



City of League City, TX

300 West Walker
League City TX 77573

Meeting Minutes City Council

Tuesday, April 23, 2019

5:00 PM

Council Chambers
200 West Walker Street

Council Work Session

The City Council of the City of League City, Texas, met in a work session in Council Chambers at 200 West Walker Street on the above date at 5:00 p.m.

Mayor:

Pat Hallisey

City Council Members:

**Andy Mann
Hank Dugie
Larry Millican
Todd Kinsey
Greg Gripon
Chad Tressler
Nick Long**

City Manager:

John Baumgartner

Assistant City Manager

Bo Bass

Assistant City Manager

Michael Kramm

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Gary Ratliff

Director of Budget/Project Management

Angie Steelman

Director of Engineering:

Christopher Sims

Director of Finance:

Kristine Polian

Director of Human Resources/Civil Service:

Janet Shirley

Director of Parks & Cultural Services:

Chien Wei

Director of Planning/Development:

David Hoover

Director of Public Works:

Jody Hooks

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Hallisey called the meeting to order at 5:00 p.m. and called the roll. All members of Council were present except Andy Mann.

Absent 1 - Mr. Andy Mann

Present 7 - Mayor Pat Hallisey, Mr. Hank Dugie, Mr. Larry Millican, Mr. Todd Kinsey, Mr. Greg Gripon, Mr. Chad Tressler and Mr. Nick Long

2. **PRESENTATION BY THE ARDURRA GROUP REGARDING HURRICANE HARVEY RECOVERY EFFORTS TO DATE, OUTLINING STATUS OF PROJECTS, AND PROVIDING EXPLANATION OF COSTS FOR PROJECT CLOSEOUTS WITH GOVERNMENTAL FUNDING ENTITIES**

Jeff Peters, of The Ardurra Group gave the presentation.

HARVEY RECOVERY UPDATE

DISASTER RECOVERY FUNDING BUCKETS:

Insurance, FEMA Recovery/Permanent Repair, FEMA 406 Mitigation, FEMA 404 Mitigation, CDBG-DR (HUD)

BUCKET 1 – INSURANCE

- Layered Insurance Coverages
- Multiple Insurance Coverages
- Covers a Multitude of Facilities
- Disaster Recovery Funding
 - Deductibles
 - Items Not Covered

BUCKET 2 – FEMA RECOVERY/PERMANENT REPAIRS

DESCRIPTION	FEMA	RECIPIENT
A. Debris Removal	90% FEMA-10% State	0%
B. Emergency Protective Measures	100% (1)	0%
	90% (2)	10%
C. Roads & Bridges	90%	10%
D. Water Control Facilities	90%	10%
E. Buildings & Equipment	90%	10%
F. Utilities	90%	10%
G. Parks, Rec. Facilities & Other	90%	10%
Z. Direct Administrative Cost (DAC)	5% of Project Cost	Amount over 5% of Project Costs (4)

1. 100% for 1st 30 days
2. 90% beyond 30 days
3. Cat C-G are inclusive of 4-5% Project Management Costs
4. Subject to 90%/10% split

BUCKET 3 – FEMA HMGP 406 & COST SHARE

Mitigation can occur in the following areas:

DESCRIPTION	FEMA	RECIPIENT
C. Roads & Bridges	75%	25%
D. Water Control Facilities	75%	25%
E. Buildings & Equipment	75%	25%
F. Utilities	75%	25%
G. Parks, Rec. Facilities & Other	75%	25%

406 mitigation is up to 100% of the damaged facility/asset or Benefit Cost Analysis
Cat C-G are inclusive of the 4-5% Project Management Costs

BUCKET 4 – FEMA HMGP 404 & COST SHARE

Assistance for action taken to prevent or reduce long term risk to life and property from natural hazards.

- Competitive Process administered by the State
- No Direct Storm Damage Required for Eligible Projects
- Limited Funding
- 75% FEMA/25% Recipient Cost Share
- Submitted Approximately 20+ Applications Totaling \$67.1 Million

406 vs. 404 MITIGATION

406 – Larger culvert with concrete wing-walls

404 – New upstream retention pond

BUCKET 5 – CDBG-DR

- Administered through HUD
- HGAC received \$130M non-housing and \$110M for Houston/Buyouts
- MOD (method of distribution) determined by HGAC
 - Non-Housing - \$6.8M
 - Buyouts & Acquisition - \$7M
- 100% Grant Money – No cost share
- Can be arranged to be used toward FEMA matches
- Project eligibility based on failure to function and/or direct damage
- LMI (low to moderate income) component

PROCESS/WORK COMPLETED – Recovery Process and Progress

Tasks Completed:

- Damage Inventory Development
- Pre-FEMA Site Inspection Damage Description Development
- FEMA Site Inspection Support
- Damage Description & Dimensions Scope Review
- Advising on FEMA Policy and Procedures for PA Projects

- Document Collection, Review, and Submission
- Coordination of Insurance Claims Data to Project Costs and Project Payments
- Project Scope and Cost Formulation
- Advocate for City's position on Project Claims

REVIEW OF THE NUMBERS- League City FEMA Project Status

Project Phase

Primary Activity of Phase

2. Field Development & Reviews – 44 Projects

Confirm DDD

Scope and Cost Project

Identify Mitigation

3. CRC Development & Reviews – 1 Project

FEMA Project Development

FEMA Project Validation

Mitigation Scope Completion

4. Field Final Review – 1 Project

FEMA Final Review

Applicant Final Project Review

5. Post Award – 4 Projects

Applicant Final Approval

Obligation of Funds

Project Completion

Project Closeout

FEMA RECOVERY / PERMANENT REPAIRS & HMGP 406 ESTIMATES

DESCRIPTION	EST. TOTAL	FEMA	RECIPIENT
A. Debris Removal	\$3,480,00	\$3,480,000	\$0
B. Emergency Protective Measures	\$1,234,000	\$1,220,000	\$14,000
C. Roads & Bridges	-	-	-
D. Water Control Facilities	\$3,230,000	\$2,734,000	\$496,000
E. Buildings & Equipment	\$50,000	\$45,000	\$5,000
F. Utilities	\$40,000	\$36,000	\$4,000
G. Parks, Rec. Facilities & Other	\$250,000	\$225,000	\$25,000
Z. Direct Administrative Cost (DAC)	\$500,000	\$373,000	\$127,000
TOTAL	\$8,784,000	\$8,113,000	\$671,000

1. 100% for 1st 30 days
2. 90% beyond 30 days
3. DAC capped at 5%
4. Potential additional \$150,000 FEMA Project Management Reimbursement

WORK AHEAD:**60 Day Lookahead**

Final Scope Development – Finalize Mitigation Items – Confirmation of FEMA Project Scope

NAVIGATING THE NEXT YEAR OF RECOVERY ACTIVITY

- Focus is quickly shifting from project formulation to implementation
 - Ensuring that project scopes and procurement of services remain compliant and eligible for maximum funding and a successful close out
- As projects reach completion, Ardurra will:
 - Coordinate the process between TDEM (Texas Dept. of Emergency Management) and FEMA
 - Final review of completed projects to diminish deobligation concerns
 - Complete the project closeout phase of the recovery
- Ardurra staffing and supplier will:
 - Remain responsive to FEMA
 - Utilizing City personnel to lead
 - Ardurra to support where needed

SHARED COMMITMENT**ARDURRA**

Project Cost Validation

Confirmation of FEMA Project Scope

Insurance Reconciliation

Project Closeout

RFI Response Formulation

Program Management (Eligibility & Policy)

LEAGUE CITY

Project Cost Validation

Confirmation of FEMA Project Scope

Insurance Reconciliation

Project Closeout

Insurance Coordination & Liaison

3. **PUBLIC COMMENTS**

No one spoke.

4. **ADJOURNMENT**

At 5:33 p.m. Mayor Hallisey said, there being no further business this meeting is adjourned.

PAT HALLISEY
MAYOR

DIANA M. STAPP
CITY SECRETARY

(SEAL)

MINUTES APPROVED: May 28, 2019