

Memo



To:	Grant Specialist, Grant Review Committee
From:	Meredith Layton, Assistant City Librarian, Access Services Teresa Potter, City Librarian
Date:	May 5, 2022
Regarding:	TSLAC ILL Reimbursement Grant

Attached please find our Grant Pre-Approval form for the Texas State Library and Archives Commission Interlibrary Loan Lending Reimbursement Program, along with TSLAC's application form. TSLAC's application must be signed by the City Manager and submitted via the grant portal by July 14, 2022. Please let us know if Grant Review Committee will not meet in time for us to make the deadline.

The Texas State Library and Archives Commission (TSLAC) supports a statewide interlibrary loan (ILL) program to assure Texans have access to shared library resources to meet learning and information needs.

The ILL Lending Reimbursement Program supports and encourages libraries by reimbursing libraries on a per-lend basis for direct costs associated with statewide resource sharing such as postage, mailing materials, courier fees, and staff time.

Awarded libraries will receive a reimbursement based on the number of lends they provide to other Texas libraries. The amount reimbursed varies from year to year and is based on the number of participating libraries and available funding. No matching funds from the City are required.

Awards are tied to lending activity during August 1, 2021, to July 31, 2022. The payments will be dispersed after the end of the state's fiscal year, in September 2022.

Please contact Meredith Layton, Assistant City Librarian for Access Services, at ext. 1127 if you have questions. Please contact Library Administration at ext. 1119, or Meredith Layton at 1127, when the form is ready for pickup or forward to next approver.

*A separate grant application signature form is attached that requires the City Manager's signature.