



Purchasing Department
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MEMORANDUM

To: John Baumgartner, City Manager

From: Liz LoPresti, Purchasing Manager

CC: Kristine Polian, Finance Director
Teresa McKenzie, Assistant Finance Director
Michael Kramm, Assistant City Manager

Date: 4/16/2020

Re: Request for Proposal (RFP) No. 20-PUR-002 Municipal Advisory
Services
Bid Evaluation and Award Recommendation

Enclosed for your review and approval is the award recommendation for Request for Proposal (RFP) No. 20-PUR-002 Municipal Advisory Services

HISTORY

Four proposals were received in response to Request for Proposal 20-PUR-002 Municipal Advisory Services. Each proposal was carefully reviewed by the evaluation committee comprised of City Staff and Finance Committee members. After review of the proposals, Hilltop Securities clearly had the highest rated proposal by a majority of the members of the evaluation committee.

AWARD RECOMMENDATION

It is the committee's decision to recommend award of contract to Hilltop Securities, based on their experience as a Municipal Advisor, demonstrated competence, and understanding of the City's needs.

Liz LoPresti
Purchasing Manager