



MEMORANDUM

To: John Baumgartner
City Manager

From: Scott Tuma
Sr. Project Manager

CC:

Date: 10/2/2023

Re: ST 2003 – SH3 and FM518 Intersection Improvements – Parcel 5 Modification

Please find under cover of this memorandum an amendment to the Professional Services Agreement with Huitt Zollars.

The proposed scope is as follows:

- Provide professional services to modify Parcel 5 ROW acquisition Metes and Bounds at the McDonald’s property at the intersection of SH3 and Main Street (FM518).

Once the properties were staked, it was noticed that the ROW acquisition included existing oak trees that are adjacent to the existing sidewalk. The modification to Parcel 5 Metes and Bounds avoids the impact to site improvements.

Proposed Increase: \$1,400.00

The agreement falls within the **City Manager Level** approval limits established in the City’s procurement policy. Per Kristin Clark’s approval, funding will come from account;

ST2003-PLAN DESIGN-DESIGN2-19PROPB

Please indicate your approval by signing and dating below.


DocuSigned by:

9DB9BF55622D4EE...

Kristin Clark, CIP Administrator

10/9/2023

Date

DocuSigned by:

FB8465B2A714CC

Cara Davis, Assistant Director of Project Management

10/10/2023

Date

**SECOND AMENDMENT TO AGREEMENT BETWEEN
THE CITY OF LEAGUE CITY AND HUITT-ZOLLARS, INC**

§
§

This Second Amendment (“Amendment”) is entered into between the City of League City (“City”) and Huitt-Zollars, Inc. (“Contractor”) on the date set forth below.

RECITALS

WHEREAS, the parties entered into an Agreement (“Agreement”) on or about February 23, 2021 whereby Contractor agreed to provide the engineering design and construction phase services related to Project (ST2003) ; and

WHEREAS, the parties wish to amend the Agreement to increase the scope of services and total compensation under the Agreement by \$1,400.00 due to provide professional services to modify Parcel 5 ROW acquisition Metes and Bounds at the McDonald’s property at the intersection of SH3 and Main Street (FM518) shown in the attached Exhibit A-1.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to the following terms:

TERMS:

1. The above-listed recitals are true and correct and hereby incorporated into this Amendment.
2. The total compensation under the Agreement is increased from \$293,421.20 to \$294,821.20
3. The Scope of Service of the Agreement is amended to include those services described in in Exhibit A-1, which is attached and incorporated herein.
4. Except as expressly provided in this Amendment, all other terms, conditions, and provisions of the Agreement shall continue in full force and effect as provided therein.

Executed on 10/12/2023. *(date to be filled in by City Secretary)*

HUITT-ZOLLARS, INC.



Chaitanya Kasturi, P.E., FMP, ENV SP

CITY OF LEAGUE CITY

DocuSigned by:


AA44FE3917BC441
John Baumgartner, ICMA-CM, P.E.

ATTEST:

DocuSigned by:


Diana Stapp, City Secretary

APPROVED AS TO FORM:

DocuSigned by:


37DDEGDBAF054E2...
Office of the City Attorney



September 21, 2023

Rick Davis
Assistant City Manager
City of League City
Attn: Mr. Scott Tuma (Project Manager)
300 W. Walker St.
League City, TX 77573

**Re: Proposal for Professional Engineering Services
SH 3 and FM 518 Intersection Improvements, League City, Parcel 5 Mod**

Dear Mr. Tuma:

Huitt-Zollars, Inc. (Huitt-Zollars) appreciates the opportunity to provide our proposal for professional services to the City of League City (City) to modify Parcel 5 ROW acquisition Metes and Bounds at the McDonalds Property at the intersection of SH 3 and Main St (FM 518). Our proposal is based upon the following project understanding, scope of services, compensation and project schedule. Services herein will be performed in accordance with the terms and conditions in the City's standard contract.

SCOPE OF SERVICES:

1.0 Survey

Modify Parcel 5 limits to exclude existing oak trees in the parking lot along the existing sidewalk.

2.0 Client Provided Services:

Client shall provide Huitt-Zollars with the following:

2.1 Access to Project Site, including rights-of-entry for any private property.

COMPENSATION:

1.0 Fee Budget - \$1,400.00 Lump sum.

SCHEDULE:

As per the revised design schedule the 100% plans were submitted on August 11, 2023.

AUTHORIZATION:

Should this proposal meet with your approval, please return a notice to proceed and we will schedule the services. If you have any questions, please call.

Very Respectfully,
HUITT-ZOLLARS, INC.

A handwritten signature in black ink, appearing to read 'Shaikh', with a horizontal line underneath.

Mohammed Afroz Shaikh, P.E.
Project Manager, Associate

HUITT-ZOLLARS, INC.

A handwritten signature in blue ink, appearing to read 'Chaitanya', with a horizontal line underneath.

Chaitanya Kasturi, P.E., PMP
Vice President

HOUSTON-WEST OFFICE

10350 Richmond Ave., Suite 300, Houston, TX 77042

P: 281-496-0066
huitt-zollars.com

PROJECT BUDGET WORKSHEET - Houston 2023

Client: City of League City

Project Name: R313535

Contract No.:

Project No.:

PM Mohammed Afroz Shaikh

Phase Start Date

PIC Daniel Menendez

Phase End Date

Date: 9/20/2023

Project Number: R313535.01

Project Template:

Labor Code Schedule: HO23

HZ LABOR BUDGET			Phase Number	1	RMB Reimbursable Expenses				
			Phase Description	Parcel 5 Mod					
			Task Number						
			Task Description						
			Phase/Task Manager						
			Lump Sum or Hourly						
Labor Code	Labor Classification	Hourly Rate	Column Total	Column Total	Column Total	Column Total	Column Total	TOTAL HOURS	TOTAL BUDGET
			\$ 1,400.00	\$ -	\$ -	\$ -	\$ -		
SMX	Survey Manager	\$ 215.00						0	\$ -
SPS	Sr. Project Surveyor	\$ 200.00	1					1	\$ 200.00
PSX	Project Surveyor	\$ 150.00						0	\$ -
SST	Senior Survey Technician	\$ 130.00							
STX	Survey Technician	\$ 120.00	3					3	\$ 360.00
SC1	1-Person Survey Crew	\$ 120.00						0	\$ -
SC2	2-Person Survey Crew	\$ 180.00						0	\$ -
SC3	3-Person Survey Crew	\$ 210.00	4					4	\$ 840.00
PSS	Senior Project Support	\$ 110.00						0	\$ -
PRO	Project Support	\$ 90.00		0				0	\$ -
Total Manhours per Phase/Task			8	0	0	0		8	
HZ Labor per Phase/Task			\$ 1,400.00	\$ -	\$ -	\$ -		HZ Labor	\$ 1,400.00
Direct Expenses (Distribute among Phases/Tasks as applicable)			\$ -	\$ -	\$ -	\$ -		Direct Expenses	\$ -
Direct Consultants (Distribute among Phases/Tasks as applicable)			\$ -	\$ -	\$ -	\$ -		Direct Consultants	\$ -
RMB Expenses						\$ -		RMB Expenses	\$ -
RMB Consultants (Distribute among Phases/Tasks as applicable)			\$ -					RMB Consultants	\$ -
Total Fee per Phase/Task			\$ 1,400.00	\$ -	\$ -	\$ -		CONTRACT SUM	\$ 1,400.00