (Public Works, Fort Bend Services)

A. Description of Services or Supplies: Delivery of Polyacrylamide Cationic Emulsion Liquid Polymer as needed for Water Treatment Plan for City of League City.

B. Identify the supporting reasons for the above selection: (For each block checked below, demonstrate through supporting statements that the proposed Source has exclusive qualifications...)

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[X] Follow-on Effort for the continued development of a major research program, proven source, or highly specialized equipment.

Describe: Exercising Option Year Contract Renewal to support Water Treatment Services for the City. A slight pricing increase has been agreed upon due to economic forces and changing environmental conditions required to operate water treatment.

[] Unusual or Compelling Urgency and the City would be seriously injured unless this Source is selected. Or, rapid delivery required.

Describe: _____

[] Schedule Constraints Preclude Solicitation of Competitive Quotes from Alternative Sources. Also, an emergency justification may exist if the goods or services are required to: correct or prevent an emergency health, environmental, or safety hazard;

Describe: _____

[] State/Federal Government Directed: The State/Federal Government identify a source by name, in writing, as the source for goods and services, or source.

Describe: _____



Proprietary Item: This one Source possesses proprietary rights (patent or copyright) essential to performance, and such rights are the principal basis for the noncompetitive award. Or, existence of limited rights in technical or proprietary data, patents, copyrights, or secret processes, trade secrets, or other intellectual property available from only this Source.

(Describe): _____

Economically Justified. Source, COLC, or the State & Federal Government has a substantial investment. An economic justification relieves COLC of additional expenses that would result from NOT making the purchase; use of another supplier would result in incompatibility with existing conditions; and/or require considerable training, time and money; the goods or services are being used in ongoing long-term projects; the total cost of ownership is less than purchasing the item from the low bidder(s) (Describe how cost to qualify new source outweighs savings):

Describe: _____

Source is unquestionably the Predominant Expert in this field; has special facilities or highly specialized experience. (Explain why the proposed supplier is the only capable source.):

Describe: _____

Interlocal contract for cooperative purchases administered by a regional planning commission established under Chapter 391. (Explain why the proposed supplier and the interlocal agreement utilized.):

Describe: _____

Other Factors not listed above: [i.e. An explanation of why the requirements, specifications, engineering descriptions, statements of work, or purchase descriptions suitable for full and open competition have not been developed, or are /not available. Brand name specific is an example for this selection.]

Describe: _____

C. RECOMMENDATION AND JUSTIFICATION APPROVAL

Based on my knowledge, analysis and search, I recommend the above Source to perform this work. "I certify that the facts stated above are true and correct to the best of my knowledge."

Department Director (Signature)	Date
	7-23-18
Typed Name	Email/Telephone
Purchasing Manager Approval	Date
	7/23/18
Typed Name	Email/Telephone
Alfred C. Turner	Alfred.turner@leaguecitytx.gov 281-554-1370