

## MEMORANDUM

To: John Baumgartner, City Manager  
Rick Davis, Assistant City Manager  
Chien Wei, Director of Parks & Cultural Services

From: Meredith Layton, City Librarian  
Darla Rance, Assistant City Librarian  
Ashley Leblow, Assistant City Librarian

Date: 11/13/2024

Re: FY2025 Library Materials Accounts

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Comments: The Library's FY2025 budget allocates \$198,800 for new materials of all types.

While only one of the Library's vendor contracts is large enough to require Council approval, Library Administration would like to present an account of all materials vendors and contracts for the fiscal year.

Under section 252.022 of the Texas Local Government Code, books, and other library materials available under exclusive distribution rights for purchase for a public library are exempt from standard procurement rules and do not require competitive bids.

### Baker & Taylor

The Library has allocated \$121,050 to be spent with Baker & Taylor and the expenditure requires Council approval.

The State of Texas developed an RFP solicitation for all public libraries that allows the purchase of print and audiovisual materials without the Library having to solicit individually. Information is attached detailing Texas Smart Buy 715-M2, as well as Baker & Taylor's current Terms and Discounts for Public Libraries. As noted on the attached 715-M2 document, the contract ends this October, with anticipated renewal through October 2025.

4800000 – 51500, Music CDs: \$1,000  
4800000 – 51502, Children's Print Materials: \$50,000  
4800000 – 51504, Teen Print Materials: \$6,500  
4800000 – 51504, Adult Print Materials: \$62,800  
20154800 – 51100, Gifts and Memorials: \$750

### Brodart

The Library has allocated \$18,200 to be spent with Brodart. This vendor is covered by Texas Smart Buy 715-M2 contract.

4800000 – 51502, Children's Print Materials: \$15,000  
4800000 – 51504, Teen Print Materials: \$3,200

Gale Group

The Gale Group, Inc. provides purchase plans for monthly shipments of new large-print nonfiction and fiction books and library records. \$8,000 has been allocated for purchases with this vendor. The Gale Group is considered sole source.

4800000 – 51502, Children’s Print Materials: \$1,000

4800000 – 51504, Adult Materials: \$7,000

Midwest Tape

Midwest Tape, LLC, is one of the many vendors covered by the Texas State Contract 715-M2. The Library has allocated \$11,300 for purchases with Midwest Tape.

4800000 – 51100, Children’s Movies & Educational DVDs: \$5,300

4800000 – 51500, Movies & Educational DVDs: \$4,000

4800000 – 51500, Audiobooks for Adults: \$2,000

Blackstone Audio

Blackstone Audio has served as one of the Library’s primary vendors for purchasing books on CD for several years. Once an audiobook company has secured the rights to a title, they usually become the sole source vendor for that title. For the library to provide a comprehensive audiobook collection we have requested doing business with both Midwest Tape and Blackstone Audio.

4800000 – 51500, Audiobooks for Adults: \$2,500

OverDrive

The library has participated in the Houston Area Database Consortium for the Overdrive platform since 2007, under an agreement which automatically renews every year. The platform fee and the bulk of the collection (\$91,521) are paid through Galveston County funds allocated from Galveston County Commissioners.

Locally held electronic materials are available through the consortium platform, but League City patrons are the only patrons who can check them out. Of City funds, \$26,500 has been budgeted for locally held eBooks and eAudiobooks for FY2025. OverDrive is considered sole source.

4800000 – 51502, Children’s Downloadable Content: \$10,000

4800000 – 51504, Adult and Teen Downloadable Content: \$16,500

Remaining and Unencumbered Funds

The remaining \$12,000 not otherwise accounted for with the above vendors are funds designated for materials unavailable with traditional library vendors, including purchases made with local vendors.



Galveston County Funds

Galveston County Commissioners have allocated \$151,721 of County funds to League City’s Library. These funds purchase titles for the Library’s physical and digital collections, as well as pay for courier services that allow resource sharing throughout the County.

**Comparisons Between Texas Smart Buy 715-M2 Contract Vendor Baker & Taylor and Amazon**

Smart Buy library distributors, such as Baker & Taylor, provide many benefits to the Library, such as professional reviews and specialized selection tools that help collection development staff make informed purchasing decisions. Library distributors also offer processing, catalog records, and automation services which save the Library operating costs and staff time. Distributors like Amazon and Barnes & Noble do not provide these types of value-added services.

Purchasing items from Amazon increases costs at an average of \$4.71 per item. This additional cost represents staff processing time, operating supplies to make items shelf-ready, and database maintenance to make the items accessible to our citizens. For example, in FY2024, 11,244 items were purchased from Smart Buy distributors, such as Baker & Taylor. If those items had instead been purchased from Amazon, in-house processing alone would cost the Library and our citizens an additional \$52,959.

Fiscal Year	Amazon Cost/Item	Smart Buy Cost/Item	Difference in Smart Buy Savings
2022	\$19.73	\$13.81	\$5.92
2023	\$27.48	\$14.73	\$12.75
2024	\$21.25	\$15.42	\$5.83

To provide a timely and specific comparison, collection development staff identified ten titles that have been in high demand by Library patrons. Staff created example orders for these titles in both Baker & Taylor and Amazon. The discounts compared between Smart Buy and Amazon are apparent, especially when full processing and database maintenance are conducted in-house.

	Baker & Taylor (Smart Buy)	Amazon (City Account)	Smart Buy Savings	Percent Discount Compared to Amazon
Recent High-Demand Titles (Without Processing)	\$155.26	\$193.35	\$38.09	25%
Recent High-Demand Titles (With Processing)	\$162.16	\$240.45	\$78.29	48%

Collection development staff also compared the same ten titles using the manufacturer's suggested retail price versus the discount offered by Baker & Taylor through the Smart Buy contract. Library materials distributors can indicate how much we save as staff select titles for purchase. The following table shows the Smart Buy contract discount from Baker & Taylor.

	<b>Baker &amp; Taylor (List Price or MSRP Amount)</b>	<b>Baker &amp; Taylor (Smart Buy Net Price Amount)</b>	<b>Smart Buy Savings with Baker &amp; Taylor</b>	<b>Percent Discount from Smart Buy Contract</b>
Recent High-Demand Titles	\$287.97	\$155.26	\$132.71	46%

Comparisons Between Texas Smart Buy 715-M2 Contract Vendor Baker Taylor and Amazon

ISBN 13	Title	Author	List Price	B&T Total (Without Processing)	B&T Total (With \$0.69/Item Processing)	Amazon Total (Without Processing)	Amazon Total (With \$4.71/item Processing)	Smart Buy Savings (Without Processing)	Smart Buy Savings (With Processing)	Percent Discount (Without Processing)	Percent Discount (With Processing)
9781250899576	The Wedding People	Espach, Alison	\$28.99	\$15.51	\$16.20	\$20.68	\$25.39	\$5.17	\$9.19	33%	57%
9780593418918	The God of the Woods	Moore, Liz	\$30.00	\$16.05	\$16.74	\$17.00	\$21.71	\$0.95	\$4.97	24%	30%
9780593497210	By An Other Name : A Novel	Picoult, Jodi	\$30.00	\$16.05	\$16.74	\$20.84	\$25.55	\$4.79	\$8.81	19%	53%
9780063336728	This Is Why We Lied	Slaughter, Karin	\$32.00	\$17.12	\$17.81	\$22.38	\$27.09	\$5.26	\$9.28	41%	52%
9780316581370	The Perfect Couple	Hilderbrand, Elin	\$19.99	\$11.89	\$12.58	\$15.99	\$20.70	\$4.10	\$8.12	12%	65%
9781662504211	The Rose Arbor : A Novel	Bowen, Rhys	\$28.99	\$15.51	\$16.20	\$26.09	\$30.80	\$10.58	\$14.60	39%	90%
9781982179007	None of This Is True : A Novel	Jewell, Lisa	\$28.00	\$14.98	\$15.67	\$15.00	\$19.71	\$0.02	\$4.04	12%	26%
9780062300546	Hillbilly Elegy	Vance, J.D.	\$30.00	\$16.05	\$16.74	\$16.29	\$21.00	\$0.24	\$4.26	24%	25%
9781538765708	Angel of Vengeance	Preston, Douglas	\$30.00	\$16.05	\$16.74	\$19.29	\$24.00	\$3.24	\$7.26	11%	43%
9780593798874	All the Colors of Dark : A Novel	Whitaker, Chris	\$30.00	\$16.05	\$16.74	\$19.79	\$24.50	\$3.74	\$7.76	5%	46%
		<b>TOTAL</b>	<b>\$287.97</b>	<b>\$155.26</b>	<b>\$162.16</b>	<b>\$193.35</b>	<b>\$240.45</b>	<b>\$38.09</b>	<b>\$78.29</b>	<b>25%</b>	<b>48%</b>

Cart Name: FY25 Comparison Cart  
Customer: GALV HELEN HALL PUBLIC LIBRARY LEAGUE CITY TX  
Book Account/San #: BOOKS 51504 (L851857) / 3165671 0000  
Purchase Order:  
Entertainment Account/  
San #: BT CD (75011566) / 31656711006  
Purchase Order:  
Date Created: 09/16/2024  
Note: :  
Special Instructions:

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**All the Colors of the Dark**

1)  
by Whitaker, Chris BTK: 0031080490  
ISBN: 9780593798874 Edition/Vol: Pub. Date: 06/25/2024 Format: Hardcover  
ISBN-10: 0593798872 Street Date: Supplier: Random House Inc Dewey: 823/.92  
Price: \$30.00 Est. Discount Price: \$16.05 Pub. Status: Ordered: 1

P.O. Per Line:

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**Angel of Vengeance**

2)  
by Preston, Douglas BTK: 0030912563  
ISBN: 9781538765708 Edition/Vol: Pub. Date: 08/13/2024 Format: Hardcover  
ISBN-10: 1538765705 Street Date: Supplier: Grand Central Pub Dewey: 813/.54  
Price: \$30.00 Est. Discount Price: \$16.05 Pub. Status: PUBLISHER OUT OF STOCK Ordered: 1

P.O. Per Line:

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**By Any Other Name**

3)  
by Picoult, Jodi BTK: 0031080393  
ISBN: 9780593497210 Edition/Vol: Pub. Date: 08/20/2024 Format: Hardcover  
ISBN-10: 059349721X Street Date: Supplier: Random House Inc Dewey: 813/.54  
Price: \$30.00 Est. Discount Price: \$16.05 Pub. Status: Ordered: 1

P.O. Per Line:

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**The God of the Woods**

4)  
by Moore, Liz BTK: 0030858607  
ISBN: 9780593418918 Edition/Vol: Pub. Date: 07/02/2024 Format: Hardcover  
ISBN-10: 0593418913 Street Date: Supplier: Penguin Group USA Dewey: 813/.6  
Price: \$30.00 Est. Discount Price: \$16.05 Pub. Status: Ordered: 1

P.O. Per Line:

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**Hillbilly Elegy**

5)  
by Vance, J. D. BTK: 0017792004  
ISBN: 9780062300546 Edition/Vol: Pub. Date: 06/28/2016 Format: Hardcover  
ISBN-10: 0062300547 Street Date: Supplier: HarperCollins Dewey: 305.5/62089090092  
Price: \$30.00 Est. Discount Price: \$16.05 Pub. Status: Ordered: 1

P.O. Per Line:

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**None of This Is True**

6)  
 by Jewell, Lisa BTK: 0030112716  
 ISBN: 9781982179007 Edition/Vol: Pub. Date: 08/08/2023 Format: Hardcover  
 ISBN-10: 1982179007 Street Date: Supplier: Simon & Schuster Dewey: 823/.914  
 Price: \$28.00 Est. Discount Price: \$14.98 Pub. Status: Ordered: 1

P.O. Per Line:

**The Perfect Couple**

7)  
 by Hilderbrand, Elin BTK: 0031644961  
 ISBN: 9780316581370 Edition/Vol: Media Tie In Pub. Date: 08/06/2024 Format: Paperback  
 ISBN-10: 0316581372 Street Date: Supplier: Little Brown & Co Dewey: 813  
 Price: \$19.99 Est. Discount Price: \$11.89 Pub. Status: PUBLISHER OUT OF STOCK Ordered: 1

P.O. Per Line:

**The Rose Arbor**

8)  
 by Bowen, Rhys BTK: 0030920181  
 ISBN: 9781662504211 Edition/Vol: Pub. Date: 08/06/2024 Format: Hardcover  
 ISBN-10: 1662504217 Street Date: Supplier: Amazon Pub Dewey: 823/.914  
 Price: \$28.99 Est. Discount Price: \$15.51 Pub. Status: Ordered: 1

P.O. Per Line:

**This Is Why We Lied**

9)  
 by Slaughter, Karin BTK: 0030876683  
 ISBN: 9780063336728 Edition/Vol: Pub. Date: 08/20/2024 Format: Hardcover  
 ISBN-10: 0063336723 Street Date: Supplier: HarperCollins Dewey: 813/.54  
 Price: \$32.00 Est. Discount Price: \$17.12 Pub. Status: Ordered: 1

P.O. Per Line:

**The Wedding People**

10)  
 by Espach, Alison BTK: 0030804572  
 ISBN: 9781250899576 Edition/Vol: Pub. Date: 07/30/2024 Format: Hardcover  
 ISBN-10: 1250899575 Street Date: Supplier: Henry Holt & Co Dewey: 813/.6  
 Price: \$28.99 Est. Discount Price: \$15.51 Pub. Status: Ordered: 1

P.O. Per Line:

**Totals**

Titles: 10  
 Quantity Ordered: 10  
 Quantity Confirmed: 0  
 Quantity Backordered: 0  
 Quantity Cancelled: 0  
 List Price Amount: \$287.97  
 Est. Net Price Amount: \$155.26



# Checkout (10 items)



- Group** City of League City, Helen Hall Library [Change](#)
- Business order information** PO number: No value entered [Change](#)
- Shipping address** Helen Hall Library  
100 West Walker  
League City, Texas 77573  
[Edit delivery preferences](#)  
**FREE pickup available nearby**  
Signal • 2.1 mi ([See details](#))  
[Change to pickup](#)
- Payment method** Paying with Mastercard 3913 [Change](#)  
Billing address: City of League City, Helen Hal...  
[Add a gift card or promotion code or voucher](#)

## 5 Review items and shipping

### Save your checkout settings as the default for future orders

- Use the selected group, shipping address, and payment method as my checkout defaults.

### There are 2 important messages about your order.

- ✓ If your hours ever change at an address, click [Edit delivery preferen...](#)
- ✓ If tax exemption is applied to this order, you acknowledge your tax exemption...

Select FREE Amazon Day Delivery to receive orders in fewer boxes on a single day.

**Arriving Sep 18, 2024** if you order in the next 1 hour and 10 minutes ([Details](#))

Items shipped from Amazon.com



**Hillbilly Elegy: A Memoir of a Family and Culture in Crisis**

by Vance, J. D.

**\$16.29**

& **FREE Returns**

Qty: 1

Sold by: Amazon.com Services, Inc

[Add gift options](#)

Tax Exemption Applied. [Remove](#)

Choose your Prime delivery option:

Tomorrow, Sep 17 and Wednesday, Sep 18

FREE Prime Delivery

Wednesday, Sep 18

FREE Delivery in fewer trips to your address

Friday, Sep 20

FREE Amazon Day Delivery

Get your orders together in fewer boxes and deliveries each Thursday and Friday.

[Change delivery day](#)



**Angel of Vengeance (Volume 22) (Agent Pendergast Series)**

by Preston, Douglas

**\$19.29**

& **FREE Returns**

Qty: 1

Sold by: Amazon.com Services, Inc

### Place your order

By placing your order, you agree to the [Amazon Business Accounts Terms and Conditions](#) and Amazon's [privacy notice](#).

### Order Summary

Items (10):	\$193.35
Shipping & handling:	\$2.99
Free Shipping:	-\$2.99
Total before tax:	\$193.35
Estimated tax to be collected:	\$0.00

**Order total: \$193.35**


Qualifying offers:

- Free Shipping

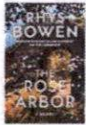
[How are shipping costs calculated?](#)

Prime shipping benefits have been applied to your order.



 [Add gift options](#)

Tax Exemption Applied. [Remove](#)



**The Rose Arbor: A Novel**


by Bowen, Rhys

**\$26.09**

& [FREE Returns](#)

Qty: 1

Sold by: Amazon.com Services, Inc

 [Add gift options](#)

Tax Exemption Applied. [Remove](#)



**This Is Why We Lied: A Will Trent Thriller: A Will Trent Thriller: A thrilling murder**

mystery set in an off-the-grid lodge where everyone is a suspect. (Will Trent, 12)


by Slaughter, Karin

**\$22.38**

& [FREE Returns](#)

Qty: 1

Sold by: Amazon.com Services, Inc

 [Add gift options](#)

Tax Exemption Applied. [Remove](#)



**By Any Other Name: A**

Novel


by Picoult, Jodi

**\$20.84**

& [FREE Returns](#)

Qty: 1

Sold by: Amazon.com Services, Inc

 [Add gift options](#)

Tax Exemption Applied. [Remove](#)



**The Wedding People: A**

Novel


by Espach, Alison

**\$20.68**

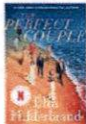
& [FREE Returns](#)

Qty: 1

Sold by: Amazon.com Services, Inc

 [Add gift options](#)

Tax Exemption Applied. [Remove](#)



**The Perfect Couple**


by Hilderbrand, Elin

**\$15.99**

& [FREE Returns](#)

Qty: 1

Sold by: Amazon.com Services, Inc

 [Add gift options](#)

Tax Exemption Applied. [Remove](#)

Select **FREE Amazon Day Delivery** to receive orders in fewer boxes on a single day.

**Delivery: Tomorrow 10 AM - 3 PM**

Items shipped from Amazon.com



**The God of the Woods**  
Novel

by Moore, Liz

**\$17.00**

& **FREE Returns**

Qty: 1

Sold by: Amazon.com Services, Inc

Add gift options

Tax Exemption Applied. [Remove](#)

**All the Colors**

Read with Jen

by Whitaker, Ch

**\$19.79**

& **FREE Returns**

Qty: 1

Sold by: Amazon.com Services, Inc

Add gift options

Tax Exemption Applied. [Remove](#)

**None of This Is True: A**

Novel

by Jewell, Lisa

**\$15.00**

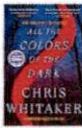
& **FREE Returns**

Qty: 1

Sold by: Amazon.com Services, Inc

Add gift options

Tax Exemption Applied. [Remove](#)



**Choose your Prime delivery option:**

**Tomorrow**

FREE Fastest Delivery

Tomorrow

7 AM - 11 AM

Tomorrow

10 AM - 3 PM

**Tomorrow, Sep 17 and Wednesday, Sep 18**

FREE Prime Delivery

**Wednesday, Sep 18**

FREE Delivery in fewer trips to your address

**Thursday, Sep 19**

FREE Amazon Day Delivery

Get your orders together in fewer boxes and deliveries each Thursday.

[Change delivery day](#)

Place your order

**Order total: \$193.35**

By placing your order, you agree to the [Amazon Business Accounts Terms and Conditions](#) and Amazon's [privacy notice](#).

Need help? Check our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

[Important information about sales tax you may owe in your state](#)

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#).

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