

CITY OF LEAGUE CITY VENDOR REPORT CARD: GENERAL SERVICES

Vendor Name: Southwest Signal Supply, Inc.

Contract/PO # 3230397

Date: 2/21/2024

Form completed by: Lance Libby

Fiscal Years: 2023-2024

Scoring Guide

- 1 Does not meet criteria
- 2 Generally does not meet criteria
- 3 Meets criteria
- 4 Exceeds some criteria
- 5 Exceptional criteria

Evaluation Criteria	Year 1 Score	Year 2 Score	Year 3 Score	Year 4 Score	Year 5 Score	Year 6 Score	Year 7 Score	Year 8 Score
Renewal Period (annotate with an X in box)								
VENDOR RESPONSIVENESS								
Vendor is knowledgeable and competent about service	5							
Service level agreements are met	4							
Communication is relevant and timely	3							
Communication is professional	5							
Vendor provides timely response to questions	3							
Total Vendor Responsiveness Score	20	0	0	0	0	0	0	0
QUALITY AND DELIVERY								
Services on-time and schedule is upheld	4							
Satisfies scope of services	5							
Service is reliable	5							
Quality of deliverables	5							
Product or service provides significant added value	5							
Quality of personnel assigned	5							
Depth of vendor's team	4							
Total Vendor Quality and Delivery Score	33	0	0	0	0	0	0	0
FINANCIAL								
Value of products/services is high	4							
Proposals and invoices are accurate and timely	5							
Budget is upheld	5							
Pricing is competitive	5							
Invoice pricing matches contract pricing	5							
Total Vendor Financial Score	24	0	0	0	0	0	0	0
REPUTATIONAL								
Confidentiality and security of documents and data	5							
Organizational stability and resiliency	4							
Industry reputation is in good standing	5							
Total Vendor Reputational Score	14	0	0	0	0	0	0	0
Total Vendor Score	91	0	0	0	0	0	0	0

Would you hire them again? ☒ Yes ☐ No

Work is always satisfactory and above.

Overall

Comments:

Grade: 86-100 = A, 76-85 = B, 66-75 = C, below 66 = F

If a contract is not being renewed and/or is being broken due to performance issues, please send a copy of the report card to the vendor.