



Parks Recreation Department
2105 Dickinson Ave ♦ League City, Texas ♦ 77573 ♦ (281) 554-1180

RAIN OUT NUMBER: 281-554-1155

The City of League City encourages the utilization of our City Parks. The Parks Recreation Department takes pride in our services and programs. We wish to provide superior assistance to our customers. Thank you for your interest in our City Parks.

Chien Wei, Parks and Cultural Services Director

PLEASE INDICATE ALL THAT APPLY

Hometown Heroes Park	City Parks and Facilities
<input type="checkbox"/> Half Gym	<input type="checkbox"/> League Park Pavilion
<input type="checkbox"/> Full Gym	<input type="checkbox"/> League Park Gazebo
<input checked="" type="checkbox"/> Both Gyms	<input type="checkbox"/> League Park Plaza
<input type="checkbox"/> Soccer/Football Field #	<input type="checkbox"/> League Park Plaza/Gazebo
<input checked="" type="checkbox"/> Multipurpose Room with Kitchen	<input type="checkbox"/> Helen's Garden
<input type="checkbox"/> Multipurpose Room without Kitchen	<input type="checkbox"/> Countryside Field
<input type="checkbox"/> Stage	<input type="checkbox"/> Countryside Pavilion
<input type="checkbox"/> Pool (Saturday and Sunday only)	<input type="checkbox"/> Sportsplex Field
<input type="checkbox"/> Pool Pavilion (Open Swim time only)	<input type="checkbox"/> Sportsplex Pavilion
<input type="checkbox"/> Lane Rental (Lap and Open swim time only)	<input type="checkbox"/> Rustic Oaks Pavilion
<input checked="" type="checkbox"/> PA System	<input type="checkbox"/> Rustic Oaks Field
<input checked="" type="checkbox"/> Podium	<input type="checkbox"/> Newport Park Rookie Field
<input checked="" type="checkbox"/> Table Cloths (black or white) Bringing Own	<input type="checkbox"/> Heritage Park
<input checked="" type="checkbox"/> Dance Floor (Ballroom)	<input type="checkbox"/> Municipal Pool (Saturday and Sunday only)
<input checked="" type="checkbox"/> Screen/Projector	<input type="checkbox"/> Ghirardi Park Pavilion
<input checked="" type="checkbox"/> After Hours Rental	<input type="checkbox"/> Bayridge Park Rookie Field

*The rental fee for League Park Gazebo/Plaza and Helen's Garden is non-refundable, but may be transferred to another date.

Please print clearly. This form must be completed and returned with the full rental fee and all applicable deposits to confirm the reservation.

LESSEE ST. MARY CATHOLIC SCHOOL ORGANIZATION ST. MARY CATHOLIC SCHOOL
HOME PHONE 281-332-4014 CELL PHONE 281-948-1781
DRIVER'S LICENSE # 19231675 ADDRESS 1612 E. Walker St
CITY League City STATE: TX ZIP CODE: 77573
E-MAIL: lnoonan@stmarylc.org
TYPE OF EVENT: Fundraiser / BMA / Silent Auction DATE OF EVENT 4-30-2016
START TIME 9:00 AM END TIME 1:00 PM ESTIMATED NUMBER OF GUESTS 300

RENTAL FEE INCLUDES SETUP AND CLEANUP

■ WILL THE EVENT BE CATERED? ☒ YES or NO

■ WILL THE EVENT HAVE ENTERTAINMENT? ☒ YES or NO

WILL ALCOHOL BE PRESENT? ☒ YES or NO

2 League City Police Officers need to be present and a permit must be obtained

NON-Emergency Police Phone Number 281-332-2566

SIGNATURE OF LESSEE

DATE

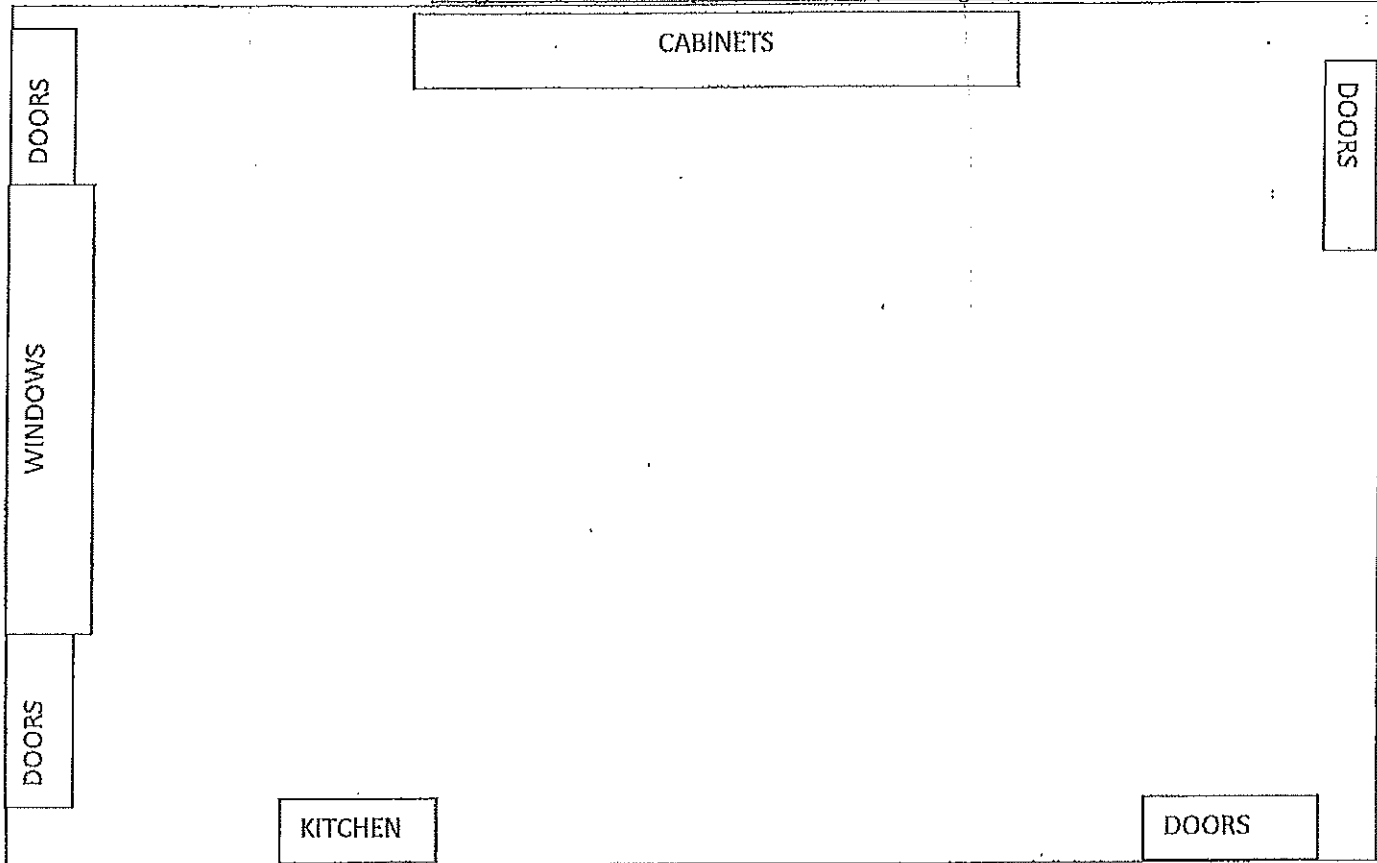
OFFICE USE ONLY

DEPOSIT: TOTAL: CREDIT CARD: CASH: CHECK: RECEIPT #:

DATE RECEIVED:

Hometown Heroes Park Diagram

Diagram must be completed BEFORE turning in.



Lessee LAURA L. NORMAN
 Name of Event SAPPHIRE SPRING GALA
 Date of Event 4/30/16

Organization: ST. MARY CATHOLIC SCHOOL
 Estimated Number of Guests 300
 Time of Event _____

How Many		Check if Needed	
<input checked="" type="checkbox"/> 8	8 Feet Rectangular Tables - 8 available	<input checked="" type="checkbox"/>	Stage
<input checked="" type="checkbox"/> 22	6 Feet Diameter Round Tables - 22 available	<input checked="" type="checkbox"/>	Flags (USA & TX)
<input checked="" type="checkbox"/> 300	Chairs 300 available	<input checked="" type="checkbox"/>	Podium
	Table Cloths ___ Black or ___ White	<input checked="" type="checkbox"/>	PA System/Video Equipment
	or		Screen
	Using own table cloths (circle)		

Chairs and tables are included in rentals at Countryside Park Pavilion and Hometown Heroes Park. All tables at Hometown Heroes Park must be covered. All tables seat 8 people comfortably.

Chairs are available at League Park for a fee of \$1 per chair. (40 chairs available)

Damage deposits are applicable for all events. Deposits and fees will be applied to every increment of 200 people.

Cancellation Policy: This policy is applicable to all facilities regardless of the date the reservation is booked, not applicable to League Park or Helen's Garden.

90% of the rental fees will be refunded, if cancellation of an event is made more than 60 days prior to an event, does not apply to League Park or Helen's Garden.

50% of the rental fees will be refunded if cancellation of an event is made 31-60 days prior to an event, does not apply to League Park or Helen's Garden.

25% of the rental fees will be refunded if cancellation of an event is made 15-30 days prior to an event, does not apply to League Park or Helen's Garden.

100% of the rental fees will be forfeited if cancellation of an event is made 0-14 days prior to an event, does not apply to League Park or Helen's Garden.

Cancellations: Rental fees for League Park or Helen's Garden may be applied to another date, up to one year of cancellation of the date booked.

FACILITY	RESIDENT FEES		NON-RESIDENT FEES		DAMAGE DEPOSIT
League Park Gazebo	\$50 / 2 hrs		\$100 / 2 hrs		\$100
League Park Plaza	\$50 / 2 hrs		\$100 / 2 hrs		\$100
League Park Gazebo & Plaza	\$100 / 2 hrs		\$200 / 2 hrs		\$100
League Park Pavillion	\$25 / 2 hrs		\$50 / 2 hrs		\$50
Chair (40 Available at League Park Only)	\$1 / chair		\$1 / chair		
Helen's Garden	\$100 / 2 hrs		\$200 / 2 hrs		\$100
Heritage Park	\$50 / 2 hrs		\$100 / 2 hrs		\$100
Rustic Oaks Pavillion	\$25 / 2 hrs		\$50 / 2 hrs		\$50
Ghirardi Park Pavillion	\$25 / 2 hrs		\$50 / 2 hrs		\$50
Municipal Pool Rental Days- Sat/Sun 10-12pm	\$50 / 2 hrs		\$100 / 2 hrs		\$100
Lifeguard (Must Have 2)	\$11 / hr		\$16.5 / hr		
Lynn Gripon Park at Countryside Pavillion	\$25 / 2 hrs		\$50 / 2 hrs		\$100
	Rate/Hour	Lights/Hour	Rate/Hour	Lights/Hour	
Countryside BIG Field	\$8 / hr	Additional \$12 / hr	\$16 / hr	Additional \$24 / hr	
Countryside LITTLE Field	\$6 / hr	Additional \$8 / hr	\$12 / hr	Additional \$16 / hr	
Countryside Football/Soccer Field	\$8 / hr	Additional \$12 / hr	\$16 / hr	Additional \$24 / hr	
Red Roof Pavillion- Sportsplex	\$25 / 2 hrs		\$50 / 2 hrs		\$100
Green/Blue Pavillion- Sportsplex	\$25 / 2 hrs		\$50 / 2 hrs		\$100
	Rate/Hour	Lights/Hour	Rate/Hour	Lights/Hour	
Pony/Colt Fields	\$8 / hr	Additional \$12 / hr	\$16 / hr	Additional \$24 / hr	
Baseball Field (1, 2, 3, 4, 8)	\$6 / hr	Additional \$8 / hr	\$12 / hr	Additional \$16 / hr	
Coach Pitch & Dixie Field (7)	\$4 / hr	Additional \$6 / hr	\$8 / hr	Additional \$12 / hr	
Girls Softball Field (5, 6)	\$6 / hr	Additional \$8 / hr	\$12 / hr	Additional \$16 / hr	
Volleyball (6 courts)	\$24 / hr	Additional \$15 / hr	\$48 / hr	Additional \$30 / hr	
Small Soccer Field (4, 5)	\$4 / hr	Additional \$8 / hr	\$8 / hr	Additional \$16 / hr	
Medium Soccer Field (3, 6, 7)	\$6 / hr	Additional \$8 / hr	\$12 / hr	Additional \$16 / hr	
International Soccer/Football (1, 2)	\$8 / hr	Additional \$12 / hr	\$16 / hr	Additional \$24 / hr	
Newport Park Rookie Field	\$4 / hr	N/A	\$8 / hr	N/A	
Rustic Oaks Rookie Field	\$4 / hr	N/A	\$8 / hr	N/A	
Rustic Oaks Soccer Field	\$8 / hr	N/A	\$16 / hr	N/A	
Bayridge Park Rookie Field	\$4 / hr	N/A	\$8 / hr	N/A	
Hometown Heroes Park					
Half Gym Rental	\$50 / hour		\$75 / hour		\$50
Full Gym Rental	\$100 / hour		\$150 / hour		\$100
Both Gym Rental	\$200 / hour		\$300 / hour		\$100
Multi-Use Room with Kitchen (2 hours minimum)	\$60 / hour		\$90 / hour		\$100
Multi-Use Room without Kitchen (2 hours minimum)	\$40 / hour		\$60 / hour		\$100
Hometown Heroes Park Pool Rental Days- Sat/Sun 6:30-8:30pm Only	\$100 / 2 hrs		\$200 / 2 hrs		\$100
Lifeguard (Must Have 2)	\$11 / hr		\$16.5 / hr		
Hometown Heroes Park Pool Pavillion	\$25 / 2 hrs		\$50 / 2 hrs		\$100
Lane Rental- Lap and Open Swim Time Only	\$5 / hr		\$10 / hr		
Non Profit Group Lane Rental	\$3 / hr		\$3 / hr		
Soccer/Football Field without Lights	\$8 / hour		\$16 / hour		
Soccer Field with lights	\$20 / hour		\$40 / hour		
Stage	\$50 / hour		\$75 / hour		\$50
PA System- per event	\$100.00		\$150.00		
Podium- per event	\$25.00		\$37.50		
Table Cloths- per table	\$8.00		\$12.00		
After Hour Rentals Additional Cost	\$20 / hr		\$30 / hr		
Dance Floor (Ballroom)- per event	\$120.00		\$180.00		
Screen/Projector- per meeting	\$15.00		\$22.50		

All ball field rentals will include an hourly usage fee. If lights are needed, an additional fee is applied to the usage fee. *All bolded facilities are able to handle large groups. Rental and deposit will be doubled for every 200 patrons. Park facilities will be available for festivals (example: parades, cross-country meets, etc.). The rate will be determined upon overall usage of the facilities. Tournament rates will be established upon hours of usage and facilities utilized. Groups are limited to 700 at Countryside Park due to parking and safety limitations.

I. TOURNAMENT – TOURNAMENT RATES WILL BE ESTABLISHED DEPENDING ON:

- A. Liability coverage
- B. Number of days
- C. Number of fields
- D. If lights are involved

II. SPECIAL EVENTS AND FESTIVALS RATES WILL BE ESTABLISHED BASED UPON:

- A. Facilities utilized
- B. Number of patrons estimated

III. I, LESSEE,

- A. Understand and agree that a facility deposit and the rental fee are required at the time of reservation. The rental fee and damage deposit will be due thirty (30) days prior to the date of the event or the City has the right to cancel the scheduled event.
No agreements will be accepted past Wednesday at noon for rentals of each week.
- B. Understand and agree that I, LESSEE, assume full responsibility for any damages incurred to any City equipment or City building during the hours of the scheduled event.
- C. Understand and agree that in the event damages do occur and the damages exceed the amount of the damage deposit; I, LESSEE, will reimburse the City of League City within three (3) days after presentation of an itemized invoice. (Initials) Jan. I, LESSEE, understand that in the event participation exceeds approximate number of guests, fees will be assessed according to contract rates and deducted from the deposit.
- D. Understand and agree that the facility will have a one-time opening and a one-time closing, and no keys to any facility will be given to any person for any reason.
- E. Understand and agree that failure to end the scheduled activity at the designated time will result in an additional charge of \$15 per hour.
- F. Understand and agree that all LESSEE'S equipment will be removed from the premises upon termination of the event, unless special arrangements have been made with the Parks and Recreation Superintendent.
- G. Understand and agree that under no conditions will rice or any other foreign object(s) be permitted to be thrown.
- H. Understand and agree that under no conditions will fog machines be allowed.
- I. Understand and agree that failure to comply with Items IV-A through IV-B or with Section III will result in the forfeiture of the damage deposit. (Initials) _____.
- J. Understand and agree to the City's policy of non-discrimination against any person(s) on the grounds based on race, color, national origin, religion or sex.
- K. CANCELLATION: The City reserves the right to cancel the usage of the facilities if, in the sole discretion of the City, the facilities are needed for Municipal purposes. The City, upon cancellation, will return all deposits and is not responsible for damages to the LESSEE.
- L. The LESSEE is responsible for setting up, cleaning and putting the tables and chairs away. If the facility is not cleaned up properly, the deposit will not be refunded.
 - M. No motorized vehicles allowed on plaza, grass, trail ways or pavilions.
 - N. No booths, vendors or barbecue pits allowed on grass, only in designated areas.
 - O. No glass containers allowed in City Parks. (Chapter 74-Parks Recreation Article 1. In General, Sect. 74-2)
 - P. No soliciting allowed (Sec.78-40.).
 - Q. Noise in violation of the City Noise Ordinances is prohibited (City Code of Ordinances, Chapter 42, Environment, Article II, Noise, #42-31 - 42-39).
 - R. LESSEE states that LESSEE is eighteen (18) years or older.
 - S. Understand and agree to be responsible for having a representative available during the set up time indicated on the contract.
 - T. Deposits for Helen's Garden will be refunded if, after inspection, the facilities are found to be clean and undamaged, under the following conditions.
 - 1. No damage is sustained to any plants, statuary, furniture or any facilities within the garden.
 - 2. All renters' equipment and floral decorations have been removed from the premises.
 - 3. All trash is picked up, bagged, and placed in the receptacles provided.
 - U. Facilities for Helen's Garden - Use of a tent or arbor is permitted in designated areas only. Procurement, set-ups and dismantling of rental equipment must be done immediately after the event and is the responsibility of the renter. A restroom facility is available. Please do not use restrooms of surrounding shops and businesses.

- V. Music at Helen's Garden – Music must fall within ordinance levels. [See Sec. III. Q. above.] LESSEE must contact League City Police Dept. for noise ordinance.
- W. Parking at Helen's Garden – Parking is limited at the garden; (5 parking spaces plus 1 handicap space is available) parking arrangements are the responsibility of the LESSEE and must be made well in advance of the event. Parking is not allowed on Kansas Street or at surrounding shops and businesses.
- X. Restrictions for Helen's Garden:
1. No birdseed, rice or confetti is allowed.
 2. Glass containers are prohibited.
 3. No types of candles (tiki torches, floating candles, etc.) allowed in the park.
 4. No soaps/bubble bottles of any type.
 5. No artificial floral petals (rose, carnation, etc.)

IV. REFUNDS

A. Cancellations:

1. 90% of the rental fees will be refunded, if cancellation of an event is made more than 60 days prior to an event, does not apply to League Park or Helen's Garden.
2. 50% of the rental fees will be refunded if cancellation of an event is made 31-60 days prior to an event, does not apply to League Park or Helen's Garden.
3. 25% of the rental fees will be refunded if cancellation of an event is made 15-30 days prior to an event, does not apply to League Park or Helen's Garden.
4. 100% of the rental fees will be forfeited if cancellation of an event is made 0-14 days prior to an event, does not apply to League Park or Helen's Garden.
5. Cancellations: Rental fees for League Park or Helen's Garden may be applied to another date, up to one year of cancellation of the date booked.

B. Damages:

1. The full amount of the deposit will be refunded under the following conditions:
 - a. Full payment is made to police officers.
 - b. No damage is sustained to any City property.
 - c. All decorations are removed and all trash is removed, bagged, and placed in dumpsters.
 - d. Tables and chairs are wiped off and put away.
 - e. Full compliance with item IV.

(If a large event is held, the damage deposit will be doubled and if any trash is left, the deposit will not be refunded.)

V. SECURITY REQUIREMENTS

- A. League City Police Officer(s) will be required at all functions of more than 150 expected attendees. This is for the protection of the LESSEE and the City. Alcoholic beverages may not be sold. If alcoholic beverages are NOT served only one (1) officer is required to be present on the grounds during an event with more than 150 expected attendees.
- B. The ratio for police officers to guests, where alcoholic beverages are served, will be as follows:
1. Two (2) officers for the first 300 guests.
 2. Three (3) officers for 301-450 guests.
 3. Four (4) officers for 451-600 guests.
- C. The police officer(s) will remain on duty until the last person leaves the Park and the police officer is responsible for security of the Pavilion. Before departure, the police officer will complete a security check of the area.
- D. All persons must vacate the premises no later than 10:00 p.m.
- E. All police officers will be in uniform while in performance of security duty.
- F. Fees are minimum \$30 per hour/per officer.
- G. Documentation of compliance with the security requirements of this agreement will be furnished to the Parks and Cultural Services Director, form attached, seven (7) days prior to the date of the event.

VI. ADDITIONAL SECURITY FEES

- A. The City reserves the right to demand additional fees to pay for additional officers (with additional equipment), EMS, and other City personnel to attend the event, if in the opinion of the Parks and Cultural Services Director, the additional security is necessary to preserve the peace.
- B. If a special permit is granted by the Parks & Cultural Services Director, additional personnel or security fees will be assessed.

VII. PARK ORDINANCES [CODE OF ORDINANCES, CHAPTER 74] MUST BE COMPLIED WITH.

- A. No glass containers
- B. No alcoholic beverages will be sold

VIII. ALTERNATE SECURITY REQUIREMENTS

The Parks and Cultural Services Director must approve any alternate security that is recommended by the League City Police Officer Association Coordinator.

IX. WAIVER OF LIABILITY

To the fullest extent permitted by law, LESSEE shall indemnify and hold harmless the City from and against claims, damages, losses and expenses, including but not limited to, attorneys' fees, which arise out of or in any way relate to any and all personal injury, death and/or property damage in connection with rental by the City to the rental of the facility or park (as defined above), and arising out of any act and/or omission by the City and/or any and all of the City's agents, representatives, servants and employees, including,

but not limited to, negligence, gross negligence, strict liability, breach of express or implied warranty, breach of fiduciary duty, breach of duty of good faith and fair dealing, fraud, conspiracy, conspiracy to defraud, deceptive trade practice allegations, misrepresentations, or contribution, or any other claim, whether based on a tort, contract, or under any theory of recovery, under any state or federal law, or whether for compensatory or punitive damages (or any types of damages whatsoever). In no event will the City be held liable for special indirect or consequential damages arising out of or in connection with, the rental of the parks or facilities under this agreement.

X. SEVERABILITY

Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or unenforceability of such provisions in any other jurisdiction.

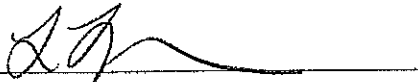
XI. LIFEGUARD REQUIREMENTS FOR POOL USE

- A. A minimum of 2 lifeguards are required on duty at all times while the pool is in use.
- B. Standard minimum lifeguard ratios for lifeguards on stand will be as follows:
 - 1. 0-50.....2 lifeguards
 - 2. 51-75....3 lifeguards
 - 3. One additional lifeguard in increments of 25
- C. Additional lifeguards may be added at the discretion of the Recreation Supervisor

NOTICE TO THE LESSEE

The Police Officers act as independent contractors, but are required to secure the building after you leave; therefore, you are required to compensate the officers at the established rates. If you pass the time of your scheduled event, you will be required to compensate the officers at the rate prescribed. The City may require additional security fees, personnel, and equipment.

Signature of LESSEE



Date

12/8/25



ST. MARY
CATHOLIC SCHOOL

Enter to Learn, Leave to Serve.

1612 E. Walker St.
League City, TX 77573
281-332-4014
www.stmarylc.org

St. Mary Catholic School in League City Annual Sapphire Gala Fundraiser Event

St. Mary Catholic School is home to nearly 230 students ranging in grades from PK-3 to 8th grade. St. Mary is very proud of its history for superior academics in an environment rich with the Foundations for Life – Service, Family and Faith. The mission of St. Mary Catholic School is to develop the whole child's spiritual, moral, and intellectual growth and well-being in a Catholic environment.

St. Mary Catholic School's *Sapphire Gala 2016* is a major fundraiser for our school and will take place on Saturday April 30, 2016.

This event is the cornerstone of generating dollars for new school equipment, technology upgrades and basic operating expenses. The adult only event includes dinner, entertainment, raffle and auction.

The mission of St. Mary Catholic School is to develop the whole child's spiritual, moral, and intellectual growth and well-being in a Catholic environment.

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: July 12, 2010

Person to Contact:

Roger Meyer

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

53-0196617

Group Exemption Number:

0928

United States Conference of Catholic
Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Dear Sir/Madam:

This responds to your July 9, 2010, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2010*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2010* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

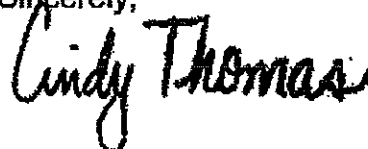
Subordinate organizations under a group exemption do not receive individual exemption letters. Most subordinate organizations are not separately listed in Publication 78 or the EO Business Master File. Donors may verify that a subordinate organization is included

in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in black ink that reads "Cindy Thomas". The signature is written in a cursive, flowing style.

Cindy Thomas
Manager, Exempt Organizations
Determinations