



Legislation Details (With Text)

File #:	20-0553	Version:	1	Name:	Recreation Program Shirts and Uniforms
Type:	Agenda Item	Status:		Status:	Approved
File created:	11/10/2020	In control:		In control:	Parks & Cultural Services
On agenda:	11/24/2020	Final action:		Final action:	11/24/2020
Title:	Consider and take action on a resolution authorizing a two-year contract renewal with DBS Texas-Houston for recreation program shirts and uniforms in an amount not to exceed \$179,881.76 (Director of Parks & Cultural Services)				

Sponsors:

Indexes:

Code sections:

Attachments: 1. Data Sheet, 2. Proposed Resolution, 3. Exhibit A - Vendor Contract, 4. Evaluation Summary, 5. Bid Tabulation, 6. Staff Memo, 7. Vendor Report Card

Date	Ver.	Action By	Action	Result
11/24/2020	1	City Council	Approved	Pass

Consider and take action on a resolution authorizing a two-year contract renewal with DBS Texas-Houston for recreation program shirts and uniforms in an amount not to exceed \$179,881.76 (Director of Parks & Cultural Services)

DBS Texas-Houston is currently under contract to provide uniforms for all recreation staff, programs, and events. The existing contract expires November 30, 2020. The cost of the uniforms is built into the registration cost and passed on to the participant. The Recreation Department is expected to receive an estimated \$500,000 in revenue annually from the recreation programs that require uniforms and shirts.

Five proposals were received in response to solicitation 20-REC-015 Athletic Uniforms and Shirts. Each proposal was carefully reviewed by the evaluation committee, comprised of City Staff. After review of the proposals, DBS Texas-Houston clearly had the highest rated proposal. Based on qualifications and experience, project methodology and design, pricing and fees, and references, DBS Texas-Houston is the third lowest bidder. Justification is provided by Park Recreation Manager Kenny Walsh in attached memo. The two lower bidders are based out of Seattle, Washington and Woodbridge, Virginia.

An estimated 5,000 participants will participate in these programs during the fiscal year. The amount is consistent with the budget allocation for FY21, with \$41,994 being paid out of the general fund and \$49,265 being paid out of the 4B budget.

ATTACHMENTS:

1. Data Sheet
2. Proposed Resolution
3. Exhibit A - Agreement with DBS Texas-Houston
4. Evaluation Summary
5. Bid Tabulation
6. Staff Memo
7. Vendor Report Card

FUNDING

{x} Funds are available from Accounts #4100000-51610, 4100000-53210, 2310410-51610, 2310410-53210

{ } NOT APPLICABLE

STRATEGIC PLANNING

{ } Addresses Strategic Planning Critical Success Factor # _____ and Initiative # _____

{x} NOT APPLICABLE