

To: Chien Wei

From: Kenny Walsh

Date: 11/9/2020

Re: Athletic Uniform RFP

The Purchasing department and the Parks and Recreation department is recommending DBS-Texas to be awarded the RFP 20-REC-015 Athletic Uniforms and Shirts based on total value. Three key staff from the department evaluated the bids of 5 companies. Although DBS-Texas was not the lowest bidder, they provided overall service combined with a fair price that the department felt was in the best interest of the City and the participants. Two other bids, Kalci Soccer and Protime Sports submitted lower price bids than DBS-Texas. However, when evaluating the entire bid, the City chose DBS-Texas for the following reasons:

DBS-Texas: The only local bidder and our current vendor, located in Deer Park, TX. They have proven to deliver add-on orders in only a couple days. The City has been impressed with their quality. They are familiar with the size of our programs and have proven they can meet the demand. They also have experience with several other parks and recreation agencies.

Kalci Soccer: Some concerns about turnaround time on orders and supplemental orders. Experience is mostly with school districts. Delivery time listed is 3-5 weeks after PO issued, which is 2 weeks longer than DBS. Some concerns on pricing, with soccer uniforms only \$9.60 but t-shirt and hat \$25? Not consistent with standard pricing, Worried about quality.

Protime Sports: Majority of experience is with smaller cities and programs than League City. Delivery time listed is 10-11 business days once artwork has been approved. Supplemental orders take approximately 7-9 business days from placement of change order. Orders can't be retracted after 48 hours. Due to the size of our program, last minute / supplemental orders are common. Concerned about getting orders in time for games.

	Turnover Time- Regular Orders	Turnover Time- Supplemental Orders	Overall Value
<i>DBS Deer Park, TX</i>	1-3 weeks	3-5 days	Local, experience with several parks and recreation agencies and are familiar with the size of our programs, Uniforms are delivered personally
<i>Kalci Soccer Woodbridge, VA</i>	3-5 weeks after PO issued	3-5 weeks after PO issued	Turnover time wasn't specific to regular or supplemental orders, experience is mostly with school districts, not consistent with standard pricing.
<i>Protime Sports Seattle, WA</i>	10-11 days on average	7-9 days on average	Majority of experience is with smaller cities and programs based on references, delivery to our facility can sometimes be an issue, orders can't be changed after 48 hours

After carefully reviewing the qualifications and experience, project design and methodology, pricing and references, the City felt the best value for the League City residents is to keep DBC-Texas as our current vendor.

Let me know if you have any questions.