

February 13, 2019

Mr. John Baumgartner
Deputy City Manager
City of League City
Attn: Dustin Schubert (Project Manager)
300 W. Walker St.
League City, TX 77573

**Re: Proposal for Professional Engineering Services (Revised Drainage Route and Overlay)
Downtown Redevelopment Plan, League City, Texas**

Dear Mr. Shubert:

Huitt-Zollars, Inc. (Huitt-Zollars) appreciates the opportunity to provide our proposal for professional services to the City of League City (City) for the drainage facilities along Coryell Street. The project area is generally along Coryell Street between Railroad Avenue and Kansas Avenue. Our scope of work includes preparation of design, preparation of construction documents, and construction phase services. Our proposal is based upon the following project understanding, scope of services, compensation and project schedule. Services herein will be performed in accordance with the terms and conditions in the City's standard contract.

SCOPE OF SERVICES:

1.0 Basic Services

- 1.1 Construction Documents for the extension of drainage facilities from Railroad Avenue to Kansas Avenue along Coryell Street including mill and overlay of Coryell to Kansas Avenue.
 - 1.1.1 Conduct field investigations and topographic surveys pertaining to the above.
 - 1.1.2 Prepare construction documents consisting of plans and specifications for the improvements.
 - 1.1.3 Bid and Construction Phase Services, per details of prior proposals.

2.0 Additional Services:

Because the effort required for some items of work varies considerably from project to project, and because certain items of work are sometimes provided separately by the City, these items of work are not included in the basic services fees and are charged separately. Additional Services, mutually agreed upon and authorized separately by the City in writing, shall be completed on an hourly basis in accordance with the attached Rate Sheet. Such additional services may include:

- 2.1 Geotechnical Report or Drainage Report
- 2.2 Measured drawings of existing conditions and as-Built Surveys.
- 2.3 Providing a full-time Project Representative during construction to provide further consultation and advice to the Client.
- 2.4 Any other service not otherwise included in the Basic Services.

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3.0 Client Provided Services:

Client shall provide Huitt-Zollars with the following:

- 3.1 Access to Project Site, including rights-of-entry for any private property.
- 3.2 Right-of-Way (ROW) limits and Easements, if available.
- 3.3 Available GIS data on existing storm sewers.
- 3.4 Record Drawings, if available.

COMPENSATION:

1.0 Fee Budget - Our estimated fee budget for the Basic Services is as \$62,960. This amount shall not be exceeded without written authorization.

2.0 Invoicing - Invoices will be submitted monthly.

SCHEDULE:

Design shall be submitted within 60 days of notice to proceed.

AUTHORIZATION:

Should this proposal meet with your approval, please return a notice to proceed and we will schedule the services. If you have any questions, please call.

Very Respectfully,
HUITT-ZOLLARS, INC.



Daniel R. Menendez, P.E., PWLF
Vice President

Attachments:
Attachment A – Level of Effort

HUITT-ZOLIARS

PROJECT BUDGET WORKSHEET - Houston 2018

Client:

Project Name: Revised Drainage - Coryell Street

Contract No.:

Project No.:

Date: 2/7/2019

Project Number: #VALUE!

Project Template:

Labor Code Schedule: HO18

| Phase Number | | | | | | | | | | RMB | | |
|--|---------------------------------|-------------|--------------|-----------------------|----------------|----------------|-----------------------|----------------------------|--|-----------------------|--------------------|--------------|
| Phase Description | | | Survey | UPDATE EXIST PLAN SET | CREATE NEW P&P | 100% SUBMITTAL | UPDATE PROJECT MANUAL | QUANTITIES & COST ESTIMATE | SUPPLEMENTAL CONSTRUCTION ADMINISTRATION | Reimbursable Expenses | | |
| Task Number | | | | | | | | | | | | |
| Task Description | | | 95% | 95% | FINAL SET | | | | | | | |
| Phase/Task Manager | | | | | | | | | | | | |
| Lump Sum or Hourly | | | | | | | | | | | | |
| Labor Code | Labor Classification | Hourly Rate | Column Total | Column Total | Column Total | Column Total | Column Total | Column Total | Column Total | Column Total | TOTAL HOURS | TOTAL BUDGET |
| | | | \$ 14,540.00 | \$ 4,200.00 | | \$ 4,660.00 | | | \$ 1,500.00 | | | |
| PIC | Principal-In-Charge | \$ 245.00 | | | | | | | | | 0 | \$ - |
| SPM | Sr. Project Manager | \$ 210.00 | | | | | | | | | 0 | \$ - |
| PMX | Project Manager | \$ 180.00 | | | | | | | | | 0 | \$ - |
| QAM | QA Manager | \$ 190.00 | | | 4 | 4 | 2 | | | | 10 | \$ 1,900.00 |
| SCE | Sr. Civil Engineer | \$ 180.00 | | 8 | 24 | 12 | 8 | 8 | 8 | | 68 | \$ 12,240.00 |
| CEX | Civil Engineer | \$ 175.00 | | | 12 | | | | | | 12 | \$ 2,100.00 |
| EIT | Engineer Intern | \$ 120.00 | | 20 | 80 | 24 | 12 | 20 | 16 | | 172 | \$ 20,640.00 |
| SSE | Sr. Structural Engineer | \$ 190.00 | | | | | | | | | 0 | \$ - |
| STE | Structural Engineer | \$ 170.00 | | | | | | | | | 0 | \$ - |
| SCT | Sr. CADD Technician | \$ 130.00 | | | | | | | | | 0 | \$ - |
| CTX | CADD Technician | \$ 90.00 | | 4 | 80 | 12 | | | | | 96 | \$ 8,640.00 |
| SMX | Survey Manager | \$ 160.00 | 9 | | | | | | | | 9 | \$ 1,440.00 |
| SPS | Sr. Project Surveyor | \$ 150.00 | 18 | | | | | | | | 18 | \$ 2,700.00 |
| PSX | Project Surveyor | \$ 125.00 | | | | | | | | | 0 | \$ - |
| SIX | Surveyor Intern | \$ 120.00 | 40 | | | | | | | | 40 | \$ 4,800.00 |
| STX | Survey Technician | \$ 105.00 | | | | | | | | | 0 | \$ - |
| SC1 | 1-Person Survey Crew | \$ 95.00 | | | | | | | | | 0 | \$ - |
| SC2 | 2-Person Survey Crew | \$ 140.00 | 40 | | | | | | | | 40 | \$ 5,600.00 |
| SM2 | 2-Person Survey Member | \$ - | | | | | | | | | 0 | \$ - |
| SC3 | 3-Person Survey Crew | \$ 170.00 | | | | | | | | | 0 | \$ - |
| SM3 | 3-Person Survey Member | \$ - | | | | | | | | | 0 | \$ - |
| CMX | Construction Manager | \$ 175.00 | | | | | | | | | 0 | \$ - |
| REX | Resident Engineer | \$ 165.00 | | | | | | | | | 0 | \$ - |
| PRS | Sr. Project Representative | \$ 125.00 | | | | | | | | | 0 | \$ - |
| RPR | Resident Project Representative | \$ 95.00 | | | | | | | | | 0 | \$ - |
| PSS | Senior Project Support | \$ 95.00 | | | | | | | | | 0 | \$ - |
| PRO | Project Support | \$ 70.00 | | | | | 20 | | | | 20 | \$ 1,400.00 |
| Total Manhours per Phase/Task | | | 107 | 32 | 200 | 52 | 42 | 28 | 24 | | 485 | |
| HZ Labor per Phase/Task | | | \$ 14,540.00 | \$ 4,200.00 | \$ 23,980.00 | \$ 6,880.00 | \$ 4,660.00 | \$ 3,840.00 | \$ 3,360.00 | | HZ Labor | \$ 61,460.00 |
| Direct Expenses (Distribute among Phases/Tasks as applicable) | | | \$ - | \$ - | | | \$ - | | | | Direct Expenses | \$ - |
| Direct Consultants (Distribute among Phases/Tasks as applicable) | | | \$ - | \$ - | | | \$ - | | | | Direct Consultants | \$ - |
| RMB Expenses | | | | | | | | | | \$ 1,500.00 | RMB Expenses | \$ 1,500.00 |
| RMB Consultants (Distribute among Phases/Tasks as applicable) | | | | | | | | | | | RMB Consultants | \$ - |
| Total Fee per Phase/Task | | | \$ 14,540.00 | \$ 4,200.00 | \$ 23,980.00 | \$ 6,880.00 | \$ 4,660.00 | \$ 3,840.00 | \$ 3,360.00 | \$ 1,500.00 | CONTRACT SUM | \$ 62,960.00 |