

CITY OF LEAGUE CITY
GRANT APPLICATION PRE-APPROVAL FORM

Grant Name	Texas Forest Service HB2604 - Training		
Directorate/Department Applying for Grant		Proposed Grant Manager	
Fire Department		Michael Lugo	
Awarding Grant Agency Name		Total Project Amount	
Texas A&M Forest Service		\$12,500	
General Purpose of the Grant			
House Bill 2604 was passed to assist volunteer Fire Departments with training costs			
Items the Grant Will Pay For			
This grant reimbursement will pay for items such as: training libraries, and tuition for certified training			
Requires Council Approval?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, Proposed Agenda date? September 28, 2021
Amount or % Covered by Grant	100%		Amount or % Matched by City 0%
Grant Time/Performance Period	Fiscal Year 2022		Application Deadline Various
Estimated Annual Fiscal Impact:	Year One	Year Two	Year Three
Revenue Generated	0		
Grant Funds to be Received	\$12,500		
City Match	0		
Net Fiscal Impact	0		
In future CIP?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, what year?
Year One Currently Budgeted?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	(Choose Yes or No)
If no, how do you intend to fund City's match?			
Attach Supporting Grant Documentation for Approval			
Approval Order	Signature		Date
Grant Manager	DocuSigned by: Michael Lugo 2655D8BDD02C4BC...		9/13/2021
Department Head	DocuSigned by: Michael Lugo 2655D8BDD02C4BC...		9/13/2021
Director	DocuSigned by: Michael Lugo 2655D8BDD02C4BC...		9/13/2021
Grant Administrator	DocuSigned by: Kayla Davis 835092406C7842E...		9/13/2021
Assistant City Mgr.	DocuSigned by: Michael W. Kramm EAB8E0CF81F473...		9/13/2021
Budget Manager	DocuSigned by: Robin Cochran 7454444444444444...		9/14/2021
Finance	DocuSigned by: Deborah Jordan 7125819909945E...		9/14/2021
City Manager	DocuSigned by: John Baumgartner 70687E88776C87...		9/15/2021
City Manager	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>	Please Check One
Explanation or comments related to City Manager's decision.			



RURAL VFD ASSISTANCE PROGRAM – PROGRAM PROCEDURES

3.3 Training Tuition Grant Guidelines for Firefighter Training

Tuition grants are subject to the following standards.

3.3.1 Approved Courses

Courses certified by the TCFP, the State Firemen's and Fire Marshals' Association of Texas (SFFMA), and/ or the National Wildfire Coordinating Group (NWCG) are eligible. Courses leading to the following firefighter certifications and credentials are eligible:

- Structural Firefighting
- Wildland Firefighting
- Aircraft Rescue and Fire Fighting
- Marine Fire Fighting
- Industrial Fire Fighting
- Rescue
- Driver/ Operator
- Fire Inspector
- Fire Instructor
- Fire Investigator
- Wildland Urban Interface
- Fire Service Officer
- First Responder/ Emergency Care Attendant (ECA)
- Hazardous Materials Technician
- Incident Command System
- Public Fire Educator

Some online courses may also be eligible. Training leading to the EMT or Paramedic credential is not eligible. Training leading to a law enforcement certification is not eligible. Non-fire related courses are not eligible.

NWCG courses, other than S-130 and S-190, must be taught by an NWCG member agency. NWCG courses not offered or sanctioned by an NWCG member agency are not eligible for grant assistance.

All training courses must be taught within the State of Texas.

3.3.2 Approved Schools

Most programs administered by state agencies and state universities are approved, provided they are certified by TCFP, SFFMA, or NWCG.

Most regional schools are approved, provided the curriculum is certified by TCFP, SFFMA, or NWCG.

Training schools and courses not leading to a certification by the SFFMA, TCFP, or qualifications under NWCG "Wildland Fire Qualification System Guide" may not be approved.

3.3.3 Instructors and Training Facilities

Training must be conducted by a lead instructor holding the Texas Instructor I credential or higher.

NWCG training must be conducted by a qualified lead instructor holding qualifications as required by the NWCG Field Manager's Course Guide, PMS 901-1.

Training fields, classrooms, and training facilities should be certified by the Texas Commission on Fire Protection.

3.3.4 Other Approved Conferences and Training

The program provides reimbursement grants for registration fees for attendance at the following conferences:

- Industrial Fire World Annual Conference
- SFFMA Annual Conference
- Texas Association of Fire Educators Annual Conference
- Texas Fire Chiefs Academy Annual Conference
- Texas State Association of Fire and Emergency Districts (SAFE-D) Conference

The program provides reimbursement grants for completion of the Certified Prescribed Burn Manager Course licensed by the Texas Department of Agriculture

3.3.5 Limitations

Grant assistance is not available for reimbursement of transportation, meals, or lodging expense. However, TFS utilizes federal funds for dorm lodging and meal card grants at the TEEX – Municipal Fire School. In order to be considered for federal funds, applicants must meet **all** of the following federal requirements.

1. Department must serve a rural area or rural community with a population of 10,000 or less.
2. Provide a valid DUNS number (See section 4.3.3)
3. Adopt NIMS through the Texas Division of Emergency Management (TDEM).

Training tuition grants are provided up to a maximum of \$129 per day, not to exceed \$645 per trainee per school.

The maximum amount of training tuition grant assistance a department may receive in a fiscal year (September through August) is \$12,500.

Written application for a training tuition grant must be received by TFS before the course start-date for both in-person and online courses. An application received on or after the course start-date is not eligible for grant assistance.

3.3.6 Training Tuition Payments

Grant payments for training tuition to the TEEX Spring Fire School and the TEEX Municipal Fire School may be made directly to TEEX on behalf of the grant recipient. Tuition and related expenses must be listed on an itemized master invoice provided by TEEX. Grant reimbursement payments for tuition at all other schools will be made directly to the grant recipient.

Dorm lodging and meal card expenses at the TEEX Summer Municipal Fire School may be eligible for reimbursement, provided the department is federal funds eligible.

Grant payments for training tuition to the Capital Area Interagency Wildfire and Incident Management Academy and other TFS academies may be paid directly to TFS on behalf of the grant recipient.