



City of League City, TX

300 West Walker
League City TX 77573

Meeting Minutes City Council

Monday, July 26, 2021

6:00 PM

Johnnie Arolfo Civic Center
400 West Walker Street

Council Budget & CIP Workshop

The City Council of the City of League City, Texas, met in a budget workshop in the Johnnie Arolfo Civic Center at 400 West Walker Street on the above date at 6:00 p.m.

Mayor:

Pat Hallisey

City Council Members:

**Andy Mann
Hank Dugie
Larry Millican
John Bowen
Justin Hicks
Chad Tressler
Nick Long**

City Manager:

John Baumgartner

Assistant City Manager

Bo Bass

Assistant City Manager

Michael Kramm

City Attorney:

Nghiem Doan

City Secretary:

Diana M. Stapp

Chief of Police:

Gary Ratliff

Executive Director of Development Services

David Hoover

Executive Director of Finance/Project Management

Angie Steelman

Director of Engineering:

Christopher Sims

Interim Director of Finance:

Deborah Jordan

Director of Human Resources/Civil Service:

James Brumm

Director of Parks & Cultural Services:

Chien Wei

Director of Public Works:

Jody Hooks

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Hallisey called the meeting to order at 6:00 p.m. and called the roll. All members of Council were present except Mr. Long.

Absent 1 - Mr. Nick Long

Present 7 - Mayor Pat Hallisey, Mr. Andy Mann, Mr. Hank Dugie, Mr. Larry Millican, Mr. John Bowen, Mr. Justin Hicks and Mr. Chad Tressler

2. DISCUSSION REGARDING THE CITY OF LEAGUE CITY PROPOSED FY2022 BUDGET AND FY2022 2026 CAPITAL IMPROVEMENT PLAN

Presented by Angie Steelman, Executive Director of Finance and Project Management

Emergency Management – FY 2022 proposed budget \$246,327

The proposed FY2022 budget does not fund the following requested new item included on the City Manager memo: New Position – Emergency Management Specialists \$82,133

SRF Hurricane Harvey Fund – FY2022 Proposed Revenues \$1,735,509

Proposed Expenditures \$1,688,382 – Capital Projects related to Harvey damage to local drainage infrastructure

SRF Coronavirus (COVID 19) Fund

Technology Fund – FY2022 expenses will be for replacement of technology items such as: server equipment end of life replacement (\$650,000) and funding for City’s portion of new GRID software (\$1.2 million)

SRF – COVID FEMA PA – will track expenses related to emergency protective measures in response to COVID-19. Reimbursement will come from the FEMA Public Assistance Program and eligible expenses will be reimbursed at 100% through September 30, 2021. Eligible expenses include costs associated with the support of the mass vaccination site operating in League City, payroll and equipment.

SRF – COVID ARPF – FY 2022 proposed revenues \$5,199,999 and proposed expenditures \$5,200,000 (\$500,000 Community Outreach, \$4,700,000 City Infrastructure Projects – Revenue Supported Projects)

COVID ARPF Usage – Covid funding through the American Rescue Plan Fund as administered by the US Department Treasury. The city anticipates receiving \$10.4 million over a 2-year period (FY2021 and FY2022). These funds will be allocated to community programs such as Interfaith Caring Ministries, utility bill/rental assistance, and small business assistance. City projects include water, sewer, and making necessary investments to improve access to clean drinking water, as well as support vital wastewater and stormwater infrastructure. Revenue loss will be calculated for fiscal years 2020 and 2021. These funds will be utilized towards tax supported projects to enhance City infrastructure.

Community Outreach – eligible uses in this category include assistance to households; small businesses and non-profits; and aid to impacted industries. Assistance to households includes, but is not limited to food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker’s occupation or level of training. Assistance to small business and non-profits includes, but is not limited to:

- **Loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefit costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;**
- **Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and**
- **Technical assistance, counseling, or other services to assist with business planning needs.**

\$1 million Community Outreach: \$600,000 (over 3 years) Chamber of Commerce (business assistance), \$400,000 Social Services (utility and rental assistance)

\$9.4 million City Infrastructure Projects

- **Utilize \$7.3 million in the FY2022-FY2023 CIP towards Water & Wastewater projects.**
- **Reduce the FY2023 Revenue Supported debt sale of \$14 million by \$5 million. (\$1.93 million is currently programmed in the FY2022 CIP to be used towards Main Street Waterline)**
- **\$2 million Revenue Loss to use toward Tax Supported Projects:**

Partially fund Main Street Improvements

Projects outside of FY2022-2026 CIP)

Construction of SH96 at South Shore Blvd Intersection Improvements

Renovate League City School Building

Locker Rooms at PWOC

Fueling Center at PWOC

City-wide facilities Assessment

FY2022 Revenue Supported Candidates:

- **\$1.92 million – construct Main Street WL (WT1904). Construction FY2022, currently programmed with COVID ARPF funding.**
- **\$1.82 million – construct Alabama, Meadowbend, and South Shore Elevated Storage Tank (WT1802). Construction FY2022, currently cash funded.**
- **\$750,000 – DSWWTP 1250 Generator (WW7). Programmed in FY 2026, potentially**

bring forward. Potentially a candidate for a mitigation grant.

- \$150,000 – Brittany Bay EST Emergency Generator (WT6). Potentially a candidate for mitigation grant.

Facility Generators – Staff is working on a mitigation grant application that will encompass City Facility generators that do not qualify for the COVID ARPF Grant.

- City Hall – replacement generator with size increase to support the library.
- City Hall Annex – replacement and size increase.
- Civic & Recreation Center
- Hometown Heroes Park
- Line Repair
- PWOC

SRF – Hurricane Laura

SRF – Winter Storm Uri

Police – FY2022 proposed budget \$21,871,391

The proposed FY2022 budget does not fund the following requested new item included on the City Manager memo: Civilian Crime/Data Analyst \$104,240

SRF – Chapter 59 Seizure Fund – FY2022 proposed expenditures \$22,000

SRF – Asset Forfeiture Fund

Est. Beginning Fund Balance \$55,130

Proposed Total Revenues \$11,000

Proposed Total Expenditures \$20,000

Est. Ending Fund Balance \$46,130

SRF – Public Safety Technology Fund (GRID) – FY2022 proposed budget \$327,716

Police Capital Improvement Program:

Projects total \$8,510,000, proposed funding \$8,510,000

Animal Control – FY2022 proposed budget \$1,146,986

The proposed FY2022 budget does not fund the following requested new item included on the City Manager memo: New Position – Foster Coordinator \$56,924

SRF – Animal Control Donations Fund – FY2022 ending fund balance estimated at \$30,774

FIRE – FY2022 proposed budget \$3,377,230

The proposed FY2022 budget does not fund the following requested new item included on the City Manager memo:

Second Day Crew (4 firefighters x \$100 x 375 days + FICA) \$172,068

New Position – Administrative Specialists \$69,900

Capital Replacement

- 2009 Chevrolet Tahoe (unit 7) replace with Ford F150 Responder 4x4 with emergency equipment (95,016 miles; score 31)

Fire / EMS Donated Fund - FY2022 proposed budget \$70,614

Fire Capital Improvement Program

Projects total \$21,384,373, proposed funding \$21,350,196

EMS – FY2022 proposed budget \$4,411,983

The proposed FY2022 budget does not fund the following requested new item included on the City Manager memo:

Ipad, nSightig App, Toughbooks with cellular \$10,450

Assignment Pay increase for Field Training Officer (already in the base budget) \$4,500

Fire Marshal – FY2022 proposed budget \$996,595**Capital Replacement**

- 2003 Ford Expedition XLT 4x2 unit (72) replacement with Chevrolet Tahoe with emergency equipment (67,000 miles; score 33)

New Purchase

- 2022 Ford F150 Extended Cab Truck for Fire Code Plans Examiner

Budget Review by Council

Monday, August 2 Workshop #4

Tuesday, August 3 Workshop #5

Monday, August 9 Workshop #6

Monday, August 16 Workshop #7

Public Hearing on Budget: August 10 & 24

Adopt FY2022 Budget: August 24 & September 14

Tax Rate Adoption Process

Monday, July 26 – will have certified tax rolls for NNR & VAR tax rate calculations

Tuesday, August 10 – Propose Tax Rate

Tuesday, September 14:

Ratify the Property Tax Increase

Adopt tax rate

3. PUBLIC COMMENTS

4. ADJOURNMENT

At 8:41 p.m. Mayor Hallisey said, there being no further business this meeting is adjourned.

**PAT HALLISEY
MAYOR**

**DIANA M. STAPP
CITY SECRETARY**

(SEAL)

MINUTES APPROVED: August 10, 2021