

Request Information

Print Requested By:	jessica.crook@leaguecitytx.gov
Date Printed:	11/10/2025

Request Number:	PR_SE 2025-4
Date of Request:	10/04/2025 03:29 PM
Request Type:	Parade/Special Event Permit
Request Status:	New Submission
Public Request:	No

Request Details

Request Fields

Date of Application:	2025-10-04
Date for which the permit is requested:	2025-12-06
Time the permit is required:	9:00 - 10:30
Requestor's Full Name:	Amber Murphy
Requestor's Address (include City, State, Zip):	122 N Michigan Ave League City, TX 77573
Contact Number:	281-250-6845
Email	amber@butlerscourtyard.com
Type of Event:	1
Please list all Public Streets and Highways to be used:	Children and families begin to line up around 9:00 am on 2nd Street in front of Butler’s Courtyard. For their safety, I want to close off 1 block of 2nd Street. Beginning at 9:00 am I need a barricade at Colorado to prevent cars from turning onto that block of 2nd Street, but not closing Colorado. Also at 9:00 am I need to barricade Michigan to prevent cars turning onto that block of 2nd. At 10:00 am I need to block any Michigan traffic to allow the parade to safely cross Michigan and make way into League Park. This takes around 5 minutes max and then all streets can be reopened.

Organization seeking Permit:	The League City Proud Organization
Contact Number:	281-250-6845
Organization Address (include City, State, and Zip):	League City, TX 77573
Name of Event:	Children's Parade - part of Holiday in the Park
Event Date (No Rain Date):	2025-12-06
Day of the Week:	Saturday
Staging Time:	9:00am
Starting Time:	10:15am
Anticipated Length of Event:	Just walk from Butler's Courtyard to League Park
Ending Time:	10:30
Number of Participants:	a lot, no way to track
Number of Pedestrians:	lots
Number of Vehicles:	zero
Specialty Participants:	

Attachments

File	Size	Description
Christmas Childrens Parade Council Request Letter 2025.pdf	5.43 MB	
Childrens Christmas Parade Map.pdf	583.64 KB	

Walker, Paula

From: Amber Murphy <amber@butlerscourtyard.com>
Sent: Tuesday, October 14, 2025 8:17 AM
To: Crook, Jessica
Subject: RE: Children's Christmas Parade

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Yes, we can use 10:30 as an end time to cover us. Usually, they are chomping at the bit and we start walking promptly at 10:00 and even have a countdown some years. It's always a good idea to have extra coverage though.

Thank you for your assistance on this.

~ Amber

From: Crook, Jessica <jessica.crook@leaguecitytx.gov>
Sent: Monday, October 13, 2025 10:02 AM
To: Amber Murphy <amber@butlerscourtyard.com>
Subject: Children's Christmas Parade

Amber -

I am working on the parade council request.

On the parade times, you have staging at 9am, starting at 1015 and ending at 10:10.

The pumkin parade we had start at 10:15 and end at 10:30. Can we use that time frame to cover any possible delays?

Jessica Crook
Administrative Assistant
Police Department



O: 281-338-4295
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