

PROPOSAL EVALUATION MATRIX
Committee Consensus Summary

Proposal Criterial	Points	Proposer 1	Proposer 2	Comments
		English Associates Architects, Inc.	PGAL	
Qualifications	20 points max	14.7	18.5	
Introduction of firm, organization and staffing experience	0-5	3.8	4.8	
Identify Project Manager and include resumes for each person assigned to the project	0-5	4.0	4.7	
Service & Delivery Method (i.e. customer service approach)	0-5	3.2	4.7	
Unique Capabilities to Execute Services	0-5	3.7	4.3	
Experience	20 points max	15.7	19.3	
Describes the firm's experience on similar projects in the past 60 months	0-5	3.8	5.0	
Clearly describes performing and working with similar library projects that involved library design, within square footage, cost of project and estimated budget	0-5	3.8	4.7	
Proposed Personnel Qualified, Capable and bondable	0-5	4.2	4.8	
Personnel and Project Management Approach/Methodology clearly stated and any special unique approach to this project	0-5	3.8	4.8	
Project Design and Methodology (20%)	35 points max	27.3	31.2	
Provided an estimated timeline to complete the proposed work	0-5	4.2	4.5	
Provided a work plan that describes the firm's methodology including a detailed project plan and time frames from award date to implementation	0-5	4.2	4.7	
Strategies and methods by which the work is performed is included in the proposal and detailed to determine compatibility of the approach to the City's overall goals.	0-5	3.8	4.8	

PROPOSAL EVALUATION MATRIX
Committee Consensus Summary

Work plan clearly distinguish the firm's duties and responsibilities and those of the City	0-5	3.7	4.7	
Describes the duties and responsibilities of the positions assigned to support this project.	0-5	3.8	4.7	
Include the number of firm personnel and estimated number of hours or timeframe assigned to this project.	0-5	4.0	4.2	
Does the firm describe their communication plan to work with City Personnel to address challenges, risks and overall customer service in design and working with other City Officials, construction contractors or any other stakeholders	0-5	3.7	3.7	
Past Performance	15 points max	11.5	14.3	
Does the firm describe any history of performing similar work /project with other agencies, municipalities and	0-5	3.8	4.8	
Is the firm background in consulting services and library design clearly describes their capabilities to execute this project.	0-5	4.0	5.0	
Does the firm provide any certification that will enhance and be valued add to the City if selected for award.	0-5	3.7	4.5	
References and Financial Status (10%)	10 Points Max	8.7	9.2	
Does the proposal include five (5) succesful projects from other governmental agencies to include name of agency, contact name, telephone and email address	0-5	4.5	4.7	
Include names and telephone numbers of persons whom the City of League City can contact for references regarding the firm's past performance on similar projects.	0-5	4.2	4.5	

TOTAL POINTS:

77.8

92.5

CERTIFIED & DATE: Alfred C. Turner, Purchasing Manager 10/31/2018