

February 13, 2019

Mr. John Baumgartner  
Deputy City Manager  
City of League City  
Attn: Dustin Schubert (Project Manager)  
300 W. Walker St.  
League City, TX 77573

**Re: Proposal for Professional Engineering Services (Revised Drainage Route and Overlay)  
Downtown Redevelopment Plan, League City, Texas**

Dear Mr. Shubert:

Huitt-Zollars, Inc. (Huitt-Zollars) appreciates the opportunity to provide our proposal for professional services to the City of League City (City) for the drainage facilities along Coryell Street. The project area is generally along Coryell Street between Railroad Avenue and Kansas Avenue. Our scope of work includes preparation of design, preparation of construction documents, and construction phase services. Our proposal is based upon the following project understanding, scope of services, compensation and project schedule. Services herein will be performed in accordance with the terms and conditions in the City's standard contract.

**SCOPE OF SERVICES:**

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**1.0 Basic Services**

- 1.1 Construction Documents for the extension of drainage facilities from Railroad Avenue to Kansas Avenue along Coryell Street including mill and overlay of Coryell to Kansas Avenue.
  - 1.1.1 Conduct field investigations and topographic surveys pertaining to the above.
  - 1.1.2 Prepare construction documents consisting of plans and specifications for the improvements.
  - 1.1.3 Bid and Construction Phase Services, per details of prior proposals.

**2.0 Additional Services:**

Because the effort required for some items of work varies considerably from project to project, and because certain items of work are sometimes provided separately by the City, these items of work are not included in the basic services fees and are charged separately. Additional Services, mutually agreed upon and authorized separately by the City in writing, shall be completed on an hourly basis in accordance with the attached Rate Sheet. Such additional services may include:

- 2.1 Geotechnical Report or Drainage Report
- 2.2 Measured drawings of existing conditions and as-Built Surveys.
- 2.3 Providing a full-time Project Representative during construction to provide further consultation and advice to the Client.
- 2.4 Any other service not otherwise included in the Basic Services.

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**3.0 Client Provided Services:**

Client shall provide Huitt-Zollars with the following:

- 3.1 Access to Project Site, including rights-of-entry for any private property.
- 3.2 Right-of-Way (ROW) limits and Easements, if available.
- 3.3 Available GIS data on existing storm sewers.
- 3.4 Record Drawings, if available.

**COMPENSATION:**

**1.0 Fee Budget** - Our estimated fee budget for the Basic Services is as \$62,960. This amount shall not be exceeded without written authorization.

**2.0 Invoicing** - Invoices will be submitted monthly.

**SCHEDULE:**

Design shall be submitted within 60 days of notice to proceed.

**AUTHORIZATION:**

Should this proposal meet with your approval, please return a notice to proceed and we will schedule the services. If you have any questions, please call.

Very Respectfully,  
**HUITT-ZOLLARS, INC.**



Daniel R. Menendez, P.E., PWLF  
Vice President

Attachments:  
Attachment A – Level of Effort

HUITT-ZOLIARS  
PROJECT BUDGET WORKSHEET - Houston 2018

Client:  
Project Name: Revised Drainage - Coryell Street  
Contract No.:  
Project No.:

Date: 2/7/2019  
Project Number: #VALUE!  
Project Template:  
Labor Code Schedule: HO18

HZ LABOR BUDGET			Phase Number	Survey	UPDATE EXIST PLAN SET	CREATE NEW P&P	100% SUBMITTAL	UPDATE PROJECT MANUAL	QUANTITIES & COST ESTIMATE	SUPPLEMENTAL CONSTRUCTION ADMINISTRATION	RMB Reimbursable Expenses	
			Task Number									
			Task Description	95%	95%		FINAL SET					
			Phase/Task Manager									
			Lump Sum or Hourly									
Labor Code	Labor Classification	Hourly Rate	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	TOTAL HOURS	TOTAL BUDGET
			\$ 14,540.00	\$ 4,200.00	\$ 4,660.00	\$ 4,660.00	\$ 1,500.00					
PIC	Principal-In-Charge	\$ 245.00									0	\$ -
SPM	Sr. Project Manager	\$ 210.00									0	\$ -
PMX	Project Manager	\$ 180.00									0	\$ -
OAM	QA Manager	\$ 190.00				4	4	2			10	\$ 1,900.00
SCE	Sr. Civil Engineer	\$ 180.00		8	24	12	8	8	8		68	\$ 12,240.00
CEX	Civil Engineer	\$ 175.00			12						12	\$ 2,100.00
EIT	Engineer Intern	\$ 120.00		20	80	24	12	20	16		172	\$ 20,640.00
SSE	Sr. Structural Engineer	\$ 190.00									0	\$ -
STE	Structural Engineer	\$ 170.00									0	\$ -
SCT	Sr. CADD Technician	\$ 130.00									0	\$ -
CTX	CADD Technician	\$ 90.00		4	80	12					96	\$ 8,640.00
SMX	Survey Manager	\$ 160.00		9							9	\$ 1,440.00
SPS	Sr. Project Surveyor	\$ 150.00		18							18	\$ 2,700.00
PSX	Project Surveyor	\$ 125.00									0	\$ -
SIX	Surveyor Intern	\$ 120.00		40							40	\$ 4,800.00
STX	Survey Technician	\$ 105.00									0	\$ -
SC1	1-Person Survey Crew	\$ 95.00									0	\$ -
SC2	2-Person Survey Crew	\$ 140.00		40							40	\$ 5,600.00
SM2	2-Person Survey Member	\$ -									0	\$ -
SC3	3-Person Survey Crew	\$ 170.00									0	\$ -
SM3	3-Person Survey Member	\$ -									0	\$ -
CMX	Construction Manager	\$ 175.00									0	\$ -
REX	Resident Engineer	\$ 165.00									0	\$ -
PRS	Sr. Project Representative	\$ 125.00									0	\$ -
RPR	Resident Project Representative	\$ 95.00									0	\$ -
PSS	Senior Project Support	\$ 95.00									0	\$ -
PRO	Project Support	\$ 70.00					20				20	\$ 1,400.00
Total Manhours per Phase/Task				107	32	200	52	42	28	24	485	
HZ Labor per Phase/Task			\$ 14,540.00	\$ 4,200.00	\$ 23,980.00	\$ 6,880.00	\$ 4,660.00	\$ 3,840.00	\$ 3,360.00		HZ Labor	\$ 61,460.00
Direct Expenses (Distribute among Phases/Tasks as applicable)			\$ -	\$ -			\$ -				Direct Expenses	\$ -
Direct Consultants (Distribute among Phases/Tasks as applicable)			\$ -	\$ -			\$ -				Direct Consultants	\$ -
RMB Expenses										\$ 1,500.00	RMB Expenses	\$ 1,500.00
RMB Consultants (Distribute among Phases/Tasks as applicable)											RMB Consultants	\$ -
Total Fee per Phase/Task			\$ 14,540.00	\$ 4,200.00	\$ 23,980.00	\$ 6,880.00	\$ 4,660.00	\$ 3,840.00	\$ 3,360.00	\$ 1,500.00	CONTRACT SUM	\$ 62,960.00