

To: John Baumgartner, City Manager

From: Gabriella Paiz, Purchasing Supervisor

CC: Jody Hooks, Director Public Works  
David Tickell, Assistant Director of Public Works  
Marcos Gonzalez, Fleet Administrator

Date: 1/26/2026

Re: Invitation to Bid (ITB 26-001 Various Auto Parts and Supplies)  
Evaluation and Award Recommendation

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Enclosed for your review and approval is the award recommendation for 26-001 Various Auto Parts and Supplies, released ITB, Proposal Tabulation, recommended awardee's submissions, and Evaluation Summary

### **HISTORY**

On December 5, 2025, Invitation to Bid (ITB 26-001 Various Auto Parts and Supplies) was released to the public. The objective of the solicitation was to find qualified bidders to provide various auto parts at a price that is most advantageous to and best meets the needs of the City while taking into consideration factors such as delivery time and warranty. The bids were received and opened January 12, 2026, at 10 a.m. CST.

### **AWARD RECOMMENDATION**

After receiving three (3) bids, the proposals were evaluated and tabulated. Based on the pricing as tabulated, the Purchasing Department recommends awarding the contract to both A-Line Auto Parts and O'Reilly Automotive as the lowest cost, best value bidders.

*Gabriella Paiz*  
Gabby Paiz  
Purchasing Supervisor