

CITATION FLOW CHART

CITATION ISSUED – Defendant is given 20 business days to appear to pay fines or sign for court date. If a traffic violation is issued, Defendants also have the options to sign up for Defensive Driving or Deferred Adjudication.

Defendant appears by due date to handle their citations.

Citation is finalized.

SCOFFLAW: This will initiate a hold to be placed on vehicle registrations for all Traffic Violations until fines are paid.

Defendant fails to appear by original due date.

Defendant receives a **BLACKBOARD CONNECT** phone call notifying defendant of their past due citation.

Warrant is issued within 7 days, **BLACKBOARD CONNECT** phone call sent to defendant, warrant postcard mailed out notifying defendant of their active warrants.

Information imported into **OMNI** : information is sent to DPS to place a hold on driver's license until fines are paid, **SETCIC**: a tool to notify agencies state wide of accurate & timely documented criminal information ,

Warrant Officer attempts to serve warrants within 30 miles of League City.

60 days – Outstanding warrants are imported to **Linebarger**: fines & court costs are increased by 30%, collection letters are mailed to defendants, along with various phone calls placed notifying defendant of their active warrants. Linebarger actively locates additional/new addresses & phone numbers. During Warrant Round Up, Linebarger sends notices to all active warrants in their database.

This is a Zero cost collection function. Linebarger is paid the 30% additional fee.