



Purchasing Department  
300 W Walker  
League City, TX 77573

Main: 281.554.1400  
Direct: 281.554.1334

[www.leaguecitytx.gov](http://www.leaguecitytx.gov)

## MEMORANDUM

To: John Baumgartner, City Manager

From: Kristine A. Polian, Finance Director

CC: Bo Bass, Assistant City Manager  
Michael Kramm, Assistant City Manager  
Jody Hooks, Public Works Director  
Angie Steelman, Budget & Project Management Director

Date: 10/21/2019

Re: Invitation to Bid (ITB) No. 19-PW-036  
City-Wide Mowing Services  
Bid Evaluation and Award Recommendation

---

Enclosed for your review and approval is the award recommendation for Invitation to Bid (ITB) No. 19-PW-036 City-Wide Mowing Services- *Manicured Mowing Services*.

### **HISTORY**

On August 19, 2019 Invitation to Bid (ITB) No. 19-PW-036 City-Wide Mowing Services was released to the public. The objective of the solicitation was to seek qualified landscape companies capable of managing the City's mowing needs, both for rough-cut and manicured mowing services. Bidders were allowed to submit bids for either the rough-cut mowing service, the manicured mowing service, or both. This letter provides a recommendation for the manicured mowing *service only*. The following language was inserted: "The City of League City reserves the right to reject any and all bids, to waive irregularities, and to accept the bid deemed the most advantageous to the City". Proposals were received and opened September 10, 2019 at 10:00 am CST.



### **AWARD RECOMMENDATION**

The Purchasing Department supports the recommendation of the user department to award the contract to Cornerstone Maintenance and Landscaping for a Not to Exceed amount of \$871,916.58, to include \$826,916.58 for the three years of Manicured Mowing Services & \$45,000.00 for INCIDENTAL/NEW ADDITIONS to address areas of expanded service.

Kristine A. Polian  
Finance Director