



Legislation Text

File #: 17-0495, Version: 1

Consider and take action on a resolution authorizing a two year agreement with Thomas Printworks of Houston, TX for Printing Services for the Communications Department and the Parks Department for an estimated cost of \$82,959.60 (Assistant City Manager)

Approval of this proposed resolution will authorize a contract with Thomas Printworks of Houston, TX beginning September 1, 2017 through August 30, 2019 for Printing Services, with the option to renew for two (2) additional one (1) year periods. This proposed contract will provide printing services for the City Matters newsletter, Beyond the Oaks brochure, and a Parks Recreation flyer which is distributed throughout CCISD. Annual estimated pricing for the printing services is as follows:

Description	Est Annual Quantity	Unit Price	Extended Price
1. Quarterly Distribution Newsletter (League City Matters)	160,000	\$0.1880	\$30,080.00
2. Triannual Distribution - Brochure (Beyond the Oaks)	7,000	\$1.4214	\$9,949.80
3. Annual Distribution - Flyer (for CCISD)	10,000	\$0.1450	\$1,450.00
TOTAL ANNUAL COST			\$41,479.80

For a total estimated cost of \$82,959.60 for the two-year period.

The Purchasing Department issued Invitation to Bid #17-045 for this service on June 26, 2017. Seven (7) responses were received on July 18, 2017, with Thomas Printworks submitting the lowest and best bid.

Attachment:

1. Data Sheet
2. Proposed Resolution
3. Vendor Agreement
4. Bid Tab

CONTRACT ORIGINATION: Standard City Vendor Agreement approved by City Attorney.

FUNDING: { x } Funds are available from Accounts:

- 1600000-53130(Communications-City Matters)
- 4100000-53130(Parks Recreation-Brochure)
- 2310410-53130(Hometown Heroes-Brochure)
- 4100000-532130(Parks Recreation - Flyer)