

CITY OF LEAGUE CITY VENDOR REPORT CARD: GENERAL SERVICES

Vendor Name: ALVIN CONTRACTING

Contract/PO # _____

Date: 2/13/2024

Form completed by: RAMIRO OCHOA

Fiscal Years: 2024

Scoring Guide

- 1 Does not meet criteria
- 2 Generally does not meet criteria
- 3 Meets criteria
- 4 Exceeds some criteria
- 5 Exceptional criteria

Evaluation Criteria	Year 1 Score	Year 2 Score	Year 3 Score	Year 4 Score	Year 5 Score	Year 6 Score	Year 7 Score	Year 8 Score
Renewal Period (annotate with an X in box)								
VENDOR RESPONSIVENESS								
Vendor is knowledgeable and competent about service	5							
Service level agreements are met	4							
Communication is relevant and timely	4							
Communication is professional	4							
Vendor provides timely response to questions	4							
Total Vendor Responsiveness Score	21	0	0	0	0	0	0	0
QUALITY AND DELIVERY								
Services on-time and schedule is upheld	5							
Satisfies scope of services	4							
Service is reliable	4							
Quality of deliverables	4							
Product or service provides significant added value	4							
Quality of personnel assigned	4							
Depth of vendor's team	3							
Total Vendor Quality and Delivery Score	28	0	0	0	0	0	0	0
FINANCIAL								
Value of products/services is high	4							
Proposals and invoices are accurate and timely	4							
Budget is upheld	4							
Pricing is competitive	5							
Invoice pricing matches contract pricing	5							
Total Vendor Financial Score	22	0	0	0	0	0	0	0
REPUTATIONAL								
Confidentiality and security of documents and data	4							
Organizational stability and resiliency	4							
Industry reputation is in good standing	4							
Total Vendor Reputational Score	12	0	0	0	0	0	0	0
Total Vendor Score	83	0	0	0	0	0	0	0

Would you hire them again? Yes No

Overall Comments: Alvin Contracting has been providing services for the City for years and have also assisted with emergency repairs.

Grade: 86-100 = A, 76-85 = B, 66-75 = C, below 66 = F

If a contract is not being renewed and/or is being broken due to performance issues, please send a copy of the report card to the vendor.