



Legislation Text

File #: 22-0423, Version: 1

Consider and take action on a resolution authorizing an expenditure of an amount not to exceed \$113,100 with Baker & Taylor, Inc. under Texas Smart Buy 715-M2 for the purchase of library print and audio-visual materials through September 30, 2023 (Director of Parks & Cultural Services)

Approval of this item will authorize the Helen Hall Library purchase of print and audio-visual materials. The State of Texas developed an RFP solicitation for all public libraries that allows those libraries to purchase the aforementioned without the library having to solicit individually. This affords the library the ease of ordering through national distributors and gain the benefit of terms and discounts offered throughout Texas.

Information is attached detailing Texas Smart Buy 715-M2, as well as the current Terms and Discounts for Public Libraries, which offers detail as to the discounts received with purchases in certain categories. As noted on the attached Texas Smart Buy 715-M2, the State of Texas has renewed this state contract through October 2023.

The FY 2023 budget includes \$207,275 for new materials of all types. A memorandum detailing all library materials vendors selected for the fiscal year is attached. Though Baker & Taylor, Inc., is the only selected vendor with an allocated expenditure above \$50,000, and the only vendor requiring council approval, library administration wishes to provide the entire list of selected library materials vendors and the allocated expenditures.

For price comparisons, staff extrapolated a sample set of ten (10) books and compared prices with a vendor outside of the state contract. Results of up to 38% savings can be found compared to manufacturer's suggested retail price (MSRP). A breakdown and explanation of costs are included in the Vendor Comparisons Memorandum.

ATTACHMENTS:

1. Data Sheet
2. Proposed Resolution
3. Texas Smart Buy 415-M2 Contract
4. Materials FY23 Comparisons Memorandum

FUNDING:

{ X } Funds are available from FY2023 budget in the following accounts:

Library Audio Video Supplies Account #4800000-51500

Library Reference Materials Account #4800000-51501

Library Children's Materials Account #4800000-51502

Library Adult Materials Account #4800000-51504

Library Books & Periodicals Gifts & Materials Account #20154800-51100

{ } Requires Budget Amendment to transfer from Account # _____ to Account # _____

{ } NOT APPLICABLE

STRATEGIC PLANNING

{ } Addresses Strategic Planning Critical Success Factor # _____ and Initiative # _____

{ X } NOT APPLICABLE

