



Legislation Details (With Text)

File #: 18-0452 **Version:** 1 **Name:** EPS Janitorial services
Type: Agenda Item **Status:** Approved
File created: 8/10/2018 **In control:** Parks & Cultural Services
On agenda: 8/28/2018 **Final action:** 8/28/2018
Title: Consider and take action on a resolution authorizing a two-year agreement with Enterprise Professional Services for City-wide janitorial services in the amount of \$609,646 (Director of Parks and Cultural Services)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Data Sheet, 2. Proposed Resolution, 3. Exhibit A - Agreement with Enterprise Professional Services, 4. Price Sheet Comparison, 5. Evaluation Matrix of Bidders

Date	Ver.	Action By	Action	Result
8/28/2018	1	City Council	Approved	Pass

Consider and take action on a resolution authorizing a two-year agreement with Enterprise Professional Services for City-wide janitorial services in the amount of \$609,646 (Director of Parks and Cultural Services)

Approval of this resolution with authorize a two-year agreement with Enterprise Professional Services for City-wide janitorial services in the amount of \$609,646.

In 2015, the City awarded the contract to American Janitorial Services (AJS) for one (1) year, with two (2) additional one (1) year renewal periods. On September 30, 2018, the contract and renewal periods with AJS will expire. The City has gone out for bids, and a committee reviewed the bids and identified the top three (3) contractors to deliver presentations.

After hearing the presentations and reviewing the best and final offers from the top three (3) companies, the committee selected Enterprise Professional Services as the best value based on the price, presentation, and references. The contract for Enterprise Professional Services is for two (2) years, with two (2) one-year renewal options. In an effort to cut costs and provide the City with more flexibility when selecting a contractor, the City will be cleaning seven (7) buildings in-house effective October 1, 2018. These buildings have been removed from the contract and are expected to save the City an estimated \$20,000 annually.

Enterprise Professional Services submitted a contract price of \$599,646 for two (2) years. Staff wishes to add an additional \$10,000 (\$5,000 per year) for any unforeseen floor work or additional cleaning expenses that may be needed. The annual amount of \$299,823 fits within the budgeted amount of \$304,907 for FY2019.

Attachments:

1. Data Sheet
2. Proposed Resolution
3. Exhibit A - Agreement with Enterprise Professional Services
4. Price Sheet Comparison
5. Evaluation Matrix of Bidders

FUNDING

{x } Funds are available from Accounts: # 10207300-53200 - Utility Operations - Water for \$7,690; # 10207500-53200 - Utility Operations - Wastewater for \$10,721; # 10207700-53200 - Utility Operations - Line Repair for \$11,210; #

4700000-53200 - Civic Center Operations for \$223,144, and # 2310410-53200 - Parks Recreation for \$47,058

STRATEGIC PLANNING: {x } NOT APPLICABLE