



# City of League City, TX

300 West Walker  
League City TX 77573

## Meeting Minutes City Council

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Tuesday, April 23, 2019

5:00 PM

Council Chambers  
200 West Walker Street

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### Council Work Session

The physical meeting space, where a quorum of the governmental body and the presiding officer will be in attendance, shall be the following location: Council Chambers - 200 West Walker Street, League City, Texas

**Mayor:**

**Pat Hallisey**

**City Council Members:**

**Andy Mann  
Hank Dugie  
Larry Millican  
Todd Kinsey  
Greg Gripon  
Chad Tressler  
Nick Long**

**City Manager:**

**John Baumgartner**

**Assistant City Manager**

**Bo Bass**

**Assistant City Manager**

**Michael Kramm**

**City Attorney:**

**Nghiem Doan**

**City Secretary:**

**Diana M. Stapp**

**Chief of Police:**

**Gary Ratliff**

**Director of Budget/Project Management**

**Angie Steelman**

**Director of Engineering:**

**Christopher Sims**

**Director of Finance:**

**Kristine Polian**

**Director of Human Resources/Civil Service:**

**Janet Shirley**

**Director of Parks & Cultural Services:**

**Chien Wei**

**Director of Planning/Development:**

**David Hoover**

**Director of Public Works:**

**Jody Hooks**

### **1. CALL TO ORDER AND ROLL CALL OF MEMBERS**

Mayor Hallisey called the meeting to order at 5:00 p.m. and called the roll. All members of Council were present except Andy Mann.

Absent 1 - Mr. Andy Mann

Present 7 - Mayor Pat Hallisey, Mr. Hank Dugie, Mr. Larry Millican, Mr. Todd Kinsey, Mr. Greg Gripon, Mr. Chad Tressler and Mr. Nick Long

2. **PRESENTATION BY THE ARDURRA GROUP REGARDING HURRICANE HARVEY RECOVERY EFFORTS TO DATE, OUTLINING STATUS OF PROJECTS, AND PROVIDING EXPLANATION OF COSTS FOR PROJECT CLOSEOUTS WITH GOVERNMENTAL FUNDING ENTITIES**

Jeff Peters, of The Ardurra Group gave the presentation.

**HARVEY RECOVERY UPDATE**

**DISASTER RECOVERY FUNDING BUCKETS:**

Insurance, FEMA Recovery/Permanent Repair, FEMA 406 Mitigation, FEMA 404 Mitigation, CDBG-DR (HUD)

**BUCKET 1 – INSURANCE**

- Layered Insurance Coverages
- Multiple Insurance Coverages
- Covers a Multitude of Facilities
- Disaster Recovery Funding
- Deductibles
- Items Not Covered

**BUCKET 2 – FEMA RECOVERY/PERMANENT REPAIRS**

DESCRIPTION	FEMA	RECIPIENT
A. Debris Removal	90% FEMA-10% State	0%
B. Emergency Protective Measures	100% (1)	0%
	90% (2)	10%
C. Roads & Bridges	90%	10%
D. Water Control Facilities	90%	10%
E. Buildings & Equipment	90%	10%
F. Utilities	90%	10%
G. Parks, Rec. Facilities & Other	90%	10%
Z. Direct Administrative Cost (DAC)	5% of Project Cost	Amount over 5% of Project Costs (4)
1. 100% for 1st 30 days		
2. 90% beyond 30 days		
3. Cat C-G are inclusive of 4-5% Project Management Costs		
4. Subject to 90%/10% split		

**BUCKET 3 – FEMA HMGP 406 & COST SHARE**

Mitigation can occur in the following areas:

DESCRIPTION	FEMA	RECIPIENT
C. Roads & Bridges	75%	25%
D. Water Control Facilities	75%	25%
E. Buildings & Equipment	75%	25%
F. Utilities	75%	25%
G. Parks, Rec. Facilities & Other	75%	25%

406 mitigation is up to 100% of the damaged facility/asset or Benefit Cost Analysis  
Cat C-G are inclusive of the 4-5% Project Management Costs

**BUCKET 4 – FEMA HMGP 404 & COST SHARE**

Assistance for action taken to prevent or reduce long term risk to life and property from natural hazards.

- Competitive Process administered by the State
- No Direct Storm Damage Required for Eligible Projects
- Limited Funding
- 75% FEMA/25% Recipient Cost Share
- Submitted Approximately 20+ Applications Totaling \$67.1 Million

**406 vs. 404 MITIGATION**

406 – Larger culvert with concrete wing-walls

404 – New upstream retention pond

**BUCKET 5 – CDBG-DR**

- Administered through HUD
- HGAC received \$130M non-housing and \$110M for Houston/Buyouts
- MOD (method of distribution) determined by HGAC
  - Non-Housing - \$6.8M
  - Buyouts & Acquisition - \$7M
- 100% Grant Money – No cost share
- Can be arranged to be used toward FEMA matches
- Project eligibility based on failure to function and/or direct damage
- LMI (low to moderate income) component

**PROCESS/WORK COMPLETED – Recovery Process and Progress**

Tasks Completed:

- Damage Inventory Development
- Pre-FEMA Site Inspection Damage Description Development
- FEMA Site Inspection Support
- Damage Description & Dimensions Scope Review
- Advising on FEMA Policy and Procedures for PA Projects

- Document Collection, Review, and Submission
- Coordination of Insurance Claims Data to Project Costs and Project Payments
- Project Scope and Cost Formulation
- Advocate for City's position on Project Claims

#### **REVIEW OF THE NUMBERS- League City FEMA Project Status**

##### **Project Phase**

##### **Primary Activity of Phase**

#### **2. Field Development & Reviews – 44 Projects**

##### **Confirm DDD**

##### **Scope and Cost Project**

##### **Identify Mitigation**

#### **3. CRC Development & Reviews – 1 Project**

##### **FEMA Project Development**

##### **FEMA Project Validation**

##### **Mitigation Scope Completion**

#### **4. Field Final Review – 1 Project**

##### **FEMA Final Review**

##### **Applicant Final Project Review**

#### **5. Post Award – 4 Projects**

##### **Applicant Final Approval**

##### **Obligation of Funds**

##### **Project Completion**

##### **Project Closeout**

#### **FEMA RECOVERY / PERMANENT REPAIRS & HMGP 406 ESTIMATES**

<b>DESCRIPTION</b>	<b>EST. TOTAL</b>	<b>FEMA</b>	<b>RECIPIENT</b>
<b>A. Debris Removal</b>	<b>\$ 3,480,00</b>	<b>\$3,480,000</b>	<b>\$0</b>
<b>B. Emergency Protective Measures</b>	<b>\$1,234,000</b>	<b>\$1,220,000</b>	<b>\$ 14,000</b>
<b>C. Roads &amp; Bridges</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>D. Water Control Facilities</b>	<b>\$3,230,000</b>	<b>\$2,734,000</b>	<b>\$496,000</b>
<b>E. Buildings &amp; Equipment</b>	<b>\$ 50,000</b>	<b>\$ 45,000</b>	<b>\$ 5,000</b>
<b>F. Utilities</b>	<b>\$ 40,000</b>	<b>\$ 36,000</b>	<b>\$ ,000</b>
<b>G. Parks, Rec. Facilities &amp; Other</b>	<b>\$ 250,000</b>	<b>\$ 225,000</b>	<b>\$ 25,000</b>
<b>Z. Direct Administrative Cost (DAC)</b>	<b>\$ 500,000</b>	<b>\$ 373,000</b>	<b>\$127,000</b>
<b>TOTAL</b>	<b>\$8,784,000</b>	<b>\$8,113,000</b>	<b>\$671,000</b>

1. 100% for 1st 30 days
2. 90% beyond 30 days
3. DAC capped at 5%
4. Potential additional \$150,000 FEMA Project Management Reimbursement

**WORK AHEAD:****60 Day Lookahead**

**Final Scope Development – Finalize Mitigation Items – Confirmation of FEMA Project Scope**

**NAVIGATING THE NEXT YEAR OF RECOVERY ACTIVITY**

- Focus is quickly shifting from project formulation to implementation
  - Ensuring that project scopes and procurement of services remain compliant and eligible for maximum funding and a successful close out
- As projects reach completion, Ardurra will:
  - Coordinate the process between TDEM (Texas Dept. of Emergency Management) and FEMA
  - Final review of completed projects to diminish deobligation concerns
  - Complete the project closeout phase of the recovery
- Ardurra staffing and supplier will:
  - Remain responsive to FEMA
  - Utilizing City personnel to lead
  - Ardurra to support where needed

**SHARED COMMITMENT****ARDURRA**

**Project Cost Validation**

**Confirmation of FEMA Project Scope**

**Insurance Reconciliation**

**Project Closeout**

**RFI Response Formulation**

**Program Management (Eligibility & Policy)**

**LEAGUE CITY**

**Project Cost Validation**

**Confirmation of FEMA Project Scope**

**Insurance Reconciliation**

**Project Closeout**

**Insurance Coordination & Liaison**

### 3. **PUBLIC COMMENTS**

No one spoke.

**4. ADJOURNMENT**

At 5:33 p.m. Mayor Hallisey said, there being no further business this meeting is adjourned.

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**PAT HALLISEY  
MAYOR**

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**DIANA M. STAPP  
CITY SECRETARY**

**(SEAL)**

**MINUTES APPROVED:**