



A Top 100 Smaller City

TO: Mayor and Council Members

FROM: Marcus Jahns
City Manager

DATE: September 20, 2010

SUBJECT: City Staff's Report for September 28, 2010 Council Meeting

★Indicates items that will appear on the agenda and will be discussed during the "Staff Reports" section at the City Council meeting.

A. ADMINISTRATION

No Report this Period.

B. GENERAL SERVICES

No Report this Period.

C. FINANCE

No Report this Period.

D. POLICE DEPARTMENT

Bi-monthly report previously submitted to Council under separate cover.

E. PUBLIC WORKS

1. Sewer Line Repairs/Maintenance
Repairs/Replaced 4
Backed Up Sewers 6
Installed City Cleanout 3

2. Waterline Repairs/Maintenance
Water Leaks /Repairs 42

3. Manhole Repairs/Maintenance
Repairs 8

4. Inspections
Final Utilities 18
Water Taps 10

5. Miscellaneous
Miscellaneous Tasks 9

6. Sinkholes 2

7. Televised Sanitary Sewer Lines
Service Lines 1

8. Line Locates 1

9. Flush Valves
Installations 2

10. Fire Hydrant Maintenance
Repairs 6

11. Fire Hydrants

Crews continue to locate fire hydrant valves and valve housings for repair and maintenance. As valves are located, crews are repairing and performing maintenance to bring the valve housings up to grade. Some of the valves are located under sidewalks and are being located for future repair.

12. On Call (After Hours)
Water Leaks 19
Sewer Issues 13

13. Weekend Water Usage:
09/11/10 7.6 MGD
09/12/10 14.0 MGD

14. Water Production Maintenance

Crews performed their daily rounds and monthly dead-end flushing.

15. Bayridge Water Plant

Crews pulled pumps and motors to change out the motor bearings (pump #1 was outsourced for repairs.

16. Highway 3 Pump Station

The #2 pump and #1 motor were pulled in order to change out the bearings. The #1 pump was also pulled and outsourced for repairs.

17. Wastewater Treatment Plants – Monthly Rainfall/Flow Amounts

The amount of wastewater treated at the Dallas Salmon and Countryside wastewater treatment plants for the month of August was 174.9904 MG. The total rainfall was 4.9 inches.

18. Pre-Treatment Coordinator

The following businesses were inspected:

- **Holiday World (1231 Gulf Freeway) – Non-compliant; failed initial oil/water separator inspection. Addressed violation and passed re-inspection**
- **Sonic (2311 FM 518) – Non-compliant; failed initial grease trap inspection. Addressed violation and passed re-inspection**
- **United Rentals (1211 E. Main) – Compliant**
- **San Lorenzo Taqueria (3020 Marina Bay Drive) – Compliant**
- **Village Pizza & Seafood (234 S. FM 270) – Compliant**
- **Mely's Mexican Restaurant (2951 Marina Bay Drive) – Compliant**
- **Bright Years Daycare (805 Clear Creek) – Non-compliant; failed initial grease trap inspection. Addressed violation and passed re-inspection**
- **Juan Big Burritos (176 I-45) – Non-compliant; failed initial grease trap inspection. Addressed violation and passed re-inspection**
- **La Brisa on the Creek (501 N. Wesley Drive) – failed initial grease trap inspection. Addressed violation and passed re-inspection**
- **KFC/Long John Silver (2660 E. League City Parkway) – Compliant**
- **Shipley's (915 E. Main) – Compliant**
- **Kroger (200 Gulf Freeway) - Compliant**
- **Hartz's Chicken (1740 W. Main) – Compliant**
- **Dinner Any Thyme (812 E. Main) – Compliant**
- **Snider Transmission (597 Main) – Non-compliant; failed initial oil/water separator inspection. Addressed violation and passed re-inspection**
- **Ashley Donuts (828 Main) – Compliant**
- **Cakes by Julia (2047 W. Main) – Non-compliant; failed initial grease trap inspection. Addressed violation and passed re-inspection**
- **Pizza King (103 Davis Road) – failed initial grease trap inspection; addressed violation and passed re-inspection**
- **Senor Sombreros (2640 League City Parkway) – failed initial grease trap inspection; addressed violation and passed re-inspection**
- **The Milk Pail (1013 E. Main) – Compliant**
- **Berryhill-Bahia Grill & Cantina (2660 Marina Bay Drive) – Non-compliant; failed initial grease trap inspection. Addressed violation and passed re-inspection**
- **Jade Garden Chinese Cuisine (2640 League City Parkway) – Non-compliant; failed initial grease trap inspection. Addressed violation addressed and passed re-inspection.**
- **The Gardens at Challenger Park (1799 FM 528) – Non-compliant; failed initial lint trap and sample well inspection. Addressed violations and passed re-inspections.**

19. Engineering

PRELIMINARY SCOPING:

DESIGN AND BID LETTING:

Austin Street – Louisiana to FM 270

- Consultant: McDonough Engineering

- Design: 70% - December 2010

Beamer Road Water Line Extension
– Consultant: Wasteline Engineering
- Design: 90%

Butler Road and West Main Lift Station and Force Mains Upgrades
– Consultant: Sander Engineering
- Design: 75%

Calder Road – IH 45 to Ervin St.
- Galveston County Bond Project
- Consultant: Dannenbaum Engineering
- Design: 40% - Fall 2010

FM 518 Bypass – PH-1
- Consultant: Huitt-Zollars
- Design: 95% - On Hold

Houston Avenue Paving
- Council approved professional services agreement 10-27-09
- Designer: HDR Claunch & Miller
- Design: 70%

Louisiana – FM 518 – Hewitt
- Galveston County Bond Projects
- Consultant: McDonough Engineering
- Design: 90%

North Service Area Lift Station, Force Main and Gravity Sewer, Phase 1
- Consultant: Brown & Gay Engineers, Inc.
- Design: 60%

North Service Area Water Booster Station
- Consultant: Waste Line Engineering
- Design: 98%

CONSTRUCTION PHASE:

2009 Storm Sewer Rehabilitation
- Engineer: HDR/Claunch-Miller
- Contractor: Reynold In-Liner, LLC
- Contract: 120 Days
- Pre-Construction meeting held April 20, 2010
- Notice to Proceed issue date May 3, 2010
- Status: 90%

Clear Creek Heights Drainage:
- Engineer: TCB/AECON
- Contractor: Mar-Con Services, LLC
- Contract Time: 120 Days
- Status: 75%

Council Date: September 28, 2010

- Notice to Proceed issue date May 10, 2010

Calder Road at DISD Elementary School

- Design: "In-House", 100%
- Construction to be "In-House"
- Street & Storm Water: Superintendent; Mr. Kenneth Farrow

Conoco-Phillips Corridor Storm Sewer Improvements

- Design: "In-House", 100%
- Construction Awarded: June 8, 2010
- Contractor: Paskey, Inc.
- Notice to Proceed issue July 26, 2010
- Contract time 120 days
- Status: 80%

Coryell – FM 270 to Wisconsin

- Consultant: JKC & Associates
- H & H Analysis 100%; BP Pipeline conflict in resolution
- Design: 100%
- Citizens informational meeting held Saturday, April 24
- BP to begin relocation of 26" crude line week of May 10th
- Bids advertised June 7 thru 14, 2010
- Bids Open: June 22, 2010
- Construction awarded July 13, 2010

Landing Subdivision Detention Service

- Design: In House – 100%
- Construction: In House by Street and Storm Water

Park Avenue Sidewalk – East Main Street to Walker Street

- CDBG-R grant funding project
- Design: "In-House", 100%
- Other: Right-of-Entry Agreement with CCISD being drafted
- Contract Awarded: June 8, 2010
- Contract: David Wight
- Notice to Proceed: July 19, 2010
- Contract time: 60 Days
- Status: 90%

Sanitary Sewer Rehab, Package 2

- Engineer: HDR/Claunich-Miller
- Contractor: Lopez Utilities, LLC
- Contract: 150 Days
- Pre-Construction meeting held April 20, 2010
- Notice to Proceed issue date May 3, 2010
- Status: 40%

West NASA Boulevard 12-Inch Water Line Extension

- Design: "In-House", 100%
- Construction contract awarded October 10, 2009

- Contractor: Matula & Matula Construction, Inc.
- Contracts fully executed
- Construction: 0%; pending right-of-entry receipt from abutting land-owner
- Status 95%

PRIVATE DEVELOPMENT:

Dickinson I.S.D.

- Developer: Brooks & Sparks Inc.
- Engineer: Drymalla Construction Co.
- Status: 99%

Elderberry 8-Inch Sanitary Sewer Extension

- Developer: Bosone Warehouse & Storage
- Engineer: JKC & Associates
- Contractor: Able Plumbing
- Status: 5%

Mar Bella Sec 9B

- Developer: Taylor Woodrow Communities LJA
- Engineer: LJA
- Contractor: C.E. Baker LTD
- Status: 100%
- Paving Contractor: Harris Construction
- Status: 100%

Sedona Sec. 2

- Developer: Linco
- Engineer: JKL
- Contractor: Angel Brothers
- Status: 75%

Westover Park Sec 13

- Developer: T.K. Environmental
- Engineer: Van Be Wille
- Contractor: Clearwater Utilities Inc.
- Status: 25%

20. Building

Description	09/01/10-9/14/10
Permits	
Residential Construction Permits	23
Commercial Construction Permits	1
Additions, Repair & Remodeling Permits	20
Pool Permits	6
Mobile Home, Construction	-

Trailers	
Sign Permits	5
Gas Permits	3
Electrical Permits	7
Plumbing Permits	4
Air Conditioning Permits	12
Irrigation Permits	7
Handbill Permits	1
Description	09/01/10-09/14/10
Moving Permits	-
Demolition Permits	-
Licenses Issued	7
Operations Permits	3
Total Permits	149
Inspections	
Number of Inspections	818
Number of Re-inspections	231
Total Inspections	1049
Revenues	
Building Permits	\$20,726.00
Electrical Permits	\$5,805.00
Plumbing Permits	\$1,755.00
Irrigation Permits	\$595.50
Pool Permits	\$430.00
Licenses	\$2,700.00
A/C Permits	\$2,265.00
Sign Permits	\$200.00
Gas Permits	\$1,150.00
Re-inspection Fees	\$200.00
Operations Permits	\$75.00
Demolition Permits	0-
Moving Permits	\$0.00
Misc./Plan Check Fees	\$5,319.50
Total Revenues	\$41,221.00

Amount of visitors signing in at front--	209
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21. Vehicle Maintenance

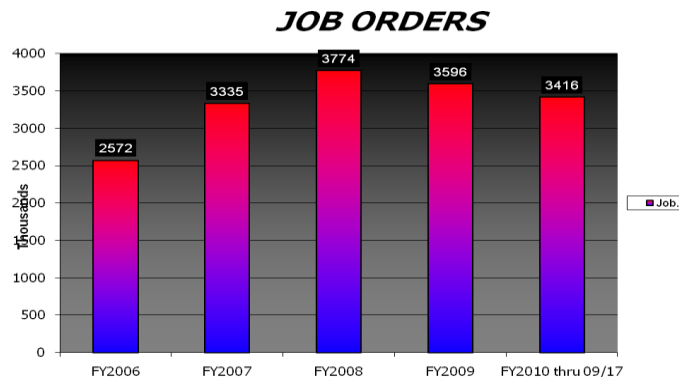
Completed Services:

Preventive Maintenance (scheduled)	18
Demand Services (unscheduled)	17
Road Service Calls	2
After Hours	0

Year-to- Date Work Orders: 3,416

Fuel Average: Unleaded \$2.19

Diesel \$2.40



F. EMERGENCY SERVICES

No Report this Period.

G. BUILDING

No Report this Period.

H. ECONOMIC DEVELOPMENT

No Report this Period.

I. PLANNING

No Report this Period.

J. PARKS AND CULTURAL SERVICES

LIBRARY

Circulation Statistics for the Week of August 30-September 5, 2010:

DAY	DATE	DOOR COUNT	CHECK-OUTS	CHECK-INS	NEW CARDS	HOURLY DOOR COUNT
Monday	8/30/2010	990	2,696	2,404	20	90.00
Tuesday	8/31/2010	907	2,242	2,120	18	82.45
Wednesday	9/1/2010	917	2,235	1,987	12	83.36
Thursday	9/2/2010	809	2,124	1,589	19	73.55
Friday	9/3/2010	770	2,287	1,669	12	96.25
Saturday	9/4/2010	815	2,189	1,531	16	101.88
Sunday	9/5/2010	0	133	0	0	
Total for the Week		5,208	13,906	11,300	97	

Holds Activity (items requested by library patrons):

On shelf hold requests: 569
Patron notification of holds by phone: 142 for 223 items
Patron notification of holds by email: 506 for 777 items

Library Overdues:

Notices mailed: 142
Notices emailed: 88

Pre-Overdue (Reminder) Notices: 1,065

Circulation Statistics for the Week of September 6-12, 2010:

DAY	DATE	DOOR COUNT	CHECK-OUTS	CHECK-INS	NEW CARDS	HOURLY DOOR COUNT
Monday	9/6/2010	0	3*	0	0	0.00
Tuesday	9/7/2010	1,080	3,738	4,150	23	98.18
Wednesday	9/8/2010	1,053	2,537	2,273	18	95.73
Thursday	9/9/2010	915	2,219	1,900	13	83.18
Friday	9/10/2010	756	2,221	1,730	15	94.50
Saturday	9/11/2010	900	2,991	1,725	23	112.50
Sunday	9/12/2010	511	1,456	997	18	127.75
Total for the Week		5,215	15,165	12,775	110	

*Renewal before system went down

Holds Activity (items requested by library patrons):

On shelf hold requests: 536
Patron notification of holds by phone: 173 for 206 items
Patron notification of holds by email: 555 for 826 items

Library Overdues:

Notices mailed:	102
Notices emailed:	41

Pre-Overdue (Reminder) Notices: 949

Fall Programming Begins at Helen Hall Library

Wednesday, September 1st adult programming began with the weekly adult computer classes and the first Teen Advisory Board meeting. Tuesday, September 6th all children's programming began. Come in the library and pick up a Fall Brochure or view it online at www.leaguecitylibrary.org.

PARK OPERATIONS

Sportsplex

Staff pressure washed the green and red pavilions, repaired a leaking shower valve in the blue pavilion, installed metal covers on all old alarm electrical outlets, reinstalled a vandalized partition door in green pavilion men's restroom room, cut out all LCLL baseball fields, regraded all volleyball courts for proper water drainage, applied herbicide to all electrical enclosures, lift stations, fence and out lines for weed control, spot treated all fields for ants (after heavy rains), replaced a defective deck spindle on the Scag Z Turn mower and staff continues to mow, trim and edge on a regular weekly basis.

Rustic Oaks

Staff spot treated for ants on the soccer fields (after heavy rains), replaced lighting in the pavilion, repainted over graffiti in the men's restroom, pressure washed the pavilion/restrooms, regraded the volleyball court and staff continues to mow and weed on a regular weekly basis.

League Park

Staff replaced lighting in office porch, replaced paper dispensers in ladies' restroom (due to vandalism), replaced lighting throughout park, pressure washed the pavilion/restrooms, repainted basketball goals, installed two new ADA picnic tables in pavilion, laid out mulch to all trees and flower beds, repaired a light pole at playground entrance and staff continues to clean the pond and fountain on a regular weekly basis

Countryside

Staff pressure washed the pavilion/restrooms, repainted a swing set at Park on Hill, repainted basketball goals, applied herbicide to all playground areas for weeds, repaired a valve in the ladies' restroom, spot treated for ants on all fields (after heavy rains), repaired outfield fencing on the small baseball field, replaced three defective irrigation heads on the large ASA field, repaired a leaking faucet in the ladies' restroom and staff continues to trim and mow on a regular weekly basis.

Helen's Garden

Staff spot treated for ant (after heavy rains), replaced lighting throughout park, pressure washed graffiti off the building (due to vandalism) and staff continues to mow, weed, trim and clean flower beds on a regular weekly basis.

General

Staff replaced a defective irrigation solenoid on the east side of the library, removed irrigation heads from the north side of the library, installed an access entrance post to the Heritage Park playground, repainted a swing at Bayridge Park, repaired damaged fencing in Bayridge Park, pressure washed the basketball court at Bayridge Park (to remove graffiti), repainted basketball goals at Bayridge and Newport parks, replaced damaged pier boards in Heritage Park, trimmed trees at the museum entrance, city hall, library and police

facility grounds. Staff also continues to mow and trim at Heritage Park and the Nature center on a regular weekly basis.

PARKS RECREATION

Recreation (Youth & Adults)

Fall Gymnastics classes started on September 7 at League City Elementary School (12 kids registered).

Fall Karate classes started on September 13 at Gilmore Elementary and September 15 at League City Elementary School (have 63 kids registered).

ASA Fall Softball games started on September 12 at various locations throughout Galveston County.

. Fall Volleyball practices started on September 14.

Winter Basketball registration is underway (currently 126 registered).

Fall T-Ball registration has started (currently 131 registered).

Fall Coach Pitch Baseball registration is underway (currently 43 registered).

Pool

The pool was closed after Labor Day weekend (September 4-6), staff completed a final pool clean-up (scrubbed the tiles, brushed the walls, extensive cleaning in restrooms and covered area, etc.), cleaned the concession stand, and all concession equipment and all signs were taken down and equipment was broken down and stored.

Special Events

The final Concert in the Park was presented on September 4th at League Park (had 50 people in attendance for the event). Staff is preparing for the NFL Punt, Pass, & Kick Competition at the Sportsplex on September 19 and for the Harvest Festival at League Park on October 30.

Administration

Completed CCISD gym rental requests for the upcoming fall school semester (winter basketball program). Received and delivered fall brochures to all League City Elementary and Intermediate Schools and to all League City private schools and daycares.

PARKS PLANNING

Staff is currently working on a list of questions provided by Harris County parks officials concerning the Clear Creek Paddle Trail. Staff is also worked on editing and emailing easement agreements to two developers, concerning the Magnolia Trail extension and five sets of documents concerning the Magnolia Trail extension were mailed out to Center Point Energy for their review and comment. Research is being conducted to answer interview questions for an article to be published about League City parks.

Staff delivered 10 additional bricks to the Schlitzberger Monuments to have engraved (Boundless Playground) and donations were deposited letters of appreciation were mailed out to contributors.

THE END