

MEMORANDUM

To: John Baumgartner, City Manager
Angie Steelman, Assistant City Manager

From: Kimberly Corell, Interim Purchasing Manager

CC: Lindsey Sinibaldi, Utility Billing Manager

Date: 7/12/2023

Re: Sole Source Justification- Thirkettle Corporation, DBA Aqua-Metric Sales Corporation

Comments: The purpose of this memorandum is to provide justification and purchasing authorization for a Sole Source Procurement through Thirkettle Corporation, DBA Aqua-Metric Sales Company to purchase water meters and supplies. Per Sensus, the company behind our Advanced Metering Infrastructure (AMI), the only company we can purchase meters and other supplies from to guarantee their support and warranty coverages is Aqua-Metric Sales Company. Purchasing has reviewed this information and finds that based on the requirements of the existing system, and having only one authorized distributor, this is a sole source.

Purchasing authorizes the purchase of water meters and other supplies from Thirkettle Corporation, DBA Aqua-Metric Sales Company as a sole source purchase.

Jim Grillo
Sensus USA, Inc
Mid-West Director of Sales
612-867-3283
jim.grillo@xylem.com



June 7, 2023

To Whom It May Concern:

Sensus is pleased to announce that **Aqua-Metric of Selma, TX** is the exclusive Authorized Distributor of Sensus products and Value Added Reseller (VAR) for Sensus Services such as SaaS in the territory of Central, East and South Texas and the state of Louisiana.

Please contact Aqua-Metric for all of your Sensus needs. Purchasing Sensus products and services from the authorized distributor for your area ensures that your products will be properly supported and warranted.

We look forward to the opportunity of providing your firm with quality water measurement equipment, solutions and support in the near future. Please feel free to contact me at jim.grillo@xylem.com regarding this or any other matter.

Sincerely

A handwritten signature in black ink, appearing to read "J. Grillo".

James C. Grillo
Mid-West Director of Sales
Sensus, a Xylem brand