



# City of League City, TX

300 West Walker  
League City TX 77573

## Text File

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### Title

Consider and take action on an ordinance amending the City of League City, Texas, Governmental, Proprietary, and Capital Funds Budget for Fiscal Year 2018 by amending Ordinance No. 2017-21 and Ordinance No. 2017-31 to adjust the operating and capital budget for actual and projected expenditures (Director of Budget & Project Management)

Staff requests first and final reading.

### ..Background:

The proposed ordinance requests adjustments to the General Fund with a net increase \$167,490, an increase to Public Safety Technology Fund of \$46,480, Disaster Preparedness Donation Fund of \$37,000, Asset Forfeiture Fund of \$4,866, as well as an increase in Capital Replacement Fund of \$215,250.

If approved, the proposed ordinance would amend the City's FY 2018 budget to incorporate proposed adjustments for:

### GENERAL FUND:

- **Budget Office:** FY2018 budget split from Accounting (\$431,369) - funds included in FY2018 budget for the budget office staff; split from Accounting to create separate department
- **Project Management Office:** FY2018 budget split from Engineering (\$757,800) - funds included in FY2018 budget for the project management staff; split from Engineering to create separate department
- **Rifle Armor Grant (\$158,760):** increase to Police for the purchase of grant funded rifle armor
- **Firehouse Subs Grant (\$8,730):** increase to Fire Marshal for bulletproof vests awarded in November 2017 via grant proceeds

### SPECIAL REVENUE FUNDS:

- **Asset Forfeiture Fund (\$4,866):** funds needed to pay the US Marshals Service their Federal Share and expenses for an asset (vehicle) that will be received
- **Disaster Preparedness Donation Fund (\$37,000):** \$50,000 was donated for Police, Fire and EMS to use specifically to purchase equipment and materials for better preparedness in times of disaster. Fire will use \$12,000 for the purchase of life jackets, \$10,000 to purchase rescue boat and two motors and \$15,000 for paint, lights and lettering for High Water Rescue Vehicle received from TX Forest Service

### ROLLOVER PURCHASE ORDERS:

Increase is due to purchases made in FY 2017 for which goods and services were not received as of September 30, 2017. The increase is in accordance with the FY 2018 Adopted Budget ordinance 2017-21, section 6, "That the budget for FY 2018 shall be increased for valid outstanding encumbrances at the conclusion of FY 2017. Said increased appropriations shall be equal to the outstanding and valid encumbrances in excess of \$25,000 per purchase and shall be recorded in the appropriate accounts." Department budgets were increased as follows:

- **Internal Service Fund - Capital Replacement Fund (\$215,250):** purchases for unit 691 \$23,638 F150 truck for Water department, unit 917 \$37,224 F350 truck for Fleet Maintenance, unit 270 ambulance remount & HGAC fee \$124,100 for EMS and replacement of unit 322 with non-patrol Ford Explorer \$30,288 Ford Explorer with equipment (includes \$400 buyboard fee)
- **Special Revenue Fund - Public Safety Technology Fund (\$46,480):** increase to purchase the Superion ONEsolution Racial Profiling site license for all current agencies, including annual maintenance.

### **General Fund**

The requested adjustment to the General Fund is an increase of \$1,356,659; decrease of \$1,189,169 resulting in a net increase \$167,490. The net increase of \$167,490 is due to grant funded expenses and revenues will increase by the same amount. The total fund appropriation adopted budget of \$74,914,304 increases by \$167,490 to \$75,081,794.

### **Special Revenue Funds**

The requested adjustment affects the Public Safety Technology Fund (\$46,480), Disaster Preparedness Donation Fund (\$37,000), and Asset Forfeiture Fund (\$4,866) for a total increase of \$88,346. This results in the total Special Revenue Funds appropriation increasing from the amended budget of \$4,326,000 to \$4,414,346. There are cash reserves in each fund to cover the increase.

### **Capital Replacement Fund**

The requested adjustment to the Capital Replacement Fund in the amount of \$215,250 results in a total fund appropriation increase from the adopted budget of \$2,577,700 to \$2,792,950.

### **Parks Recreation 4B**

As part of the FY2018 Adopted Budget, (2) Part-Time Camp Counselor positions totaling \$19,032 (\$9,516/ea.) was added in Parks Recreation 4B. When calculating new Full-Time Equivalents (FTEs) for FY18, these (2) positions were presented as Seasonal ( $0.25 \times 2 = 0.50$ ) and should have been Part-Time ( $0.50 \times 2 = 1.00$ ) positions. This error resulted in a FTE shortage of 0.50. This error only pertains to the FTE count, as the approved budget amount of \$19,032 was accounted for correctly in the FY2018 Adopted Budget. The Adopted Budget Book indicates the correct adopted FTE count for FY2018 of 594.

In addition to the data sheet this packet includes:

- Budget Ordinance and Exhibit A, B & C - Exhibit A details how these adjustments affect the approved budgets by fund and department; Exhibit B details the Capital Budget; and Exhibit C details the citywide summary

### **Funding**

(X) Funds are available from General Fund, Public Safety Technology Fund, Disaster Preparedness Donation Fund, Asset Forfeiture Fund and Capital Replacement Fund - see narrative and attachments