



# City of League City, TX

300 West Walker  
League City TX 77573

## Meeting Minutes City Council

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Saturday, April 7, 2018

9:00 AM

Johnnie Arolfo Civic Center  
400 West Walker Street

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### Strategic Planning Retreat

The City Council of the City of League City, Texas, met in a Strategic Planning Retreat in the Johnnie Arolfo Civic Center at 400 West Walker Street on the above date at 9:00 a.m.

**Mayor:**

**Pat Hallisey**

**City Council Members:**

**Dan Becker  
Hank Dugie  
Larry Millican  
Todd Kinsey  
Greg Gripon  
Keith Gross  
Nick Long**

**City Manager:**

**John Baumgartner**

**Assistant City Manager**

**Bo Bass**

**Assistant City Manager**

**Michael Kramm**

**City Attorney:**

**Nghiem Doan**

**City Secretary:**

**Diana M. Stapp**

**Interim Chief of Police:**

**Gary Ratliff**

**Director of Budget/Project Management**

**Angie Steelman**

**Director of Engineering:**

**Christopher Sims**

**Director of Finance:**

**Allena Portis**

**Director of Human Resources/Civil Service:**

**Janet Shirley**

**Director of Parks & Cultural Services:**

**Chien Wei**

**Director of Planning/Development:**

**David Hoover**

**Director of Public Works:**

**Jody Hooks**

### **1. CALL TO ORDER AND ROLL CALL OF MEMBERS**

Mayor Hallisey called the meeting to order at 9:06 a.m. and called the roll. All members of Council were present except Keith Gross, who arrived at 11:04 a.m.

Present 8 - Mayor Pat Hallisey, Mr. Dan Becker, Mr. Hank Dugie, Mr. Larry Millican, Mr. Todd Kinsey, Mr. Greg Gripon, Mr. Keith Gross and Mr. Nick Long

2. **DISCUSS AND DEVELOP THE STRATEGIC PLAN FOR THE CITY OF LEAGUE CITY**

Julia Novak, President of The Novak Consulting Group led the City Council in the strategic planning process.

**Strategic Planning Process**

At its most basic level, a strategic plan exists to answer three questions:

- What do we know to be true today?
- Where do we want to be in the future?
- How can we get there?

The process for League City has included the following steps to date:

- Individual interviews with Julia Novak and the Mayor and members of the City Council
- Meeting with City Department Heads
- Employee Survey
- March 26 Retreat with Department and Division Managers of the City to develop a draft Strategic Planning Framework for Council consideration.

Typically, the framework includes some combination of the following elements:

- Vision – the Vision Statement is aspirational, intended to reflect what you hope will be true for League City in the future.
- Mission – the role and purpose of City government, frequently expressed in statements about “who we are, what we do, and why we do it.”
- Values – organizational values guide behavior, whether stated or unstated, and are observed when the workforce is “at its best.”
- Outcome Areas or Critical Success Factors – those “things that must go well” in order for the City of League City to be a successful.

Once a framework is in place, an organization can align projects, programs, and priority initiatives and see how they contribute to making the Vision a reality. The work that has been done to date with both the City Council and the City employees has positioned us to have a draft framework.

- **Vision** – the consultants presented a draft Vision Statement that reflected what the City Council shared about their hopes for the future during individual interviews. We want the City Council to “own” the Vision for the organization.
- **Mission & Values** – City staff presented the draft mission and values that they developed during the March 26 retreat. Their work honored input from nearly 300 employees who took time to participate in a survey. The Council was invited to make adjustments.
- **Outcome Areas or Critical Success Factors** – developed by the City Department and Division Managers on March 26. The Council considered the final outcome areas for the City.
- **Priorities** – new programs, projects, and policies were identified by the City Council.

3. **PUBLIC COMMENTS**

4. **ADJOURNMENT**

At 2:27 p.m. Mayor Hallisey said there being no further business, this meeting is adjourned.

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**PAT HALLISEY**  
**MAYOR**

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**DIANA M. STAPP**  
**CITY SECRETARY**

(SEAL)

**MINUTES APPROVED:**