



**CITY OF LEAGUE CITY
GRANT APPLICATION PRE-APPROVAL FORM**

Grant Name	Texas Forest Service HB2604 - Training		
Directorate/Department Applying for Grant		Proposed Grant Manager	
Fire Department		Gary Warren Jr.	
Awarding Grant Agency Name		Total Project Amount	
Texas A&M Forest Service		\$12,000	
General Purpose of the Grant			
House Bill 2604 was passed to assist volunteer Fire Departments with training costs.			
Items the Grant Will Pay For			
This grant will pay for items such as: training libraries, and tuition for certified training.			
Requires Council Approval?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, Proposed Agenda date? April 13, 2021
Amount or % Covered by Grant	100%		Amount or % Matched by City 0%
Grant Time/Performance Period	2021		Application Deadline Various
Estimated Annual Fiscal Impact:	Year One	Year Two	Year Three
Revenue Generated	0		
Grant Funds to be Received	\$12,000		
City Match	0		
Net Fiscal Impact	0		
In future CIP?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, what year?
Year One Currently Budgeted?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	(Choose Yes or No)
If no, how do you intend to fund City's match?			
Attach Supporting Grant Documentation for Approval			
Approval Order	Signature	Date	
Grant Manager	<small>DocuSigned by:</small> Gary Warren Jr.	3/30/2021	
Department Head	<small>DocuSigned by:</small> Gary Warren Jr.	3/30/2021	
Director	<small>DocuSigned by:</small> Gary Warren Jr.	3/30/2021	
Grant Administrator	<small>DocuSigned by:</small> Kayla Davis	3/30/2021	
Assistant City Mgr.	<small>DocuSigned by:</small> Michael W. Kramm	3/30/2021	
Budget Manager	<small>DocuSigned by:</small> Robin Cochran	3/31/2021	
Finance	<small>DocuSigned by:</small> Deborah Jordan	3/31/2021	
City Manager	<small>DocuSigned by:</small> John Baumgartner	4/1/2021	
City Manager	Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/>	Please Check One	
Explanation or comments related to City Manager's decision.			



N/A

January 27, 2021

League City VOLUNTEER FIRE DEPARTMENT
555 WEST WALKER STREET
LEAGUE CITY, TX 77573

Case: 1117
County: GALVESTON
VFDE-Doc#: 101672

Dear Chief,

Your application for grant assistance under the Rural Volunteer Fire Department Assistance Program (HB 2604) has been **APPROVED**. The following items are qualified for cost-share reimbursement:

<u>Item</u>	<u>Our Maximum Cost-share Payment</u> (Not to exceed actual cost)
Training Tuition to Attend	
COLLEGE OF THE MAINLAND SFFMA FF I JAN 23-MAY 14,2021 15 FF @ \$645 EA	\$9,675.00

NEW RATES: Cost-share assistance for Training Tuition has increased. The new reimbursement rate is 100% of the actual cost of tuition not to exceed \$129 per day up to a maximum of \$645 per trainee per school. The ANNUAL MAXIMUM for all Training Tuition grant assistance per department is \$12,500 per fiscal year (September 1 through August 31).

This grant will expire on July 14, 2021

The application was received on **Tuesday, January 19, 2021**

Please notify us if no one attends this training.

Congratulations! Please contact us if you need additional information.

Rural Volunteer Fire Department Assistance Program Guidelines for Grant Assistance

Responsibilities of the fire department following notice of grant approval:

In order for your department to receive reimbursement under the grant program, the documents listed below are required:

1. A copy of the certificate of completion for each student who attended.
2. A copy of your payment to the school (check(s) / credit card statements) **or** a receipt / invoice from the school.
3. Please fax to (979) 845-6160 or email to 2604@tfs.tamu.edu.

Special Note:

Applications for Training Tuition grants must be received before the course start-date. Applications submitted on or after the course start-date are not eligible for a Training Tuition grant.

A training grant will **expire** on the following date:

Training Tuition	– 60 days after the completion date of training course or school
On-Line Training Tuition	– 3 months from the approval date

Cost-share assistance for Training Tuition has increased. The new reimbursement rate is 100% of the actual cost of tuition not to exceed \$125 per day up to a maximum of \$625 per trainee per school. The ANNUAL MAXIMUM for all Training Tuition grant assistance per department is \$12,500 per fiscal year (September 1 through August 31).

Rural Volunteer Fire Department Assistance Program Training Tuition Grant Guidelines for Firefighter Training

3.2 TRAINING TUITION GRANT GUIDELINES FOR FIREFIGHTER TRAINING

The program provides grants for tuition for firefighters in Texas to attend initial and recurrent training.

Tuition grants under this program are subject to the following standards.

3.21 Eligibility

Only firefighters from departments qualifying for assistance under the Rural Volunteer Fire Department Assistance Program are eligible.

3.22 Approved Courses

Courses certified by the Texas Commission on Fire Protection, the State Firemen's and Fire Marshals' Association of Texas, the Texas Fire Chief's Association, and/or the National Wildfire Coordinating Group are eligible. Courses leading to the following firefighter certifications and credentials are eligible:

- *Structural Firefighting*
- *Wildland Firefighting*
- *Aircraft Rescue and Fire Fighting*
- *Marine Fire Fighting*
- *Industrial Fire Fighting*
- *Rescue*
- *Driver/Operator*
- *Fire Inspector*
- *Fire Instructor*
- *Fire Investigator*
- *Wildland Urban Interface*
- *Fire Service Officer*
- *First Responder/Emergency Care Attendant (ECA)*
- *Hazardous Materials Technician*
- *Incident Command System*
- *Public Fire Educator*
- *Texas Fire Chiefs Academy*

Other courses in addition to those shown above may also be eligible including on-line courses. Training leading to the EMT or Paramedic credential is not eligible. Training leading to a law enforcement certification is not eligible. Non-fire related courses are not eligible.

NWCG courses, other than S-130 and S-190, must be taught by an NWCG member agency. NWCG courses not offered or sanctioned by an NWCG member agency are not eligible for grant assistance.

All training courses must be taught within the State of Texas.

3.23 Approved Schools

Most fire schools administered or facilitated by the Texas Engineering Extension Service Emergency Services Training Institute (ESTI) are approved, which includes the TEEX Spring and Summer Schools at Texas A&M University and all TEEX Area schools. Most programs administered by state agencies and state universities are approved, provided they are certified by the Texas Commission on Fire Protection, the State Firemen's and Fire Marshals' Association, or the National Wildfire Coordinating Group.

Most regional schools are approved, provided the curriculum is certified by the Texas Commission on Fire Protection, the State Firemen's and Fire Marshals' Association, or the National Wildfire Coordinating Group.

Other training schools and courses not leading to a certification by the State Firemen's and Fire Marshals' Association, Texas Commission on Fire Protection, or qualifications under the National Wildfire Coordinating Group "Wildland Fire Qualification System Guide" will not be approved.

3.24 Instructors and Training Facilities

Training must be conducted by a lead instructor holding the Texas Instructor I credential or higher.

NWCG training must be conducted by a qualified lead instructor holding qualifications as required by the NWCG Field Manager's Course Guide, PMS 901-1.

Training fields, classrooms, and training facilities should be certified by the Texas Commission on Fire Protection.

3.25 Other Approved Training

The Program provides reimbursement grants for registration fees for attendance at the following conferences:

Industrial Fire World Annual Conference
State Firemen's and Fire Marshals' Association of Texas Annual Conference
Texas Association of Fire Educators Annual Conference
Texas Fire Chiefs Association Annual Conference
Texas State Association of Fire and Emergency Districts (SAFE-D) Conference

3.26 Limitations

Grant assistance is not available for reimbursement of transportation, meals, or lodging expense. However, Texas A&M Forest Service utilizes federal funds for dorm lodging and meal card grants at the TEEX – Municipal Fire School. In order to be considered for federal funds, applicants must meet **all** of the following federal requirements.

- 1) Department must serve a rural area or rural community with a population of 10,000 or less.
- 2) Submission of a valid DUNS number
- 3) Adopt NIMS through the Texas Division of Emergency Management (TDEM).

For more information on:

- **NIMS Adoption** – How do I adopt NIMS?
<http://tfsweb.tamu.edu/main/popup.aspx?id=17356>
- **DUNS Number** – Assignment is free, call 1-866-705-5711 or visit
<http://fedgov.dnb.com/webform/>

Note: In order for a DUNS number to be valid for federal funding, the number must be registered **annually** on the System for Award Management (SAM). Please visit <https://www.sam.gov> for more information.

Training tuition grants are provided up to a maximum of \$129 per day, not to exceed \$645 per trainee per school.

The maximum amount of Training Tuition grant assistance a department may receive in a fiscal year (September through August) is \$12,500.

Written application for a Training Tuition grant must be received by the Texas A&M Forest Service before the course start-date. An application received on or after the course start-date is not eligible for grant assistance.

3.27 Training Tuition Payments

Grant payments for Training Tuition to the TEEX Spring Fire School and the TEEX Municipal Fire School may be made directly to TEEX on behalf of the grant recipient. Tuition and related expenses must be listed on an itemized master invoice provided by TEEX. Grant reimbursement payments for tuition at all other schools will be made directly to the grant recipient.

Dorm lodging and meal card expenses at the TEEX Summer Municipal Fire School may be eligible for reimbursement, provided the charges are invoiced by TEEX.

Grant payments for Training Tuition to the Capital Area Interagency Wildfire and Incident Management Academy and other TFS academies may be paid directly to the Texas A&M Forest Service on behalf of the grant recipient.



For Internal Use Only:

Record ID #

APPLICATION FOR FIRE DEPARTMENT ASSISTANCE

RURAL VOLUNTEER FIRE DEPARTMENT ASSISTANCE PROGRAM

TRAINING TUITION GRANTS

Name of Fire Department:

Physical Address:
street address city zip code

Mailing Address:
if different mailing address city zip code

County: E-Mail Address:

Contact Phone Number: Fax Number:

State of Texas Charter Number:

If operating under a local government entity, please type "Under City, County, ESD"

Federal Tax Identification Number:
A signed and dated copy of IRS Form W-9 is required to be submitted with this application.

Membership: Number of Volunteers:
 Number of Paid Full-Time:
 Number of Paid Part-Time*:

Paid Positions include:
 Firefighters, EMS, Administrative Personnel,
 Fire Marshals, etc.

**Do not include part time members used in a pool to backfill other paid positions.*

Do you have a designated protection area under a 911 Public Service Answering Point?

Applications received on or after the course start date are not eligible for reimbursement. Cost share rates are 100% of the actual cost of tuition, not to exceed \$129 per day up to a maximum of \$645 per trainee. The annual maximum for training tuition grant assistance per department is \$12,500.

Name of School: <input type="text" value="College of the Mainland - SFFMA Firefighter I Academy"/>			
Date(s) of Training	Course Name(s)	Number of Trainees	Tuition Cost per Trainee
1/23-5/14	SFFMA Firefighter I	15	\$900.00

Please attach any additional course information, such as a syllabus, brochure, and/or a flyer for eligibility determination purposes.

(This section must be certified by authorized Fire Chief, Assistant Fire Chief or President.)

☒ **APPLICANT CERTIFICATION:** I certify that the information contained in this application is true and accurate to the best of my knowledge and that I am duly authorized to certify this application on behalf of the fire department. I understand that knowingly making false or fraudulent statements or representations may result in program sanctions and/or criminal penalties.

Name: (print) Title:
Fire Chief, Assistant Chief, or President

Date:

To submit electronically:
 Press the **Submit Form** button. Your email client will open and you will have the opportunity to attach your supporting documents before sending.

To submit by mail or fax: Press the **Print Form** button. Be sure to attach your supporting documents before sending.

*For questions, please contact us at:
 2604@tfs.tamu.edu or by phone:
 (979) 458-6505*

Mail or Fax to:
Rural VFD Assistance Program
 Texas A&M Forest Service
 Capacity Building Department
 200 Technology Way, Suite 1162
 College Station, Texas 77845
 Fax: (979) 845-6160



College of the Mainland

Fire Technology SFFMA Course Schedule Spring 2021

SFFMA Firefighter I, 1/23/21 – 5/14/21, \$895/\$900

Monday & Wednesday, 1800-2200, Every Other Saturday, 0800-1700

Satisfies requirements for SFFMA Firefighter I certification.

Prerequisite: Must be sponsored by a volunteer fire department.

SFFMA Firefighter II, Internet Course, 2/15/21 – 5/14/21, \$595/\$600

Students will be required to attend labs to complete required skills. Lab dates TBA.

Satisfies requirements for SFFMA Firefighter II certification.

Prerequisites: Must be sponsored by a volunteer fire department.

Must have completed SFFMA Firefighter I.

To register, Training Coordinators must forward CE applications to Danny McLerran, Director, Fire Technology at dmclerran@com.edu prior to the start of the course.

**Contact Danny McLerran at 409-933-8378
or dmclerran@com.edu details.**

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
City of League City

2 Business name/disregarded entity name, if different from above
League City Volunteer Fire Department

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
555 West Walker Street

6 City, state, and ZIP code
League City, TX 77573

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-					
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or

Employer identification number

7	4	-	1	4	6	8	9	6	9
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** **DocuSigned by:** Gary Warren **Date** 1/16/2021

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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.