

CITY OF LEAGUE CITY VENDOR REPORT CARD: GOODS

Vendor Name: Apache Oil Company

Contract # 15-031 Fiscal Year: 2020

Date: 27-Aug-20

Form completed by: Yvonne Calderon, Fleet Manager

Scoring Guide

1 Does not meet criteria

2 Generally does not meet criteria

3 Meets criteria

4 Exceeds some criteria

5 Exceptional criteria

Evaluation Criteria	Score
VENDOR RESPONSIVENESS	
Vendor is knowledgeable and competent about product	5
Service level agreements are met	5
Communication is relevant and timely	4
Vendor provides timely response to questions	5
Broad contact with City of League City	5
Comments:	
Total Vendor Responsiveness Score	24

QUALITY AND DELIVERY	
Deliveries are on-time	4
Product(s) meet specifications	5
Product(s) is free of defects	5
Product(s) is reliable	5
Product(s) is available	5
Product(s) mistakes can/will be corrected	5
Warranty is competitive and upheld	3
Depth of vendor's team	4
Comments:	
Total Vendor Quality and Delivery Score	36

FINANCIAL	
Value of product is high	5
Proposals and invoices are accurate and timely	5
Pricing is competitive	5
Invoice pricing matches contract pricing	5
Comments:	
Total Vendor Financial Score	20

REPUTATIONAL	
Confidentiality and security of documents and data	5
Organizational stability and resiliency	5
Industry reputation is good standing	5
Comments:	
Total Vendor Reputational Score	15

Total Vendor Score	95
--------------------	----

Would you hire them again? ☒es ☐no

Comments:

If a contract is not being renewed and/or is being broken due to performance issues, please send a copy of the report card to the vendor.