



Legislation Details (With Text)

**File #:** 18-0489      **Version:** 1      **Name:** ORD - Budget Amendment  
**Type:** Agenda Item      **Status:** Approved  
**File created:** 8/20/2018      **In control:** City Council  
**On agenda:** 8/28/2018      **Final action:** 8/28/2018  
**Title:** Consider and take action on an ordinance amending the City of League City, Texas, Governmental, Proprietary, and Capital Funds Budget for Fiscal Year 2018 by amending Ordinance No. 2017-21, Ordinance No. 2017-31, Ordinance No. 2018-07, Ordinance No. 2018-13 and Ordinance No. 2018-19 to adjust the operating and capital budget for actual and projected expenditures (Director of Budget & Project Management)

Staff requests first and final reading.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Data Sheet, 2. Proposed Ordinance w Exhibits

| Date      | Ver. | Action By    | Action                           | Result |
|-----------|------|--------------|----------------------------------|--------|
| 8/28/2018 | 1    | City Council | Approved                         | Pass   |
| 8/28/2018 | 1    | City Council | Approved First and Final Reading | Pass   |

Consider and take action on an ordinance amending the City of League City, Texas, Governmental, Proprietary, and Capital Funds Budget for Fiscal Year 2018 by amending Ordinance No. 2017-21, Ordinance No. 2017-31, Ordinance No. 2018-07, Ordinance No. 2018-13 and Ordinance No. 2018-19 to adjust the operating and capital budget for actual and projected expenditures (Director of Budget & Project Management)

Staff requests first and final reading.

Approval of this ordinance will provide an increase to the Public Access Channel Fund of \$176,600, an increase to the Hurricane Harvey Fund of \$1,866,490, an increase to the Disaster Preparedness Donation Fund of \$24,000, an increase to the Fleet Maintenance Fund of \$187,500 and an increase to the Capital Replacement Fund totaling \$464,042.

The proposed ordinance would amend the City’s FY2018 budget to incorporate proposed adjustments for:

**General Fund**

- **Employee Insurance Increases:** \$304,400 increase due to an increase in FY2018’s rates that were budgeted in General Fund Non-Departmental. The increased amount is allocated to the appropriate departments based on the department’s year end estimates.
- **Personnel Related Items -** Reallocations from other departments
  - o \$130,766 is requested to be reallocated from the Public Works Administration department to the City Manager department to cover year-end estimate overages due to an Assistant City Manager and an Office Support Assistant position transferring to the City Manager’s department in FY2018.
  - o \$1,500 is requested to be reallocated from the Accounting department to Municipal Court based on year-end estimated personnel services.
  - o \$58,300 is requested to be reallocated from the Police department to the Fire department (\$42,500) and the Emergency Management department (\$15,800) to cover year-end estimate overages due to an

Executive Assistant transferring from EMS to Fire department and an Emergency Management Coordinator receiving a raise in mid- FY2018.

- o \$122,000 is requested to be reallocated from the Police department to the Streets & Traffic department based on year-end estimated personnel services.
- o \$8,000 is requested to be reallocated from Parks Operations department to Library based on year-end estimated personnel services.
- o \$118,500 is requested to be reallocated from General Fund Non-Departmental to Engineering based on year-end overages, partially due to a Floodplain Coordinator transferring from Neighborhood Services to Engineering in February 2018.

- **Transfer to Tax Increment:** \$85,470 is requested to be reallocated from 380 Incentive Agreements (\$60,470) and personnel services in Building (\$25,000) to General Fund Transfer to Tax Increment for an increase in taxes collected over the FY18 budgeted amount.
- **One-time items:** There are one-time items totaling \$860,769 that were requested in FY2019 budget that have been identified as current needs that will be funded from the \$3 million current year excess projected at the end of FY2018. The one-time items include:
  - o \$455,000 is requested to be reallocated from General Fund Non-Departmental personnel services to the Information Technology department for the purchase of ten (10) new replacement Cisco Switches (\$25,00), NeoGov Maintenance (\$20,000) used for HR onboarding and training, Bluebeam Plan Review Software (\$10,000), WESTNET Station Alerting (\$300,000) which allows separate alerting for firefighters' verses paramedics and UPS Battery Backups for Police OSSI Servers (\$100,000).
  - o \$1,000 is requested to be reallocated from General Fund Non-Departmental to Economic Development department for the purchase of development maps.
  - o \$339,071 is requested to be reallocated from General Fund Non-Departmental personnel services to Emergency Medical Services department for the purchase of a 2019 Frazer Ambulance mounted on a 2019 Chevrolet 3500 Chassis.
  - o \$19,748 is requested to be reallocated from Public Works Administration to Streets & Traffic department for the purchase of two (2) Lenovo ThinkPad laptops w/port replicators (\$2,560) and the purchase of a Solar Tech Full Matrix Message Board (\$17,188) that will be used to get important messages out to the public.
  - o \$45,950 is requested to be reallocated from Police department to the Fire department for the purchase of a replacement Breathing Air Compressor (\$31,950) that will be used to resupply the firefighters' air pack bottles and the purchase of MDT's or Mobile Data Computers (\$14,000) for Fire response vehicles.
- **Transfer to Miscellaneous Capital Projects Fund:**
  - o Increase transfer to tax supported capital projects fund of \$1 million to fund Harvey Mitigation Projects (\$500,000) and Clear Creek/ Dickinson Bayou Drainage (\$500,000) from FY2018 savings in other GF departments based on year-end estimates

### Utility Fund

- **Employee Insurance Increases:** \$57,630 increase due to an increase in FY 2018's rates that were budgeted in General Fund Non-Departmental. The increased amount is allocated to the appropriate departments based on the department's year end estimates.
- **Personnel Related Items** - Reallocations from other departments to cover overages based on year-end estimates.
  - o \$21,565 is requested to be reallocated from Line Repair to Utility Billing.
  - o \$38,450 is requested to be reallocated from Line Repair to the Water department.

### Internal Service Funds

- **Capital Replacement Fund:** increase of \$464,042 for the purchase of emergency equipment to outfit seventeen (17) public safety vehicles that were damaged due to Hurricane Harvey. Council approved the purchase of the safety vehicles on June 26, 2018 (Item 11H).
- **Fleet Maintenance Fund:** increase of \$187,500 due to funding needs for vehicle and equipment repair of which \$49,500 came from TML insurance reimbursements.

### Special Revenue Funds

- **Hurricane Harvey Fund:** increase of \$1,866,490 consists of \$22,990 for the authorization of a professional services agreement with Lockwood, Andrews, & Newman, Inc. for grant applications and planning associated to disaster recovery related to Hurricane Harvey and was approved by council on June 26, 2018 (Item 11E); \$218,500 for an amendment to the professional services agreement with Ardurra Group, LLC to increase the total compensation cap by \$218,500 for a total amount not to exceed \$518,500. This item was approved by council on June 26, 2018 (Item 11G).
- **Public Access Channel Fund:** increase of \$176,600 due to a \$120,000 purchase for the SWAGIT upgrade including \$20,000 for mobile capability; \$12,000 for studio equipment (mounted cameras and backdrop); \$3,000 for Killer Tracks; and \$37,000 to cover year-end estimate overages.
- **Disaster Preparedness Donation Fund:** increase of \$24,000 for the purchase of water rescue team equipment for the Fire department.

### **General Fund**

The requested adjustment to the General Fund is an increase of \$2,689,705; decrease of \$2,689,705 resulting in a net adjustment of zero; no increase to the total General Fund appropriation.

### **Utility Fund**

The requested adjustment to the Utility Fund is an increase of \$117,645 and is offset by a decrease of \$117,645, resulting in a net adjustment of zero; no increase to the total Utility Fund appropriation.

### **Capital Replacement Fund**

The requested adjustment to the Capital Replacement Fund is an increase of \$464,042; decrease of zero, resulting in a net increase of \$464,042. The total fund appropriation amended budget of \$4,152,045 increases by \$464,042 to \$4,616,087.

### **Fleet Maintenance Fund**

The requested adjustment to the Fleet Maintenance Fund is an increase of \$187,500; decrease of zero, resulting in a net increase of \$187,500. The total fund appropriation adopted budget of \$1,462,010 increases by \$187,500 to \$1,649,510.

### **Special Revenue Fund - Hurricane Harvey Fund**

The requested adjustment to the Hurricane Harvey Fund is an increase of \$1,866,490; decrease of zero, resulting in a net increase of \$1,866,490. The total fund appropriation amended budget of \$1,000,000 increases by \$1,866,490 to \$2,866,490.

### **Special Revenue Fund - Public Access Channel**

The requested adjustment to the Public Access Channel Fund is an increase of \$176,600; decrease of zero, resulting in a net increase of \$176,600. The total fund appropriation adopted budget of \$27,301 increases by \$176,600 to \$203,901.

### **Special Revenue Fund - Disaster Preparedness Donation Fund**

The requested adjustment to the Disaster Preparedness Donation Fund is an increase of \$24,000; decrease of zero, resulting in a net increase of \$24,000. The total fund appropriation amended budget of \$37,000 increases by \$24,000 to \$61,000.

In addition to the data sheet this packet includes:

- Budget Ordinance and Exhibit A, B & C - Exhibit A details how these adjustments affect the approved budgets by fund and department; Exhibit B details the Capital Budget; and Exhibit C details the citywide summary

### **FUNDING**

(X) Funds are available from Capital Replacement Fund, Fleet Maintenance Fund, Hurricane Harvey Fund, Public Access Channel Fund and the Disaster Preparedness Donation Fund - see narrative and attachments

STRATEGIC PLANNING  
{x} NOT APPLICABLE