



City of League City, TX

300 West Walker
League City TX 77573

Meeting Minutes City Council

Tuesday, July 18, 2017

6:00 PM

Council Chambers
200 West Walker Street

Budget Workshop

The City Council of the City of League City, Texas, met in a workshop in the Council Chambers at 200 West Walker Street on the above date at 6:00 p.m.

Mayor:

Pat Hallisey

City Council Members:

**Dan Becker
Hank Dugie
Larry Millican
Todd Kinsey
Greg Gripon
Keith Gross
Nick Long**

City Manager:

John Baumgartner

Assistant City Manager/Director of Finance:

Rebecca Underhill

Assistant City Manager:

Bo Bass

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Michael Kramm

Director of Human Resources/Civil Service:

Janet Shirley

Director of Parks & Cultural Services:

Chien Wei

Director of Planning/Development:

Paul Menzies

Director of Public Works:

Gabriel Menendez

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Hallisey called the meeting to order at 6:01 p.m. and called the roll. All members of Council were present except Mr. Dugie and Mr. Long. Mr. Gross arrived at 6:05 p.m.

Absent 2 - Mr. Hank Dugie and Mr. Nick Long

Present 6 - Mayor Pat Hallisey, Mr. Dan Becker, Mr. Larry Millican, Mr. Todd Kinsey, Mr. Greg Gripon and Mr. Keith Gross

2. **PUBLIC COMMENTS**

3. **DISCUSSION REGARDING THE CITY OF LEAGUE CITY PROPOSED BUDGET FOR FY 2017-2018**

John Baumgartner, City Manager, made a few opening remarks related to the budget. Staff is here tonight to answer questions and support their budget requests. For us this is one of the major policy decisions that you as a council and we as staff recommend and approve going forward. Obviously, it reflects an invest of the public's hard-earned resources for programs and initiatives that they support. It is a big document and we have tried to compress this into two or three workshops. We are happy to meet with the Council as often as they think they need to. Our plan is to go through this quickly tonight.

Rebecca Underhill, Assistant City Manager, Finance commented, to set the stage we remind you what we went over last week when we presented the FY2018 Proposed Budget to the Council at the work session on July 10. The budget is based on the estimated effective tax rate of \$0.5418 per \$100 evaluation, about a 2.8% reduction off of the current tax rate. This budget utilizes \$5 million of general fund reserves and includes \$3 million additional funding for the reinvestment program, compensation increases related to the compensation study that is currently underway, a 2% merit increase (cost of living adjustment), and a health insurance increase of 13%. You heard from the consultants last week that may not be sufficient to fund the current plan and we do expect an update from the consultants in the coming days.

City Council – Proposed budget \$160,970, increase of \$1,200 - FY2017 amended budget (\$159,770)

City Manager – Proposed budget \$433,710, decrease of \$238,300 - FY2017 amended budget (\$671,965)

City Secretary – Proposed budget \$392,110, increase of \$6,600 – FY2017 amended budget (\$385,533)

City Attorney – Proposed budget \$598,440, increase of \$9,000 – FY2017 amended budget (\$589,415)

City Auditor – Proposed budget \$115,350, increase of 800 – FY2017 amended budget (\$114,557)

Public Works Administration – Proposed budget \$607,570, increase of \$39,600 – FY2017 amended budget (\$567,978)

Engineering – Proposed budget \$1,900,705, increase of \$99,300 – FY2017 amended budget (\$1,801,390)

Streets & Traffic- Proposed budget \$6,429,785 decrease of \$12,700 – FY2017 amended budget (\$6,442,529)

**Solid Waste – Proposed budget \$4,841,460, decrease of \$44,700 – FY2017 amended budget (\$4,886,199)
(due to the Household Hazardous Waste event)**

**Planning – Proposed budget \$1,112,637, decrease of \$48,300 – FY2017 amended budget (\$1,160,956)
New Program Request (not currently funded) - Keep League City Green initiative \$25,000**

SRF – Tree Preservation Fund – Proposed budget \$24,000 – FY2017 amended budget (\$25,000)

This fund is used to account for fees paid by developers in lieu of replacing trees removed or damaged during development. Funds are to be utilized solely for the purchase and planting of trees on City properties, parks and right-of-way areas, as designated by the City Arborist.

Building – Proposed budget \$1,157,246, increase of \$45,100 – FY2017 amended budget (\$1,112,188)

Neighborhood Services – Proposed budget \$552,191, decrease of \$23,600 – FY2017 amended budget (\$575,800)

Library – Proposed budget \$2,021,280, increase of \$59,500 – FY2017 amended budget (\$1,961,785)

New Program Requests (not currently funded):

- **EBSCO discovery services research subscription - \$8,900**
- **West Side Storefront Library - \$1 million budgeted for FY2018 (\$400,000 annual operating cost and \$750,000 to establish the location). Budgeted for an estimated opening date of April 2018.**

Alternate Option – Popup Branch \$10,000: includes equipment, supplies, outreach and staff mileage reimbursement.

SRF – Library Gift Fund – Proposed budget \$6,100, decrease of \$2,400 – FY2017 amended budget (\$8,500)

This fund is administered by Library staff and is used to account for monies donated to be used specifically for the purchase of special items such as memorial books.

Civic Center – Proposed budget \$513,129, increase of \$9,400 – FY2017 amended budget (\$503,735)

Parks Operations – Proposed budget \$1,934,745, decrease of \$161,500 – FY2017 amended budget (\$2,096,246)

New Program Requests (not currently funded):

- **Pool Maintenance Specialists (1 FTE) – position shared with 4B Park Operations 40/60 - \$21,800 General Fund Share**
- **Grant Administrator (1 FTE) - \$111,900**
- **Parks Maintenance Worker (1FTE) \$48,200**

Parks Recreation – Proposed budget \$740,836, decrease of \$2,960 – FY2017 amended budget (\$743,795)

SRF – 4B Parks Recreation, Proposed budget \$845,688, increase \$75,900 – FY2017 amended budget (\$769,815)

- **Increase of 1.25 FTE for:**

One (1) seasonal Pool Manager (\$6,459) offset by at \$3,500 decrease in overtime

Two (2) Camp Counselors (19,033) offset by \$20,000 in additional camp revenue

One (1) Part-time Recreation Aide (\$13,380)

SRF – 4B Parks Operations – Proposed budget \$1,233,404, increase of \$29,400 – FY2017 amended budget (\$1,204,015)

New Requests (not currently funded)

- **Pool Maintenance Specialists (1 FTE) – position shared with General Fund Park Operations 40/60 - \$39,300 4B Fund Share**

General Fund Non- Departmental – Proposed budget \$3,704,720, increase of \$1,302,600 – FY2017 amended budget (\$2,402,107)

- **2% Merit Increase - \$436,829**
- **Compensation Study - \$640,000**
- **Health Insurance increase - \$691,560**
- **Unemployment – \$60,000**
- **Strategic Planning \$50,000**
- **Insurance coverages - \$919,581**
- **380 Agreements - \$893,750**
- **Other - \$13,000**

New Program Requests (not currently funded)

- **Additional 1% employee merit increase (Jan 2018 implementation) \$218,400**
- **July 3rd Fireworks \$30,000**
- **Christmas tree decorations at League Park \$30,000**
- **Park N Ride Grant \$40,000**

General Fund Transfers – Proposed budget \$15,836,508, increase of \$1,630,000 – FY2017 amended budget (\$14,202,846)

General Fund Debt Service – Proposed budget \$11,736,558, decrease \$636,200 – FY2017 amended budget (\$12,372,738)

Water – Proposed budget \$6,932,804, increase \$472,100 – FY2017 amended budget (\$6,460,703)

Wastewater – Proposed budget \$3,871,793, decrease of \$241,700 – FY2017 amended budget (\$4,113,467)

Line Repair – Proposed budget \$3,002,076, increase of \$13,500 – FY2017 amended budget (\$2,988,616)

Utility Fund Non-Departmental – Proposed budget \$610,786, increase of \$302,400 – FY2017 amended budget (\$308,400)

Personnel Services \$326,326

- **Funding for 2% Merit beginning January 1, 2018 - \$64,393**
- **Funding for Compensation Study implementation - \$85,000**
- **Health Insurance anticipated increase - \$133,391**
- **Worker's Compensation - \$43,542**
- Services & Charges \$284,460**
- **TML property insurance (\$109,436)**
- **Windstorm insurance (\$125,024)**
- **Bad Debt Expense (\$50,000)**

Utility Fund Transfers – Proposed budget \$19,366,797, decrease of \$247,700 – FY2017 amended budget (\$19,614,508) due to Utility Debt Service

Utility Fund Debt Service – Proposed budget \$13,466,239, increase of \$342,200 – FY2017 amended budget (\$12,124,010)

Fleet – Proposed budget \$1,460,655, increase of \$33,500 – FY2017 amended budget (\$1,427,140)

Capital Replacement Fund – Proposed budget \$2,577,700, increase of \$195,700 – FY2017 amended budget (\$3,132,730)

The remaining operating departments will be discussed at the Council Work Session meeting on July 24. There will be a special WorkSession meeting on August 1 to discuss the Capital Improvement Plan (CIP). Our last scheduled work session to wrap up outstanding issues is scheduled for August 7.

4. **ADJOURNMENT**

At 7:36 p.m. Mayor Hallisey said, there being no further business this meeting is adjourned.

PAT HALLISEY
MAYOR

DIANA M. STAPP
CITY SECRETARY

(SEAL)

MINUTES APPROVED: August 22, 2017