



City of League City, TX

300 West Walker
League City TX 77573

Meeting Minutes City Council

Tuesday, March 10, 2020

6:00 PM

Council Chambers
200 West Walker Street

Regular Meeting

The City Council of the City of League City, Texas, met in a regular meeting in the Council Chambers at 200 West Walker Street on the above date at 6:00 p.m.

Mayor:

Pat Hallisey

City Council Members:

**Andy Mann
Hank Dugie
Larry Millican
Todd Kinsey
Greg Gripon
Chad Tressler
Nick Long**

City Manager:

John Baumgartner

Assistant City Manager

Bo Bass

Assistant City Manager

Michael Kramm

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Gary Ratliff

Executive Director of Development Services

David Hoover

Director of Budget/Project Management

Angie Steelman

Director of Engineering:

Christopher Sims

Director of Finance:

Kristine Polian

Director of Human Resources/Civil Service:

Janet Shirley

Director of Parks & Cultural Services:

Chien Wei

Director of Public Works:

Jody Hooks

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Hallisey called the meeting to order at 6:00 p.m. and called the roll. All members of Council were present except Nick Long.

Absent 1 - Mr. Nick Long

Present 7 - Mayor Pat Hallisey, Mr. Andy Mann, Mr. Hank Dugie, Mr. Larry Millican, Mr. Todd Kinsey, Mr. Greg Gripon and Mr. Chad Tressler

2. **INVOCATION, PLEDGE OF ALLEGIANCE TO THE U.S. FLAG AND PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**

The invocation was given by Rev. Joel McMahon of League City United Methodist Church. Mayor Hallisey led in the pledges of allegiance to the flags.

3. **APPROVAL OF MINUTES**

3A. 20-0112 January 14, 2020 Council Work Session

3B. 20-0115 January 28, 2020 Regular Meeting

Mayor Hallisey asked if there were any corrections. He said hearing none, these minutes are approved.

4. **PROCLAMATIONS, PRESENTATIONS, AWARDS, AND COMMUNITY SPOTLIGHT**

5. **CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL**

The privilege of speaking at this time is limited to the following persons: residents, persons having an ownership interest in property or a business located within the City, or their attorneys.

A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act. Comments should be directed to the entire Council, not individual members of Council or staff. If addressing a specific agenda item, speakers must keep their remarks specific to the item being considered by the City Council. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated.

NAME	ADDRESS	SUBJECT
David Johnson	2426 Thorndon Park Ct.	Drainage Meetings
Chuck DiFalco	2118 Eastland Ct.	Drainage Meetings
Jhanvi Jariwala	2102 Bay Hill Dr.	2020 Elections/Spring Equinox

6. PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING**7. COMMENTS/REPORTS FROM MEMBERS OF COUNCIL**

Announcements concerning items of community interest. No action will be taken or discussed.

Mayor Pro Tem Todd Kinsey – It is awesome to be back in the chair. About six weeks ago, my family and I thought I had a stroke, as did everybody at the hospital. After a few days they came to the conclusion I didn't and did some follow up tests and found that I have an aneurysm and a few other bizarre health issues to go along with it. Then just yesterday I found out due to one of my previous surgeries that they collapsed the vein where my carotid artery and the vein that controls my arm come together. So, I'll have to have that fixed very soon as well. While I'm back, I'll be missing another meeting or two in the near future because of that. But it's good to be back, feeling fairly normal. Just briefly, at the Library coming up the next couple of weeks, Teens, ages 12-18, are invited to join us for Super Smash Bros™ Ultimate Tournament! This event will be Friday, March 13 from 3:00 to 5:30 p.m. in the Library Theater. Space is limited, so please register on the library website. Children will enjoy a time of reading and rhythms on Wednesday, March 18 from 10:15 to 10:45 a.m. and 11:00 to 11:30 a.m. (2 shows). This interactive program that involves expression through movement is for children between the ages of 0 to 5 and takes place in the Library Theater. Come to the next Behind the Scenes tour of the library to find out more of what goes on that you don't always see while visiting us. The tour will be on Thursday, March 19 from 10:30 to 11:30 a.m. and is for all ages. Children must be accompanied by an adult. Finally, I really appreciate all the support from Council Members, get well card was awesome as was the one from staff, and the one that Legal sent over as well. Appreciate that. The Legal Department also helped me out with Valentine's Day for my wife, which was very thoughtful as well. Thank you, Mr. Johnson and a few others in the City who also sent me things. It touched me, so, thank you.

Greg Gripon – Glad to see everybody here this evening on this Spring Break week. Not all of us are out on vacation. Todd, it's wonderful to have you back.

Chad Tressler had no comments.

Andy Mann – I usually yield my time during this section, but I want to take a moment to talk about the COVID virus. There's kind of two narratives that are going on right now and I've spent a few years in public health and last night I had an opportunity to look on Twitter and see a couple of people who are over in Italy right now fighting it. What they're going through, kind of got me into a thought experiment as to what would happen in League City if they go exponential here and what would we do. In my mind I went through a lot of scenarios. The only thing that I could track it to, is probably what happened in Harvey. You look back at Harvey, we had a situation that all resources that are put in place are going to find we are completely overwhelmed. That's kind of what they're dealing with right now. The hospitals fill up very quickly. It paralyzes all the hospital responses, not just virus responses. It ends up to a higher mortality rate than would have otherwise happened. So, what I noticed about Harvey last time, was that there was this emergent order. Some guy with a bass boat shows up, some guy with a truck and a chain saw, which is exactly what you need in an event like Hurricane Harvey. What I would encourage everyone in this room, and anyone watching, to do, is to go home tonight and look around your neighborhood. Look ahead, not in an alarmist way. But look ahead for that guy, in a crisis like this, look for that nurse that's going to be able to help the neighborhood should we all be quarantined. Look for that neighbor who is a little bit older, but there is no one that's going to necessarily help them out if they're a week into self-isolation. So, under no circumstances should you panic, however, you ought to stay flexible in a situation like this.

Hank Dugie – I want to tell Todd that we're glad to have him back and that we love him and that his presence here means a lot to us. Thanks for being here tonight. Also, thank you to all of you for being here.

Larry Millican – Welcome everybody, for coming and everybody tuning in, whether streaming or on Channel 16, welcome. Todd, welcome back. I'd like to talk about, I attended a Planning and Zoning Meeting last week and the subdivision (on the screen) is one they considered some changes on, some minor changes. I thought it might be appropriate to talk about those, not so much the changes, but on the agenda item tonight we have the creation of a MUD district on the west side of town. And I wanted to talk about this particular subdivision because this subdivision is one that was produced without a MUD. I guess they're getting ready pretty soon to start on that thing, I'm not real sure. But I wanted to point out some areas of concern to me in this subdivision, that I wanted to highlight for the rest of the group and the population to look at this and then look at what we have come to expect or have had in other subdivisions in League City. When I say that, if you look at this subdivision it really doesn't look all that much different than anything else we're putting in the ground in League City. But when you look a little closer and understand that this particular subdivision doesn't have any curbs and gutters in the streets. It's going to have open ditches on both sides of the street. What you lose when you don't have curbs and gutters and storm sewers, is you lose sidewalks. You lose the ability to traverse the subdivision, or for that matter, from out of this subdivision crossing into some other subdivision.

It doesn't have any trails; it doesn't have any way to get people around except for the roadways itself. They all cost money. It's something that you look at and understand. You look at this subdivision and you look at down at where the main subdivision comes out, you're looking at about 500 homes. Comes out on FM517 and 517 is going to be under construction here pretty quick, I guess in the next three to four years, widening it to five lanes. Currently, the way this is being developed is that there's no traffic control on 517, so these 500 homes are going to dump out there without any traffic control. You look at the way the streets are designed and they're all straight. There's not a lot of curvature to the streets at all. In fact, if you look there's a red spotted line through the middle of the subdivision, and that's going to be an area that actually made the developer widen that street so that it could be used as a major street to come east and west, that wasn't there in the beginning. I want to also point out that when you look at the parks and understand that all these parks and getting to these parks is going to have to be on roadways, it's not going to be by use of trails or sidewalks, or anything like that. I personally think that's somewhat of a deficiency. I don't know if anybody else does, or what the expectations of people are, but I look at that is being deficient in being able to utilize the parks. It's kind of like the feature with the lake detention around it. Currently there's no plan to put any walk or trail or anything around that detention pond either. It's classified as park land, but it's actually not going to be utilized as park land without some sort of features or activities to it. The reason why I bring all that up tonight is that when we start looking at that other MUD that we're looking at creating on the west side of town, if you look at the amenities and drill down into that subdivision itself, then you have to ask yourself what's your expectations and how do those things get there. The real difference is going to be money. All the things that we talk about and look like, and set up our expectations to, whether it be whatever the outside façade is, or the building features, or requirements of this particular house, the roadways, and traffic control and the storm sewers, all of that adds up in money. It's just a way of facilitating whatever those expectations are. I just wanted to point that out and bring that up and have it in people's minds so that when we get to that and start debating some of those items in that MUD district, that you all can appreciate where my thoughts are going when we start talking about that MUD district later on in the meeting.

Mayor Hallisey – I want to kind of remind everybody, Mary Proudly passed away in the last two weeks. She was an activist in our community. She cared about those who were a lot less fortunate than she was and that most of us here in the room are. She'll leave a void in the community. I had intended to have a resolution for her, but we didn't get all the information in in enough time to do it. Betty Harmon showed up tonight to get the resolution. I'm sorry, as soon as we can get that put together, we'll get it done. There are a lot of people in this town who do a lot of things, but they don't ask for anything in return, and Mary Proudly was one of those people. She was an active member of St. Mary's Catholic Church. She was there for those that were hungry in our community and made sure that they had food and it's a big loss, so for those of you who knew Mary, say a prayer for her. If you didn't know Mary, say a prayer for her anyway.

I have a bunch of things, interesting week last week. I were over to BAHEP and they had the Greater Houston Partnership's Economic forecaster there, and I listened to this guy for an hour. I listened to him talk about the coronavirus and the effects it was going to have on the stock market. I listened to him talk about how oil prices were going to plummet and within a week later we saw two major decreases in oil prices. Of course, oil sustains the Houston region. It was interesting to listen to that, there are people a lot smarter than I who follow that and chronicle it and get the data put together and it's always interesting to show up at those and hear what's going on. One of the fun things I get to do is go talk to children. The Children's Lighthouse, which is four, five and six-year-olds before they hit the public-school system. Kids are so brutally honest. I walked into this building and there were 10 kids at the end of the hall and one of them stood up and said, oh, where's your leg. And I said let me go in here and I'll try to explain it to you. Kids just need an answer, it's one of the purest questions you ever get. Of course, I pull out a \$5 bill and say I lost it and if you can find it, I will give you the \$5 bill. Well, lo and behold, that night one of the kid's mothers sent my wife an email and said my daughter is in the closet, she's been looking for the Mayor's leg. She wants that \$5 bill. They're cute. Also, on Friday, I had an opportunity to have lunch and spend the afternoon with Hewitt's Heroes. That is our special needs population group in town. These are the ones that are old enough to be out away from the public-school system. They clean our firehouse, they clear the fire stations, and they always are doing something down there. They are such great kids, they're just looking for a place to belong, and they belong to us and our Volunteer Fire Department. Greg Bennett and his wife, Renee sponsor them, along with Kenny Walsh of our Parks Department, and it is a great program. If you get a chance to see Hewitt's Heroes, Art Hewitt was an old-time fireman in this town. His mother came to League City in a Conestoga wagon long before 1900, so they've been here a long time. For all the Hewitt's Heroes listening, hello. I told them to watch and I would mention their involvement. Sunday, I had an opportunity to go out to South Shore Harbour. There was a fund raiser for a young man names Adam Walker, 23-years-old, was in a motorcycle accident and lost his leg. I guess they figured two peas in a pod, maybe we could give each other some encouragement. What a neat young man, with a wonderful attitude about getting on with life! We all kind of sit around and think about how bad it is sometimes, and there's always somebody that's got it worse than we do. But to walk into a 23-year-old whose looking at his future on one leg, listening to all the things he was going to do. It was probably more beneficial to me than the rest of the adults that were in the room, but Adam, we're thinking about you. Everybody, South Shore donated the room, Lighthouse charity cooks donated all the food for it. Roy Greene told me before I left that they raised about four times as much money as they had planned on. To go back to Andy's comment, this city has a heart. We really saw it during Harvey. We see it in people in need, when people step up to help them, and I couldn't be prouder to live in a town with that kind of heart. I think probably everybody up here feels exactly the same way.

8. REPORTS FROM STAFF MEMBERS

Announcements concerning items of community interest. No action will be taken or discussed.

City Manager John Baumgartner – Kind of a quick update on coronavirus related to City activities, obviously, we take our jobs very seriously and in times of danger and need we expect to be out there to serve the community in whatever way we need to. So, City staff, with its HR Dept. have been emphasizing good hygiene practices throughout all City facilities and stressing the importance of employees staying home with they're sick, obviously. People here at work, we don't want to spread unnecessarily or take risks unnecessarily. This city's emergency operations is currently wanting departments to evaluate all aspects of City operations should the City experience any staffing shortages associated with COVID-19. This includes succession planning of all leadership roles and identification of critical staff members required to maintain adequate service should we experience any staffing shortage or extra needs to help the community. Galveston County Health District is opening an information call center to answer questions about COVID-19. The center is open Monday through Friday 8:00 to 5:00. The number to call is 409-938-7221. There are currently no cases of COVID-19 in Galveston County. Obviously, you all watch the news, you'll see it all around us and in all likelihood, there will be some shortly. On a higher note, League City is having a hiring expo. The League City Police Department is collaborating with League City Regional Chamber of Commerce to host the first ever League City Hiring Expo on Tuesday, April 7. Registration is currently underway for local businesses, restaurants, and companies who'd like to take part in the expo. Registration is free, but you must have a location in League City that's currently hiring. For more information and to register, go to www.leaguecity.com. Related to spring cleaning, League City is hosting two community events this month to help you and your family do some spring cleaning. Our annual Household Hazardous Waste collection event is Saturday, March 21 from 9:00 a.m. to 2:00 p.m. at Hometown Heroes Park. For a full list of acceptable items visit the League City website at www.leaguecity.com. On the household hazardous waste, we took some lessons learned from last year to try to reduce the lines so it'll be a little bit different. If you just have paint, they'll take those folks out of the normal queue and send them to a paint only, so hopefully those lines will move a little faster. We're hoping that it won't be quite as crowded. Again, that's March 21 from 9:00 to 2:00 at Hometown Heroes. On Saturday, March 28 our community garage sale is from 8:00 a.m. to noon at Hometown Heroes Park. Turn your trash into someone else's treasure (I don't like this) by registering for space at the sale or stop by and see what you can find. For more information on how to rent space at the sale, visit the City's website. City Matters, the spring edition, the spring print edition of City Matters is out. Residents can check their mailboxes this week for their free copy. Extra copies can be picked up at the Hometown Heroes Park or the Helen Hall Library. The magazine is full of information about City projects, initiatives, and upcoming events.

Next we have a special thanks to everyone who attended our Saturday Social on February 29 to learn about exciting improvements and renovations coming soon to parks and recreational facilities around the City. Next, on Monday, March 16, that's this Monday, all residents and regular patrons of Hometown Heroes Park are invited to a public meeting at 6:00 p.m. to view the latest schematic renderings for the park, which include a 5K loop, an obstacle course, and dog park. We want residents to give their comments and feedback on the renderings before a final design is approved and construction gets underway later this year. Once again, that's Monday, March 16 at 6:00 p.m. at Hometown Heroes for an open house regarding the Hometown Heroes improvements. In speaking of Hometown Heroes, work is already underway on a capital improvement project that will add an outdoor restroom facility to the northwest corner of the park. When complete, there will be separate ADA compliant restrooms for men and women with a total of six stalls, along with hand dryers, changing stations. A large portion of the project is installing water and sewer lines to the section of the park where the restroom will be located. We put together a short video on this project, let's take a look. (video) Here's just a couple of other announcements about CIP in general, I think that we talked about, I kind of measure CIP based on how much we invest per month. In the last couple of years, the annual rate's about between \$20 and \$30 million. Since I keep pretty close tabs on that, with all the engineering we started last year we're starting to see the results of that. In January we invested almost \$3.5 million in CIP. About 35% of that was reinvestment, so those who have homes or businesses around City Hall in the older part town, you can see the asphalt streets that we've been either milling or overlaying or doing full-depth restoration. So that's just in January there's about half a million dollars. The Dickinson Avenue project, I'd like to think that's getting more complete. Obviously, it's more than half complete, we kind of stalled out on the northern section. That's supposed to be getting back underway, I would expect contractors to be out there. There were conflicts with Frontier Communications and I think he's fully mobilized. That was about a quarter of a million dollars. The South Shore Harbour drainage project that sat dormant while we got the design done, got completed and paid for, about \$300,000. On some GO Bond project updates, the Hidden Oaks-Calder Road drainage improvements, we anticipate that project to be out for bid this summer. It's one of the smaller CIP projects, but it's moving forward. Countryside and Rustic Oak subdivision - included in the bond program improving drainage within the Countryside and Rustic Oaks neighborhoods. The design consultant has already completed his survey work and is currently designing the drainage improvements. The City is anticipating a permanent engineering report this month. Benson's Bayou detention project Phase 1 - the goal of this project is to provide design recommendations for potential overflow swales, street replacement, culvert replacement, and increase detention and overall efficiency improvements. Phase 1 of this project included a drainage study which modeled approximately six square miles of drainage basin, which drains into Benson's Bayou. The report has been reviewed and finalized. Currently recommendations are being evaluated to determine the most effective plan in moving forward to reduce flooding.

Phase 2 will include a public meeting to discuss the findings and potential options for construction, as well as produce 30% design plans. League Park is well underway. Those who have used the park right-of-way have seen it fenced off and no public use of it. That project is both a park improvement project, as well as a drainage project, so we'll see some relief in the western part of the Historic District north of FM518. The storm sewer work is anticipated to get started in the next couple of weeks on Coryell Street from Kansas over. Those folks will have to put up with a little bit of construction delay as they try to get to and from their homes off of Coryell, but at the end of the day, drainage will be improved. The waterline will be replaced as part of that project and the street will be reconstructed, so overall, it's a project both improving the park as well as part of that neighborhood there. A couple more public meetings, tomorrow night there will be a public meeting at the Johnnie Arolfo Civic Center. It's on the Clear Creek tributary cleaning and de-snagging projects. Residents are invited to come and hear a presentation about the status of this project. There will also be an opportunity for residents to ask questions. So, Clear Creek tributaries really involve four different tributaries to improve the flow. It's Magnolia Creek from FM518 to Clear Creek; Cedar Gully from FM518 to Magnolia Creek; Landing ditch from FM518 to Clear Creek; and the Newport ditch from FM518 to the Landing ditch. That's a public meeting, kind of to talk about what we're proposing, and what that will look like with the clearing and de-snagging. It's not meant to make a trapezoidal channel, but to try to protect the environment while improving the flow within those tributaries. It will help the flow of the water, obviously, upstream.

Mr. Baumgartner added – Back in December, we talked about speeding up the completion of Ervin. Ervin is at the southern part of the community, at the south end of Hobbs Road, connects over to Calder as an alternate path to get the folks on the west side of the community over to I-45 or to points south. Construction on that is going very well, they've placed a lot of concrete. The goal is to be open in April with two lanes of that. Simultaneously to that, the Butler-Turner connection, that contractor has managed to keep working while keeping the road open. He's made good progress on Turner, also, but he'll be able to shut Turner down once the Ervin project gets opened to two lanes. Just as things are getting interesting in that quadrant of the city, Calder Road, which was awarded by Council in December or January, is going to get started, construction of wastewater lines and waterlines, here in the next couple of weeks. So, we've got lots of yellow machines in that part of the city.

9. CONSENT AGENDA

Mayor Hallisey announced that Item 9B had been pulled by staff.

- 9A. 20-0108 Consider and take action on a resolution authorizing the submission of a grant application to the FY2020 Houston Urban Area Security Initiative for the purchase of Body Armor for the League City Fire Department and League City EMS and authorizing Assistant City Manager Michael Kramm to accept such a grant if awarded (Fire Chief)

A motion was made by Mr. Dugie, seconded by Mr. Tressler to approve Resolution No. 2020-35 authorizing the submission of a grant application to the FY2020 Houston Urban Area Security Initiative for the purchase of Body Armor for the League City Fire Department and League City EMS and authorizing Assistant City Manager Michael Kramm to accept such a grant if awarded. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Dugie, Mr. Millican, Mr. Kinsey, Mr. Gripon and Mr. Tressler

Absent: 1 - Mr. Long

- 9B. 20-0110 Consider and take action on a resolution to authorize a professional services agreement with Clark Condon Associates for the creation of a Heritage Park Master Plan in an amount not to exceed \$47,000 (Director of Parks and Cultural Services)

Pulled

END OF CONSENT AGENDA

10. OLD BUSINESS

11. NEW BUSINESS

- 11A. 20-0109 Consider and take action on a resolution authorizing the purchase of windstorm and hail property insurance from McGriff, Seibels & Williams of Texas, Inc. in an amount not to exceed \$628,742.00. (Director of Human Resources & Civil Service)

A motion was made by Mr. Dugie, seconded by Mr. Kinsey, to approve Resolution No. 2020-36, approving staff's recommendation to purchase windstorm and hail property insurance from McGriff, Seibels & Williams of Texas, Inc. with a \$60 million limit of coverage at a premium of \$628,742, with \$5 million per occurrence storm surge coverage. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Dugie, Mr. Millican, Mr. Kinsey, Mr. Gripon and Mr. Tressler

Absent: 1 - Mr. Long

- 11B. 20-0116 Consider and take action on a resolution consenting to the creation of Galveston County Municipal Utility District No. 80 and making certain findings related thereto (Executive Director of Development Services)

A motion was made by Mr. Dugie, seconded by Mr. Gripon, to approve Resolution No. 2020-37 consenting to the creation of Galveston County Municipal Utility District No. 80 and making certain findings related thereto. The motion passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Kinsey, Mr. Gripon and Mr. Tressler

Opposed: 1 - Mr. Mann

Absent: 1 - Mr. Long

12. FIRST READING OF ORDINANCES

- 12A. 20-0113 Consider and take action on an ordinance authorizing a Utility Agreement with Galveston County Municipal Utility District No. 80 (Executive Director of Development Services)

Staff recommends approval on first and final reading.

A motion was made by Mr. Kinsey, seconded by Mr. Dugie, to approve the ordinance.

A motion was made by Mayor Hallisey, seconded by Mr. Kinsey, to postpone to the next meeting. The motion passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Kinsey, Mr. Gripon and Mr. Tressler

Opposed: 1 - Mr. Mann

Absent: 1 - Mr. Long

13. ITEMS ADDED AFTER ELECTRONIC AGENDA COMPLETED

- 13A. 20-0117 Consider and take action on a resolution authorizing an amended and restated development agreement with West FM 517, Ltd. for regional water and wastewater facilities (Executive Director of Development Services)

A motion was made by Mr. Dugie, seconded by Mr. Gripon, to approve Resolution No. 2020-38 authorizing an amended and restated development agreement with West FM 517, Ltd. for regional water and wastewater facilities. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Mann, Mr. Dugie, Mr. Millican, Mr. Kinsey, Mr. Gripon and Mr. Tressler

Absent: 1 - Mr. Long

14. EXECUTIVE(CLOSED) SESSION(S)**15. ACTION ITEM(S) FROM EXECUTIVE SESSION(S)****16. ADJOURNMENT**

At 7:57 p.m. Mayor Hallisey said, there being no further business this meeting is adjourned.

PAT HALLISEY
MAYOR

DIANA M. STAPP
CITY SECRETARY

(SEAL)

MINUTES APPROVED: