

City of League City, TX

300 West Walker League City TX 77573

Meeting Minutes City Council

Tuesday, March 23, 2021

6:00 PM

Johnnie Arolfo Civic Center 400 West Walker Street

Regular Meeting

The City Council of the City of League City, Texas, met in a regular meeting in the Johnnie Arolfo Civic Center at 400 West Walker Street on the above date at 6:00 p.m.

Mayor: Pat Hallisey

City Council Members: Andy Mann

Hank Dugie Larry Millican John Bowen Justin Hicks Chad Tressler Nick Long

City Manager: John Baumgartner

Assistant City Manager Bo Bass

Assistant City Manager Michael Kramm **City Attorney: Nghiem Doan City Secretary:** Diana M. Stapp **Chief of Police: Gary Ratliff David Hoover Executive Director of Development Services Director of Budget/Project Management Angie Steelman Director of Engineering: Christopher Sims Director of Finance: Kristine Polian Interim Director of Human Resources/Civil Service: James Brumm Director of Parks & Cultural Services:** Chien Wei **Director of Public Works: Jody Hooks**

1. <u>CALL TO ORDER AND ROLL CALL OF MEMBERS</u>

Mayor Hallisey called the meeting to order at 6:00 p.m. and called the roll. All members of Council were present except Mr. Mann.

Absent 1 - Mr. Andy Mann

Present 7 - Mayor Pat Hallisey, Mr. Hank Dugie, Mr. Larry Millican, Mr. John Bowen, Mr. Justin Hicks, Mr. Chad Tressler and Mr. Nick Long

2. <u>INVOCATION, PLEDGE OF ALLEGIANCE TO THE U.S. FLAG AND PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG</u>

The invocation was given by Pastor Patrick Lyle with Bay Area Church. Mayor Hallisey led in the pledges of allegiance to the flags

3. <u>APPROVAL OF MINUTES</u>

3A. 21-0167 February 23, 2021 Regular Meeting

Mayor Hallisey asked if there were any corrections. He said hearing none, these minutes are approved.

4. PROCLAMATIONS, PRESENTATIONS, AWARDS, AND COMMUNITY SPOTLIGHT

4A.	21-0156	Presentation of a proclamation recognizing April 2021 as "Child Abuse Awareness Month" (Mayor Hallisey)
		Connie Ricketts, Executive Director of CASA of Galveston County, received the proclamation
4B.	21-0153	Report from Animal Shelter Advisory Committee (Mayor Hallisey)
		Stacey Warner, Chair for the Animal Shelter Advisory Committee gave the report
4C.	21-0154	Report from Emergency Turnaround Task Force (Mayor Hallisey)
		Dave Johnson gave the report

5. CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL

The privilege of speaking at this time is limited to the following persons: residents, persons having an ownership interest in property or a business located within the City, or their attorneys.

A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act. Comments should be directed to the entire Council, not individual members of Council or staff. If addressing a specific agenda item, speakers must keep their remarks specific to the item being considered by the City Council. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated.

NAME ADDRESS SUBJECT

David Johnson 2426 Thorndon Park Lower Clear Creek/Dickinson

Peggy Zahler 1802 Rampart Items 11D and 11F

6. PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING

7. <u>COMMENTS/REPORTS FROM MEMBERS OF COUNCIL</u>

Announcements concerning items of community interest. No action will be taken or discussed.

Mayor Pro Tem Hank Dugie – Thank you, Mr. Mayor. First off, over the weekend, the Dickinson Bayou Watershed Steering Committee, took a tour by boat of the Dickinson Bayou. As we move from the investigative phase, the project development phase, into the project selection and funding phase, we thought it was prudent that we get out there, take a look at it, and really talk through some of the concepts that have been brought forward. All in all it was a fruitful endeavor. City of League City Fire Marshal Tommy Cones, Police Chief Gary Ratliff were instrumental in setting that up. We had a fire boat from Harris County, a fire boat from Webster and a police boat from League City. It was really a regional collaboration. We had members from, I think, seven or eight different entities involved, and we really were able to get the momentum accelerated even more going into this next phase. All in all, great activity, and I think we're going to start doing that every year. If anybody really thinks or feels like they need to be on the next boat tour, or if we schedule one earlier than a year from now, let me know and I'm sure we can get that scheduled.

The boat captains were all very ecstatic to get some hours in, because I guess they have to get a certain number of hours to keep their certification. Dave Johnson spoke already about the public meetings, the virtual public meetings on March 30 and 31. I encourage everyone to take a look at the website, educate yourself on where we are currently, and then also attend. There will be information receiving and sharing and feedback piece of those meetings. It's important that we have all hands on deck and everyone involved at this point. I don't know if you saw in the news today, but Galveston County seems to be over 50 percent of adults have got at least one dose of their vaccine, which is a big step forward. We've been leading the state for the most part in per capita vaccinations. There's already talk about what comes next after the vaccine becomes in even greater supply. Do we leave the hub format behind and just have it be at the clinics in CVS and Walgreens? We're doing a great job here in Galveston County getting that vaccine distributed. Lastly, but not leastly, the library, on Thursday, March 25, take part online, Facebook Live, in the UTMB Health Chat series. This program will take place at 10:15 am and will be about nourishing your body and mind. This program is for adults. On Thursday, April 8, families can take part in our Pajama Story Time from 6 to 6:30 pm in the Library Theater. This program is for children ages 0 to 5 and requires registration. Wear your most comfortable pajamas and join us for songs, dancing and a story. And lastly, teens can have some late-night Game On fun on Friday, April 9 from 6 to 8 pm. This program is virtual and requires registration. For teens 12 to 18 years old. Thank you, Mr. Mayor, that's it for me.

Larry Millican – Thank you, mayor. A couple of things that are important to me, is that next week, Mr. Dugie, I'll be getting my last shot. Actually, not next week, this week, tomorrow, I'll be getting my last shot. I'll be totally protected, and that'll leave me in a good frame of mind for the opening of turkey season. Spring turkey season is happening in the north zone where I hunt. It'll be open the following weekend, the first weekend in April. I'll be in the woods every chance I get. I won't be in town, I'll be out of town. Y'all just call me on the cell, I'll answer when appropriate. More importantly, next week on the 31st I'll be celebrating 49th wedding anniversary, my wife and I. She's put up with me now for 51 years and it's an accomplishment. Thank you, sir.

John Bowen – I just have one item. May 2nd, the library will also be at the Weekend in the Parks event. They're happy to meet with anybody to discuss library issues while they're there.

Justin Hicks - No comment

Chad Tressler – That was an awful lot of words from Council Member Millican just to advertise that yet another year is going to go by without him getting a bird.

Nick Long – Thank you, mayor. Last night was the opening day for League City Little

League. Unfortunately, my team did not come away with a victory. It was a hard-fought loss with the Angry Grasshoppers. That's their real name. My other son plays for the Trash Pandas. We are going to redouble our efforts and get back out there, but I did want to say thank you to the Parks Department. The fields were in great shape. Everybody was glad to start little league on time, and we look forward to a more normal little league season as we go through.

Mayor Hallisey - No comment

8. <u>REPORTS FROM STAFF MEMBERS</u>

Announcements concerning items of community interest. No action will be taken or discussed.

8A. 21-0158 Presentation of the Investment Report of the City of League City for the quarter ended December 31, 2020 (Director of Finance)

Kristine Polian, Director of Finance, gave a report

8B. 21-0159 Presentation of the Investment Report of the Section 4B Industrial Development Corporation for the quarter ended September 30, 2020 (Director of Finance)

Kristine Polian, Director of Finance gave a report

John Baumgartner – Thank you, mayor, just a few updates on city activities. We've talked a lot about projects and so we have four projects that will move towards bidding. It's the second Bayridge project, it's the pump station and detention pond improvements that work hand-in-hand with the subdivision improvements that are currently under construction. Then we have the Oaks of Clear Creek Deer Ridge, the buyout, the overland flow and working on Bradshaw Ditch. Those projects will both open bids in April. The Deer Ridge Project is probably a May opening. Then, two parks projects moving forward in the bid process is the trails and wayfinding. It opens bid in early April. Then the Hometown Heroes 5k Loop and East Side Dog Park, late April, early May for a bid opening on that, and it'll be to council shortly after that. We're making progress on a few of the bond projects and a few of the longstanding parks projects. A couple of things happened last week. The Household Hazardous Waste Event, thanks to everyone who came out to our annual Household Hazardous Waste Event last Saturday. We're still waiting for a final count on everything that was collected, but we had nearly 1,200 cars come through the drop-off one or more times. It is a popular event, early in the event we certainly had some traffic back-ups and some longer wait times. We'll work with AmeriWaste to see if we can improve some of that traffic flow.

They're popular events. We didn't have a formal one last year. We had kind of a call-in and pick it up, so there's certainly a pent-up demand. Our monthly community blood-drives are organized by the Communications Department and continue to be successful. At the March drive, we had 47 donors and collected enough product to save up to 177 lives. The next blood drive is scheduled for April 2nd from 10 a.m. to 4 p.m. To sign up for a time slot, visit the city's Facebook page. The city's annual Easter Egg Scramble will take place this Sunday, March 28, at the Hometown Heroes soccer fields. We're doing things a little different this year, we're having two egg hunts. The first one is at 1 p.m. for ages 0-6, the second one is at 3 p.m. for ages 7-12, so if you have kids in the 6-and-7-year-old range you've got a long afternoon. Both Easter egg hunts are free and end when all the eggs have been located. League City and Bay Area Convention and Visitors Bureau have teamed up to host a series of virtual birding classes over the next eight weeks leading up to the spring migration in our area. The first class was held vesterday and over 350 people signed up to participate. All classes are held in the evening from 7 p.m. to 8 p.m. over Zoom. Those who have registered for one or more of the virtual classes include Galveston and Harris County residents, but also folks from Sugar Land, Tomball, Katy and even as far away as Magnolia, Tyler and Wimberley Texas. There's still time to sign up at LeagueCity.com/birdingclasses. A special thanks goes out to the Helen Hall Library and our IT Department for their assistance with this project. League City is encouraging artists who live in our community or the Bay Area to apply to participate in the new program that will paint murals on the traffic utility boxes throughout the city. League City is working with Up Art Studio, as part of their successful and award-winning mini murals program, which uses drab utility cabinets as blank canvasses for original artwork by local artists. To kick off the program, five murals will be painted on the League City traffic boxes this summer and fall. League City and Bay Area Houston artists interested in applying to be part of the mini murals program must do so by March 31st. For information and to apply, go to LeagueCity.com. In the future, League City plans on expanding the mural program to include wraps on traffic boxes that are created in partnerships with students and staff from Clear Creek ISD and through an open call contest that will allow local artists to submit a design. Lastly, Bayridge Drainage Project, the first of the bond drainage projects, I'm happy to report that construction work is officially under way in Bayridge, Phase 3, drainage project, which is part of the 2019 bond program. I was out in the Bayridge subdivision yesterday to check on things, and we filmed a short video, let's take a look. (Video Plays) Thank you sir, that's all I have.

9. CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Mr. Tressler, seconded by Mr. Dugie, to approve the Consent Agenda. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

9A.	21-0152	Consider and take action on a resolution authorizing a one-year renewal agreement with		
		Southwest Signal Supply, Inc. for traffic control and related device maintenance in an		
	amount not to exceed \$100,000 (Director of Public Works)			

Approved on the Consent Agenda - Resolution No. 2021-42

9B. 21-0169 Consider and take action on a resolution authorizing a professional services agreement with Valbridge Property Advisors for appraisal services for the North Extension of Landing Blvd Project (ST1914) in the amount of \$57,000 (Director of Budget & Project Management)

Approved on the Consent Agenda - Resolution No. 2021-43

9C. 21-0171 Consider and take action on a resolution authorizing a construction contract with Matula & Matula Construction, Inc for construction associated with the South Shore Lift Station 1 & 2 Improvements Project (WW1901C) in an amount of \$791,539, and authorizing a work change directive budget of \$79,154, for a total construction budget of \$870,693 (Director of Budget and Project Management)

Approved on the Consent Agenda - Resolution No. 2021-44

END OF CONSENT AGENDA

10. OLD BUSINESS

11. NEW BUSINESS

11A. 21-0128 Consider and take action on a resolution authorizing the purchase of windstorm and hail property insurance from McGriff, Seibels & Williams of Texas, Inc. in an amount not to

exceed \$937,828 (Interim Director of Human Resources & Civil Service)

A motion was made by Mr. Long, seconded by Mr. Bowen, to approve Resolution No. 2021-45 authorizing the purchase of windstorm and hail property insurance from McGriff, Seibels & Williams of Texas, Inc. in an amount not to exceed \$937,828. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Mr. Long

11B. 21-0174

Consider and take action on a resolution suspending for 45 days the effective date proposed by CenterPoint Energy Resources Corp., Texas Coast Division in its application filed on or about March 4, 2021 pursuant to section 104.301 of the Gas Utility Regulatory Act (City Attorney)

A motion was made by Mr. Tressler, seconded by Mr. Long, to approve Resolution No. 2021-46 suspending for 45 days the effective date proposed by CenterPoint Energy Resources Corp., Texas Coast Division in its application filed on or about March 4, 2021 pursuant to section 104.301 of the Gas Utility Regulatory Act. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Mann

11C. 21-0170

Consider and take action on a resolution amending Resolution 2020-134 to remove FM 518 from the list of City-supported roadways in the Texas Department of Transportation Median Improvement Project for League City (Mayor Hallisey and Mayor Pro Tem Dugie)

A motion was made by Mr. Tressler, seconded by Mr. Bowen, to approve Resolution No. 2021-47 amending Resolution 2020-134 to remove FM 518 from the list of City supported roadways in the Texas Department of Transportation Median Improvement Project for League City. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Mann

11D. 21-0168

Consider and take action on a resolution in support of 87 - HB 3029, an act relating to the creation of the Gulf Coast Protection District (Mayor Hallisey)

A motion was made by Mr. Tressler, seconded by Mr. Dugie, to approve Resolution No. 2021-48 in support of 87 HB 3029, an act relating to the creation of the Gulf Coast Protection District

A motion was made by Mr. Long, seconded by Mr. Hicks, to amend the action to read that City Council supports development of the Gulf Coast Protection District. The motion to amend the item passed by the following vote:

For: 4 - Mayor Hallisey, Mr. Bowen, Mr. Hicks and Mr. Long

Opposed: 3 - Mr. Dugie, Mr. Millican and Mr. Tressler

Absent: 1 - Mr. Mann

The motion to approve the item, as amended, passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

11E. 21-0175

Consider and take action on a resolution in opposition of 87 - SB 234 and HB 749, relating to the use by a political subdivision of public funds for lobbyist activities (Mayor Hallisey)

A motion was made by Mr. Millican, seconded by Mr. Dugie, to approve Resolution No. 2021-49 in opposition of 87 SB 234 and HB 749, relating to the use by a political subdivision of public funds for lobbyist activities.

A motion was made by Mr. Millican, seconded by Mr. Bowen, to call the question.

The motion to call the question passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks and Mr. Tressler

Opposed: 1 - Mr. Long

Absent: 1 - Mr. Mann

The original motion passed by the following vote:

For: 4 - Mayor Hallisey, Mr. Dugie, Mr. Millican and Mr. Tressler

Opposed: 3 - Mr. Bowen, Mr. Hicks and Mr. Long

Absent: 1 - Mr. Mann

11F. 21-0176

Consider and take action on a resolution creating the League City Sunset Commission and appointing initial members to the commission (Council Member Andy Mann, Council Member John Bowen and Council Member Nick Long)

Pulled

11G. 21-0177

Consider and take action on a resolution directing city staff to add a project to the FY 2021 Capital Improvement Plan that would install a traffic signal and right turn lane improvements to the intersection of Calder Road and FM 517 (Mayor Pro Tem Dugie and Council Member Bowen)

A motion was made by Mr. Tressler, seconded by Mr. Long, to postpone the item to the next meeting. The motion passed by the following vote:

For: 5 - Mayor Hallisey, Mr. Millican, Mr. Hicks, Mr. Tressler and Mr. Long

Opposed: 2 - Mr. Dugie and Mr. Bowen

12. FIRST READING OF ORDINANCES

12A. 21-0162

Consider and take action on an ordinance amending Chapter 110 of the Code of Ordinances of the City of League City, Texas entitled "Traffic and Vehicles" by amending Article XI, entitled "Motorized Carts" to update various provisions to be consistent with state law (City Attorney)

A motion was made by Mr. Tressler, seconded by Mr. Long, to approve Ordinance No. 2021-11 amending Chapter 110 of the Code of Ordinances of the City of League City, Texas entitled "Traffic and Vehicles" by amending Article XI, entitled "Motorized Carts" to update various provisions to be consistent with state law on First Reading.

A motion was made by Mr. Bowen, seconded by Mr. Long, to amend the motion to remove the distance requirement in Sec. 110-320 (a)(2).

The motion to amend passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Dugie, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Opposed: 1 - Mr. Millican

Absent: 1 - Mr. Mann

The motion to approve, as amended, passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Dugie, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Opposed: 1 - Mr. Millican

13. <u>ITEMS ADDED AFTER ELECTRONIC AGENDA COMPLETED</u>

21-0178

Consider and take action on a resolution directing city staff to begin the process to increase the roadway capital recovery fees for League City and designating the Planning and Zoning Commission as the Capital Improvements Advisory Committee (Council Member Mann and Council Member Long)

A motion was made by Mr. Long, seconded by Mr. Hicks, to approve Resolution No. 2021-50 directing city staff to begin the process to increase the roadway capital recovery fees for League City and designating the Planning and Zoning Commission as the Capital Improvements Advisory Committee.

A motion was made by Mr. Dugie, seconded by Mr. Long, to amend the item to direct staff to schedule a workshop.

The motion to amend passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and

Mr. Long

Absent: 1 - Mr. Mann

The motion to approve the amended item passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and

Mr. Long

Absent: 1 - Mr. Mann

14. EXECUTIVE(CLOSED) SESSION(S)

At 8:35 p.m. Mayor Hallisey announced an executive session would be held to discuss the following items:

14A. 21-0163 Texas Open Meetings Act, Section 551.087 Government Code - Deliberations Regarding Economic Development Negotiations

Discuss the offer of a financial or other incentive to a business prospect that seeks to locate, stay, or expand within the City of League City, Texas (Executive Director of Development Services)

14B. 21-0165 Texas Open Meetings Act, Section 551.072 Government Code - Deliberations about real property

Discuss potential purchase or sale of real property interests (Director of Budget & Project Management)

14C. 21-0172 Texas Open Meetings Act, Section 551.071 Government Code - Consultation with Attorney

Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, to-wit: North Extension of Landing Blvd Project (ST1914) (City Attorney)

14D. 21-0160 Texas Open Meetings Act, Section 551.074 Government Code - Personnel Matters

Discuss employment, appointment, or evaluation of a public officer or employee, to-wit: City Manager (Mayor Pro Tem Dugie and Council Member Bowen)

At 10:12 p.m. Mayor Hallisey reconvened the regular meeting and announced there was no final action, decision, or vote with regard to any matter considered in the executive session concluded.

15. <u>ACTION ITEM(S) FROM EXECUTIVE SESSION(S)</u>

15A. 21-0164

Consider and take action on the offer of a financial or other incentive to a business prospect that seeks to locate, stay, or expand within the City of League City, Texas (Executive Director of Development Services)

Pulled

15B. 21-0166

Consider and take action on discussion concerning potential purchase or sale of real property interests (Director of Budget & Project Management)

A motion was made by Mr. Dugie, seconded by Mr. Tressler, to authorize staff to proceed with negotiations and approve an agreement for partial acquisition of 1107 South Highway 3 to support the Oaks of Clear Creek drainage project CIP #DR1902 as discussed in executive session. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Mann

A motion was made by Mr. Bowen, seconded by Mr. Tressler, to authorize staff to proceed with final negotiations and approve the offer to sell and purchase for approximately 16,483 square feet of land from Clear Creek Capital Partners Cattle Division Limited and the abandonment of right of ways to support the Grissom Road construction CIP# RE1702G as discussed in executive session. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

Absent: 1 - Mr. Mann

15C. 21-0173

Consider and take action regarding consultation with City Attorney, to-wit: North Extension of Landing Blvd Project (ST1914) (City Attorney)

A motion was made by Mr. Tressler, seconded by Mr. Bowen, to approve Resolution No. 2021-51 authorizing change order #1 with WSP USA, Inc. for the North Extension of Landing Blvd Project ST1914 in the amount of \$219, 091.46 for a total contract increase of \$2,536,370.23. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and Mr. Long

15D. 21-0161

Consider and take action on discussion regarding the employment, appointment or evaluation of a public officer or employee, to-wit: City Manager (Mayor Pro Tem Dugie and Council Member Bowen)

A motion was made by Mr. Dugie, seconded by Mr. Bowen, to approve the 2021/2022 goals that were discussed in executive session. The motion passed by the following vote:

For: 7 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks, Mr. Tressler and

Mr. Long

Absent: 1 - Mr. Mann

A motion was made by Mr. Dugie, seconded by Mr. Tressler, to approve the amendment to Mr. Baumgartner's contract as discussed in executive session. Extension of 5 years to terminate March of 2027, include a severance payment if dismissed of one-year salary (at the time of no confidence vote). The motion passed by the following vote:

For: 6 - Mayor Hallisey, Mr. Dugie, Mr. Millican, Mr. Bowen, Mr. Hicks and Mr. Tressler

Opposed: 1 - Mr. Long

Absent: 1 - Mr. Mann

16. <u>ADJOURNMENT</u>

At 10:20 p.m. Mayor Hallisey said there being no further business, this meeting is adjourned.

PAT HALLISEY	
MAYOR	

DIANA M. STAPP CITY SECRETARY

(SEAL)

MINUTES APPROVED: