



STANDARD AGREEMENT

(version 2-20-2018)

This AGREEMENT ("Agreement") is entered by and between **Enterprise Professional Services** ("Contractor"), located at **7710 Rialto Boulevard, Suite 100 Austin, Texas 78735** and **City of League City** ("City"), a municipal corporation, located at 300 W. Walker, League City, Texas 77573 on the date set forth below.

Terms:

1. **Scope of Services:** Contractor will perform the designated services and/or provided the designated products, as set forth in **Exhibit A**, which is attached and incorporated herein, and which can be generally described as **City Wide Janitorial Services**. If there is a conflict between the terms of this Agreement and Exhibit A, the terms of this Agreement will prevail.
2. **Term and Termination:** This Agreement shall begin on **October 1, 2018** and shall terminate on **September 30, 2020**. This City reserves the right to terminate this Agreement for convenience upon seven (7) days-notice to the Contractor. Upon such termination, the City shall pay Contractor, at the rate set out in **Exhibit A**, for services satisfactorily performed or products satisfactorily provided up through the date of termination. Notwithstanding any provision in this Agreement to the contrary, the City will not be required to pay or reimburse Contractor for any services performed or for expenses incurred by Contractor after the date of the termination notice that could have been avoided or mitigated by Contractor. This Agreement is eligible for **2** renewal option(s) with a term of **1** year.
3. **Compensation:** Contractor shall be paid for the services, as set forth in **Exhibit A**, attached and incorporated for all purposes. In no event shall the total compensation exceed **\$609,646** during the term of this Agreement. The City shall pay Contractor in accordance with the Texas Government Code 2251. Contractor must submit invoices for all services, which invoices must include dates of service and details of services provided. Payment for delivery of services rendered shall not be unreasonably withheld or delayed. If the City disapproves any amount submitted for payment by Contractor, the City shall give Contractor specific reasons for disapproval in writing. Upon resolution of any disputed charges, Contractor shall submit an amended invoice covering any remaining charges to the City.
4. **Insurance:** The Contractor **is** required to maintain insurance through the term of this Agreement.

If required by the City, Contractor shall maintain Comprehensive General Liability insurance coverage of \$1,000,000 per occurrence or medical malpractice insurance (whichever applies) throughout the entire term of the Agreement. If at any point during the Agreement, Contractor will enter City property, Contractor shall also maintain the following insurance: (i) Worker's Compensation coverage with statutory limits for the State of Texas, including Employers Liability coverage of \$500,000 per accident; (ii) Commercial Automobile Liability coverage of \$1,000,000 Combined Single Limit; (iii) for engineers and architects only: Professional Liability coverage of \$5,000,000 per occurrence; and (iv) for builders only: Builder's Risk coverage in the amount of the construction cost, including protection against named windstorm and flood. All policies must contain a waiver of subrogation against City. Comprehensive General Liability and Commercial Automobile Liability policies must name the City as Additional Insured. Contractor shall pay all insurance deductibles and deductibles must not exceed \$10,000 unless approved in advance by City.

Contractor shall provide City Certificates of Insurance evidencing these insurance requirements prior to the start of work.

5. **Independent Contractor:** Contractor is an independent contractor and is not an employee, partner, joint venture, or agent of the City. Contractor understands and agrees that he/she will not be entitled to any benefits generally available to City of League City employees. Contractor shall be responsible for all expenses necessary to carry out the services under this Agreement and shall not be reimbursed by the City for such expenses except as otherwise provided in this Agreement.
6. **Intellectual Property:** This Agreement shall be an Agreement for services and the parties intend and consider any work created as a result of this Agreement, including any and all documentation, images, products or results, to be a work for hire under federal copyright law. Ownership of the work shall belong to and remain the exclusive property of the City. The work may be edited at any time within the City's discretion. If the work would not be considered a work-for-hire under applicable law, Contractor hereby assigns, transfers, and conveys any and all rights, title and interest to City of League City, including without limitation all copyrights, patents, rights of reproduction, rights to ownership, and right to secure registrations, renewals, reissues and extensions thereof. As the sole copyright holder of the work, the City maintains and asserts the rights to use, reproduce, make derivative works from, and/or edit the Work in any form of medium, expression or technology now known or hereafter developed, at any time within the City's discretion. Contractor shall not sell, disclose or obtain any other compensation for the services provided herein. If the work is one to which the provisions of 17 U.S.C. § 106A apply, the Contractor hereby waives and appoints the City to assert on the Contractor's behalf the Contractor's moral rights or any equivalent rights regarding the form or extent of any alteration to the work (including, without limitation, removal or destruction) or the making of any derivative works based on the Work, including, without limitation, photographs, drawings or other visual reproductions of the work, in any medium, for the City's purposes.
7. **Confidentiality:** During the course of the work and/or services to be provided under this Agreement, Contractor may come in contact with confidential information of the City. Contractor agrees to treat as confidential the information or knowledge that becomes known to Contractor during performance of this Agreement and not to use, copy, or disclose such information to any third party unless authorized in writing by the City. This provision does not restrict the disclosure of any information that is required to be disclosed under applicable law. Contractor shall promptly notify the City of any misuse or unauthorized disclosure of its confidential information and upon expiration of this Agreement shall return to the City all confidential information in Contractor's possession or control. Contractor shall further comply with all information security policies of the City that may apply and shall not make any press releases, public statements or advertisement referring to the services provided under this Agreement or the engagement of Contractor without the prior written approval of the City.
8. **Warranties and Representations:** Contractor warrants and agrees that Contractor shall perform the Services and conduct all operations in conformity with all applicable federal, state, and local laws, rules, regulations, and ordinances. For any Service performed on premises owned or controlled by the City, Contractor warrants and agrees that Contractor will perform the Services in compliance with all City Rules, including but not limited to, prohibitions related to tobacco use, alcohol, and other drugs.
9. **Licenses/Certifications:** Contractor represents and warrants that it will obtain and maintain in effect, and pay the cost of all licenses, permits or certifications that may be necessary for Contractor's performance of this Agreement. If Contractor is a business entity, Contractor warrants, represents, covenants, and agrees that it is duly organized, validly existing and in good standing under the laws of the state of its incorporation; and is duly authorized and in good standing to conduct business in the State of Texas, that it has all necessary power and has received all necessary approvals to execute and deliver the Agreement and is authorized to execute this Agreement according to its terms on behalf of Contractor.
10. **Performance/Qualifications:** Contractor agrees and represents that Contractor has the personnel, experience, and knowledge necessary to qualify Contractor for the particular duties to be performed under

this Agreement. Contractor warrants that all services performed under this Agreement shall be performed consistent with generally prevailing professional or industry standards.

11. **Conflict of Interest:** Contractor warrants, represents, and agrees that Contractor presently has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with Contractor's performance of the Services hereunder. Contractor further warrants and affirms that no relationship or affiliation exists between Contractor and the City that could be construed as a conflict of interest with regard to this Agreement.
12. **INDEMNIFICATION: CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE CITY, AND EACH OF ITS DIRECTORS, OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, ACTIONS, SUITS, DEMANDS, PROCEEDINGS, COSTS, DAMAGES AND LIABILITIES, INCLUDING WITHOUT LIMITATION ATTORNEYS' FEES AND REASONABLE LITIGATION COSTS, ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM ANY ACTS OR OMISSIONS OF CONTRACTOR OR ANY AGENT, EMPLOYEE, SUBCONTRACTOR, OR SUPPLIER OF CONTRACTOR IN THE EXECUTION OR PERFORMANCE OF THIS CONTRACT, TO THE EXTENT THE CLAIM ARISES FROM NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT OR VIOLATION OF LAW.**
13. **Force Majeure:** Neither the City nor Contractor shall be liable for any delay in the performance of this Agreement, nor for any other breach, nor for any loss or damage arising from uncontrollable forces such as fire, theft, storm, war, or any other force majeure that could not have been reasonably avoided by exercise of due diligence.
14. **Notices:** Any notice given under this contract by either party to the other may be affected either by personal delivery in writing or by mail, registered or certified postage prepaid with return receipt requested. Mailed notices shall be addressed to the addresses of the parties as they appear in the contract. Notices delivered personally shall be deemed communicated at the time of actual receipt. Mailed notice shall be deemed communicated three (3) days after mailing.
15. **Texas Family Code Child Support Certification:** Pursuant to Section 231.006, *Texas Family Code*, Contractor certifies that it is not ineligible to receive the award of or payments under the Agreement and acknowledges that the Agreement may be terminated, and payment may be withheld if this certification is inaccurate.
16. **State Auditor:** Contractor understands that acceptance of funds under the Agreement constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds. Contractor agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation providing all records requested. Contractor will include this provision in all contracts with permitted subcontractors.
17. **Jurisdiction:** Any disputes under this Agreement shall be brought in a court of competent jurisdiction in Galveston, Texas and governed by Texas law.
18. **Alternative Dispute Resolution:** To the extent that Chapter 2260, Texas Government Code, is applicable to this Contract and is not preempted by other applicable law, the dispute resolution process provided for

in Chapter 2260 and the related rules adopted by the Texas Attorney General Pursuant to Chapter 2260, shall be used by the City and the Contractor to attempt to resolve any claim for breach of contract made by Contractor that cannot be resolved in the ordinary course of business. The Director of Finance of the City shall examine Contractor's claim and any counterclaim and negotiate with Contractor in an effort to resolve such claims. The parties hereto specifically agree that (i) neither the occurrence of an event giving rise to a breach of contract claim nor the pendency of a claim constitute grounds for the suspension of performance by Contractor, (ii) neither the issuance of this Contract by the City nor any other conduct, action or inaction of any representative of the City relating to this contract constitutes or is intended to constitute a waiver of the City's or the state's sovereign immunity to suit; and (iii) the City has not waived its right to seek redress in the courts.

19. **Entire Agreement:** This Agreement contains the entire Agreement between the parties and supersedes all prior agreements, arrangements, and understanding, oral or written between the parties relating to this Agreement. This Agreement may not be modified except by mutual written agreement of the parties executed subsequent to this Agreement.
20. **Eligibility to Receive Payment:** Contractor certifies that, as a matter of State law, it is not ineligible to receive the Agreement and payments pursuant to the Agreement and acknowledges that the Agreement may be terminated, and payment withheld if this representation is inaccurate.
21. **Payment of Debt/Delinquency to State:** Contractor certifies that it is not indebted to the City of League City and is current on all taxes owed to the City of League City. Contractor agrees that any payments owing to Contractor under the Agreement may be applied directly toward any debt or delinquency that Contractor owes the City of League City regardless of when it arises, until such debt or delinquency is paid in full.
22. **Products and Materials Produced in Texas:** If Contractor will provide services under the Agreement, Contractor covenants and agrees that in performing its duties and obligations under the Agreement, it will purchase products and materials produced in Texas when such products and materials are available at a price and delivery time comparable to products and materials produced outside of Texas.
23. **Risk of Loss:** If applicable, all work performed by Contractor pursuant to the Agreement will be at Contractor's exclusive risk until final and complete acceptance of the work by City. In the case of any loss or damage to the work prior to City's acceptance, such loss or damage will be Contractor's responsibility.
24. **Publicity:** Contractor shall not use City's name, logo or likeness in any press release, marketing materials or other public announcement without receiving City's prior written approval.
25. **Legal Construction/Severability:** In the event that any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this contract shall be construed as if such invalid, illegal or unenforceable provisions had never been contained in it. To this end, the provisions of this contract are declared to be severable. The Parties may mutually agree to renegotiate the contract to cure such illegality/invalidity or unconstitutionality if such may be reasonably accomplished.
26. **Limitations:** The Parties are aware that there are constitutional and statutory limitations on the authority of City to enter into certain terms and conditions of the Agreement, including, but not limited to, those terms and conditions relating to liens on City's property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"), and terms and conditions related to the Limitations will not be binding on City except to the extent authorized by the laws and Constitution of the State of Texas.

27. **Sovereign Immunity:** Except as otherwise provided by Texas law, neither the execution of the Agreement by City nor any other conduct, action or inaction of any City representative relating to the Agreement is a waiver of sovereign immunity by City.
28. **Authority:** Contractor warrants and represents that Contractor has full power and authority to enter into and perform this Agreement and to make the grant of rights contained herein. The person signing on behalf of the City represents that he/she has authority to sign this Agreement on behalf of City.
29. **Non-Waiver:** No covenant or condition of this Agreement may be waived except by written consent of the waiving party. Forbearance or indulgence by one party in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by the other party.
30. **Prohibition on Boycotting Israel:** Pursuant to Section 2270.002, Texas Government Code, by executing this Agreement Contractor verifies that Contractor: (1) does not boycott Israel; and (2) will not boycott Israel during the term of this Agreement.
31. **Prohibition Against Business with Iran, Sudan or Foreign Terrorists Organizations:** Contractor warrants, covenants, and represents that Contractor is not engaged in business with Iran, Sudan, or any company identified on the list referenced in Section 2252.152, Texas Government Code.

Executed on this ____ day of _____, _____. *(date to be filled in by City Secretary)*

ENTERPRISE PROFESSIONAL SERVICES, INC. (EPSI) - "Contractor"

Click or tap here to enter text.

CITY OF LEAGUE CITY – "City"

John Baumgartner, City Manager

Attest:

Diana Stapp, City Secretary

Approved as to Form:

Office of the City Attorney

Exhibit A

Scope of Services/Description of Products
(9 number of pages, including this page)

See Next Page

ATTACHMENT A

SECTION 1: SCOPE OF WORK

The City of League City Janitorial Services is presented to outline scope of work of executing services. Janitorial Services shall be the highest of quality workmanship and material.

I. TECHNICAL SPECIFICATIONS OF CITY FACILITIES

FACILITIES TO BE CLEANED: Library, Municipal Court/Council Chambers, City Hall, Public Safety Building, Old Police Annex, Building Department, Public Works Facility, Vehicle Maintenance/Sign and Wood Shop, Line Repair, Hometown Heroes Park, Countryside Water Tower, Eastside Water Tower, Dallas Salmon Plant (LL), Dallas Salmon Plant (CB), EMS, Southwest Water Reclamation Facility.

DAILY SERVICES

LOBBIES AND CORRIDORS – DAILY SERVICE:

- Sweep and clean building entrances.
- Sweet, dust mop, and wet mop all tile floors.
- Clean entrance glass; wipe clean smudges, fingerprints etc.
- Keep foyer and hall walls cleared and free of fingerprints, smudges, and all marks.
- Clean and sanitize drinking fountain(s).
- Clean doorframes, windowsills, and wall plaques – wipe clean smudges, fingerprints, etc
- Vacuum walk-off mats (where applicable)
- Clean wall surfaces as needed.
- Vacuum all carpeted areas completely
- Empty all trash receptacles, clean container with clean, damp cloth, and replace plastic liner.
- Secure all doors and turn off appropriate lights upon completion of work assignments.
- Report all burnt out lights to facilities department and log in English in on-site custodial binder

Restrooms – Daily Service:

- Polish all bright metal surfaces (faucets, trim, flush handles, plumbing, door handles, etc.)
- Restock toilet paper, hand towels, and hand soap dispenser.
- Clean and disinfect restrooms, including counters, sinks, toilets, urinals, and all fixtures. Wet mop and disinfect tile floors with germicidal solution, paying particular attention to areas under urinals and toilet bowls.
- Clean mirrors.

- Empty and clean all trash and sanitary napkin receptacles. Restock trash receptacles liners.

Report all burnt out lights, leaking faucets, running plumbing, and other maintenance needs to facilities department and log, in English, in on-site custodial binder or other reporting means acceptable to authorized City staff.

Meeting Rooms – Daily Service:

- Dust and wet mop floors (where applicable)
- Collect and dispose of trash.
- Return furniture and/or equipment to proper storage location.
- Clean wall surfaces as needed.
- Empty trash receptacles (clean as required)
- Replace trash receptacle liners.
- Secure all doors and turn off appropriate lights upon completion of work assignments.
- Report all burnt out lights to facilities department and log, in English, in on-site custodial binder.

Offices – Daily Service:

- Remove hand spots or smudges from entry doors.
- Sweet and damp mop all non-carpeted areas.
- Vacuum and spot clean carpets in all traffic areas, removing staples and other debris.
- Properly position furniture books and magazines in reception areas.
- Properly position furniture in offices and conference rooms.
- Blackboards will be erased/chalk boards cleaned up on request only.
- Remove fingerprints and smudges from all walls.
- Note: DO NOT re-arrange paper work on desks, conference tables or counters.
- Empty all wastebaskets and carry trash to the designated areas for removal. Replace plastic liners as needed.
- Empty recycling bins and carry trash to designated areas for removal. Replace plastic liners as needed.
- Secure all doors and turn off appropriate lights upon completion of work assignments.
- Report all burnt out lights to facilities department and log in English in the on-site custodial binder.

WEEKLY SERVICES:

Lobbies and Corridors – Weekly Service:

- Buff tile floors.
- Spot carpet cleaning.
- Dust all furniture

Restrooms – Weekly Service:

- Pour sufficient volume of clean water down floor drains to prevent sewer gas from escaping.

Offices – Weekly Service:

- Spot clean partition glass and mirrors.
- Dust desk areas.
- NOTE: DO NOT re-arrange paper work on desks.

- Remove all fingerprints and smudges from light switch covers, electrical outlet cover plates and doorknob handles.
- NOTE: DO NOT re-arrange paper work on desks, conference tables or counters.
- Dust furniture and equipment.

Elevators – Weekly Service:

- Vacuum and clean all spots and stains from carpet.
- Dust and clean wood walls and baseboards.
- Dust and polish all metal with approved polish (no abrasives).
- Damp wipe and remove all spots and fingerprints from doors and walls (interior and exterior).
- Disinfect emergency phone and security compartments. Clean on call buttons, call plates and signage.
- Report all burnt out lights and malfunctions of elevators to facilities department and log in English in on-site custodial binder.

Stairwells – Weekly Service:

- Monitor entire stairwell system, removing trash, cigarette butts, etc.
- Mop any spills on a daily basis.
- Report all burnt out light and exit signs to facilities department and log, in English, in on-site custodial binder.

MONTHLY SERVICES:

Lobbies and Corridors – Monthly Service:

- Facilities inspection with designated City staff representative.
- Clean and polish all furniture.

Meeting Rooms – Monthly Service:

- Spot carpet cleaning.
- Dust all furniture.

Restrooms – Monthly Service:

- Facilities inspection with designated City staff representative.

Meeting Rooms – Monthly Service

- Facilities inspection with designated City Staff representative.

Offices – Monthly Services

- Polish all desktops, conference tables, and other wood surfaces that are cleared of paperwork.
- Completely clean all partitions and doors, doorjambs, door floor plates, glass and mirrors from floor to ceiling.
- Detailed cleaning of all desks and office furniture (does not include cleaning of personal items).
- Facilities inspection with designated City staff representative.

Stairwells – Monthly Service:

- Sweep down all the stairs and landings.
- Wipe clean all stairwell doors and door jambs.
- Wet mop all stairs and stairs landings.
- Dust and clean all lights and fixtures.
- Facilities inspection with designated City staff representative.

QUARTERLY SERVICES:

Lobbies and Corridors – Quarterly Service:

- Strip, wax and buff tile floors. Schedule services with City representative.

Restrooms – Quarterly Service:

- Strip, wax and buff tile floors. Schedule with City representative.

Meeting Rooms – Quarterly Service:

- Strip, wax and buff tile floors (where applicable). Schedule services with City representative.

Offices – Quarterly Service:

- Strip, clean and apply floor dressing to all composition, hardwood and parquet floors. Schedule service with City representative.
- Strip/Scrub and seal all tile floors. Schedule service with City representative.

SEMI-ANNUAL SERVICES:

Lobbies and Corridors – Semi-Annual Services:

- Clean interior windows and window blinds.
- Clean light fixtures and interior/exterior of light fixture covers, and ventilation grilles.

Restrooms – Semi-Annual Services:

- Clean light fixtures and interior/exterior of light fixture covers, and ventilation grilles.

Meeting Rooms – Semi-Annual Services:

- Clean interior windows and window blinds.
- Clean light fixtures and interior/exterior of light fixture covers, and ventilation grilles.
- Clean all baseboards.

Offices – Semi-Annual Services:

- Clean interior windows and window blinds.
- Clean light fixtures and interior/exterior of light fixture covers, and ventilation grilles.

II. PERFORMANCE MANAGEMENT REQUIREMENTS

Contractor of the City's Janitorial Services will be required to provide a Quality & Contract Management Plan. The contractor must adhere to the following service delivery requirements.

Performance Requirements Summary

Services	Standard	Method of Quality Assurance
Daily Services	<p>95% adherence to performance requirements is required.</p> <p>Not to exceed three valid occurrences with less than 95% compliance as reported by City's Quality Inspector on the Quality Assurance Checklist</p>	Daily Inspections/Quality Assurance Checklist
Weekly Services	<p>95% adherence to performance requirements is required.</p> <p>Not to exceed three valid occurrences with less than 95% compliance as reported by City's Quality Inspector on the Quality Assurance Checklist</p>	Weekly Inspections/Quality Assurance Checklist
Monthly Services	<p>95% adherence to performance requirements is required.</p> <p>Not to exceed three valid occurrences with less than 95% compliance as reported by City's Quality Inspector on the Quality Assurance Checklist</p>	Monthly Inspections/Quality Assurance Checklist
Quarterly Services	<p>95% adherence to performance requirements is required.</p> <p>Not to exceed three valid occurrences with less than 95% compliance as reported by City's Quality Inspector on the Quality Assurance Checklist</p>	Quarterly Inspections/Quality Assurance Checklist
Semi-Annual Services	<p>95% adherence to performance requirements is required.</p> <p>Not to exceed three valid occurrences with less than 95% compliance as reported by City's Quality Inspector on the Quality Assurance Checklist</p>	Semi-Annual Inspections/Quality Assurance Checklist

****SAMPLE QUALITY INSURANCE CHECK LIST****

	Inspection Report	Completed Items	Date	By	Notes
1	Daily				
	Sweep entire floor, behind doors, under tables and chairs				
	Sweep/vacuum all hard surface floors				
	Empty all waste baskets				
	Clean and detail all restrooms disinfecting all surfaces				
	Replace deodorizers in urinals as needed				
	Clean breakroom sink, floor, tables				
	Clean exterior entrances, sweep main walkways, office windows, clean and polish drinking fountains				
2	Once a Week				
	Clean inside and outside of office windows to include wipe down of frames				
	Soap Mop all uncarpeted areas including stairwells, steps and entrances				
	Remove litter at exterior of both entrances				
	Clean fingerprints and other spots from doors, interior windows, restroom stalls, walls				
	Hallways and handrails				
	Dust all furniture surfaces, desks, tables, cabinets, window sills, telephone counters				
	Dust and mop baseboards, door frames and window ledges				
3	Monthly				
	Shampoo Carpet				
	Clean wall tiles in restrooms				
	Wipe all trash receptacles in and out				
	Clean and remove all marks: lab floors, vestibule and entrance floors				

III. FEE AND INVOICE SCHEDULE

Enterprise Professional Services
Federal Tax ID: 45 0896436
7710 Riato Boulevard, Suite 100
Austin, Texas 78735
(512) 614-6116
Mr. Stephan A. Saia – President/CEO

Fee Summary

Enterprise Pricing Sheet (BAFO) – Attachment A.1 received August 3, 2018 and proposal to RFP # 18-024 response is hereby incorporated into this agreement. Summary is as follows:

	Price
BASE PERIOD	
October 1, 2018 - September 30, 2020	\$ 599,646.00
OPTION PERIOD 1	
October 1, 2020 - September 30, 2021	\$ 297,961.68
OPTION PERIOD 2	
October 1, 2021 - September 30, 2022	\$ 299,073.48
Total Price	\$ 1,196,681.16

Invoicing Schedule – Base Period October 1, 2018 – September 30, 2020

Performance Period	Invoice Amount	Invoice Date:
October 1-30, 2018	\$24,985.25	November 1, 2018
November 1-30, 2018	\$24, 985.25	December 1, 2018
December 1-31, 2018	\$24,985.25	January 1, 2019
January 1-31, 2019	\$24, 985.25	February 1, 2019
February 1-28, 2019	\$24,985.25	March 1, 2019
March 1-31, 2019	\$24,985.25	April 1, 2019
April 1-30, 2019	\$24,985.25	May 1, 2019
May 1-31, 2019	\$24,985.25	June 1, 2019
June 1-30, 2019	\$24,985.25	July 1, 2019
July 1-31, 2019	\$24,985.25	August 1, 2019
August 31, 2019	\$24,985.25	September 1, 2019
September 1-30, 2019	\$24,985.25	October 1, 2019
October 1-30, 2019	\$24,985.25	November 1, 2019
November 1-30, 2019	\$24, 985.25	December 1, 2019
December 1-31, 2019	\$24,985.25	January 1, 2020
January 1-31, 2020	\$24, 985.25	February 1, 2020
February 1-28, 2020	\$24,985.25	March 1, 2020
March 1-31, 2020	\$24,985.25	April 1, 2020
April 1-30, 2020	\$24,985.25	May 1, 2020
May 1-31, 2020	\$24,985.25	June 1, 2020
June 1-30, 2020	\$24,985.25	July 1, 2020
July 1-31, 2020	\$24,985.25	August 1, 2020
August 31, 2020	\$24,985.25	September 1, 2020
September 1-30, 2020	\$24,985.25	October 1, 2020