



Purchasing Department  
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[www.leaguecitytx.gov](http://www.leaguecitytx.gov)

## MEMORANDUM

To: John Baumgartner, City Manager

From: Gwynetheia V. Pope, Interim Purchasing Manager

CC: Christopher Sims, Director of Engineering  
Kris Carpenter, Planning Manager  
Jay Doyle, Senior Project Manager  
Angie Steelman, Budget & Project Management Director, Interim Finance Director

Date: 4/8/2019

Re: Request for Proposal (RFP) No. 19-Eng-007  
Pre-& Post Funding Services related to CDBG-DR Program Activities  
Evaluation and Award Recommendation

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### HISTORY

On March 4, 2019 Request for Proposals (RFP) No. 19-Eng-007 Pre-& Post Funding Services related to CDBG-DR Program Activities was released to the public. The objective of the solicitation was to seek one qualified firm to provide Project Management Services for CDBG-DR Grant, on both Pre and Post Funding services. Proposals were received on March 19, 2019 at 2:00 pm CST. We received two (2) packages pursuant to solicitation 19-Eng-007 Pre-& Post Funding Services related to CDBG-DR Program Activities. Each package was thoroughly evaluated to confirm the scope of work was met. The following language was inserted: "The City of League City reserves the right to accept or reject all or any part of any proposal, waive, minor technicalities and award the proposal to best serve the interest of the City of League City".

### AWARD RECOMMENDATION

The Purchasing Department supports the recommendation of our inhouse evaluation committee, to award the above-mentioned project to Ardurra, being the most responsive and the most fair and reasonable for the City in the amount of \$550,308.00.

*G. Valeris Pope*

Gwynetheia V. Pope CTPM, CTCM  
Senior Buyer, Interim Purchasing Manager