



## MEMORANDUM

To: Kristine Polian  
From: Lindsey Sinibaldi  
CC: NA  
Date: 7/29/2020  
Re: Update to Ordinance & Fee Schedule

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**Purpose:** The purpose of this memorandum is to request to amend Chapter 114 and Article IV of our Code of Ordinances to revise the existing fee schedule to include all fees and charges.

### **Background:**

The City of League City sells, installs and maintains all meters up to 2" within the city. For a contractor to obtain a water meter up to a 2", they must purchase the meter from our Permits Department. Once paid, the Utility Billing Department creates an account, installs and programs the meter and begins billing for water usage. All meters above a 2" are purchased by the contractor through our vendor and installed independently. After installation, it is the responsibility of the Utility Billing department to maintain the installed meters at the cost of the City. At this time, all first-time damage to the meter and equipment caused by residents are paid by the Utility Billing Department.

### **Description:**

Our current charges for meters are less than the wholesale cost paid when the meters are purchased by the city. We need to increase the charge for each meter size to ensure that the cost is covered going forward. Please see cost and fee schedule below.

**Current Charges:**

Meter Size	Meter Cost	Radio Cost	Antenna Cost	Total Meter Cost	Meter Charge	Difference
3/4"	\$ 118.56	\$ 122.31	\$ 24.53	\$ 265.40	\$ 232.00	\$ (33.40)
1"	\$ 167.01	\$ 122.31	\$ 24.53	\$ 313.85	\$ 278.00	\$ (35.85)
1.5"	\$ 466.26	\$ 122.31	\$ 24.53	\$ 613.10	\$ 584.26	\$ (28.84)
2"	\$ 654.19	\$ 122.31	\$ 24.53	\$ 801.03	\$ 772.19	\$ (28.84)

*FY 2019 & FY 2020 Meter Cost Loss:*

Meter Size	FY 2019 Counts	FY 2019 Cost	FY 2020 to Date Counts	FY 2020 to Date Cost
3/4"	718	\$ (23,981.20)	592	\$ (19,772.80)
1"	48	\$ (1,720.80)	63	\$ (2,258.55)
1.5"	5	\$ (144.20)	2	\$ (57.68)
2"	9	\$ (259.56)	5	\$ (144.20)
<b>Total</b>	<b>780</b>	<b>\$ (26,105.76)</b>	<b>662</b>	<b>\$ (22,233.23)</b>

*Approximate Maintenance/ Repair Cost for Meters.*

Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020 to Date
\$26,261	\$22,994	\$26,834

**Proposal:**

We propose to increase meter pricing to cover the actual cost of the meters. In addition, we recommend updating the fee schedule and ordinance to charge all residents, builders or contractors replacement and/or repair cost due to damage willfully or negligently caused by the resident, builder or contractor. The following are the proposed changes to the meter charges, updates to the existing ordinance and updates to the fee schedule:

*Meter Cost:*

Meter Size	Total Meter Cost	Current Meter Charge	Proposed Meter Charge
3/4"	\$ 240.87	\$ 232.00	\$ 240.87
1"	\$ 289.32	\$ 278.00	\$ 289.32
1.5"	\$ 588.57	\$ 584.26	\$ 588.57
2"	\$ 776.50	\$ 772.19	\$ 776.50

*Updates to the ordinance:*

Ordinance	Requested Change
114-118	Removed current charge (2019) and replaced the April 2020 with current to reflect the current rates.
114-119	Removed current charge (2019) and replaced the April 2020 with current to reflect the current rates.
114-2. (a)	Removed fee from ordinance
114-131.	Updated verbiage to include damage fee
114-141.(a)(1)	Removed fee schedule from Ordinance
114-141.(a)(2)	Removed fee schedule from Ordinance
114-141.(a)(3)	Removed fee schedule from Ordinance
114.141.(a)(6)	Updated verbiage to include meter vault fee
114.141.(b)(7)	Removed fee from ordinance
114-142.(a)(1-3)	Removed fee from ordinance
114-142.(b)(3)	Removed fee from ordinance
114-164.(a)(1)	Updated verbiage to remove fee schedule
114-164.(a)(1)	Removed fee schedule from Ordinance
114-164.(a)(2)	Updated verbiage to remove fee schedule
114-164.(a)(2)	Removed fee schedule from Ordinance
114-164.(a)(3)	Updated verbiage to remove fee schedule
114-164.(a)(3)	Removed fee schedule from Ordinance
114-230.(b)(1)	Removed fee from ordinance

*Updates to the fee schedule:*

Area of Fee Schedule	Requested Change
114-113. Installation and maintenance of meters	Added the proposed cost of the meters
114-141. & 114-142. Water & wastewater connection fees	Added the connection fees to the fee schedule
114.164 Fees	Added capital recovery fees to the fee schedule
Other Fees & Charges	<ul style="list-style-type: none"> <li>• Updated all “type of charge” to reflect ordinance name</li> <li>• Updated “Customer Type” for consistency</li> <li>• Added health district charge from ordinance to fee schedule</li> <li>• Added Failed inspection fee from ordinance to fee schedule</li> <li>• Added Percolation Test fee from ordinance to fee schedule</li> <li>• Added Nonsufficient funds fee from ordinance to fee schedule</li> <li>• Added Resumption of service fee from ordinance to fee schedule</li> <li>• Added Tampering fee from ordinance to fee schedule</li> <li>• Added After hours/same day service fee from ordinance to fee schedule</li> <li>• Corrected rental fees from ordinance</li> <li>• Added labor cost for repair/replacement of meter due to damage</li> <li>• Added proposed meter parts charges for repair/replacement by part to fee schedule</li> <li>• Added proposed Meter Vault inspection fee to fee schedule</li> <li>• Added Water tap disapproved fee from ordinance to fee schedule</li> <li>• Added Wastewater tap disapproved fee from ordinance to fee schedule</li> <li>• Added Enforcement fees from ordinance to fee schedule</li> </ul>

\*\*\*All fees highlighted in yellow are proposed new fees.